



**REGULAR MEETING
OF THE
BRYN ATHYN BOROUGH COUNCIL**

***COUNCIL CHAMBER
December 5, 2016***

The meeting was called to order by President Jeffrey Elsing at 7:30p.m. The following were present:

MEMBERS OF COUNCIL

Glenn Gurney
Ric Asplundh
Jeffrey Elsing
Duane D. Hyatt

Brent McCurdy
Mark Pennink
Aurette Genzlinger

ALSO: Victoria S. Trost, Glenn A. Coffin, Reid Heinrichs, Derek Zecher, R. Scott Cooper, Solicitor R. Rex Herder. Mayor Ken Schauder was excused.

MINUTES

On a motion by Brent McCurdy, seconded by Glenn Gurney, Council voted unanimous approval of the November minutes.

TREASURER'S REPORT

Treasurer Vikki Trost reported General Fund Revenue for November was \$119,888.43. General Fund Expenses were \$90,610.53. Net Income was \$29,277.90.

Sewer Fund Revenue for November was \$102,708.12. Sewer Fund Expenses were \$24,635.84. Net Income was \$78,072.28.

Today PLGIT paid .29%. PLGIT I-Class paid .45%.

Included in the General Fund cash receipts were:

\$ 6,860.21	in Real Estate Tax Receipts
\$ 32,778.51	in Earned Income Tax receipts
\$ 8,270.61	in Local Services Tax receipts
\$ 164.06	in Interest income
\$ 2,031.17	in Comcast Franchise Fee receipts
\$ 3,323.23	in Verizon Franchise Fee receipts
\$ 33,667.00	in Building Permit receipts
\$ 400.00	in Zoning Hearing Board receipts
\$ 120.00	in Road Opening Permit receipts
\$ 50.00	in Grading Permit receipts
\$ 739.16	in Fines
\$ 90.00	in Police Report Fees
\$ 24,060.00	in ANC Donations
\$ 44.00	in Fireworks Donations
\$ 7,254.48	in Insurance Claim receipts

Included in the Sewer Fund Cash Receipts were:

\$ 4,801.74	in Masons Mill Pass-through Usage receipts
\$ 32,474.38	in Category 2 Sewer receipts
\$ 56,092.00	in Category 3 Sewer receipts
\$ 9,340.00	in Category 4 Sewer receipts

BILLS

On a motion by Duane Hyatt, seconded by Brent McCurdy, Council unanimously voted to authorize payment of the bills as shown on the attached list, which is made a part of these minutes.

PRESIDENT’S REPORT - None

MAYOR’S REPORT - None

POLICE CHIEF’S REPORT

Chief Glenn Coffin reported the following activity for November:

Citations Issued	Traffic 25, Non Traffic 0	25
Alarms		14
Assist to Bryn Athyn Fire/Ambulance		5
Assist other Police Agencies		43
Assist Citizens		11
Complaints concerning Animals		3
Reports of Suspicious Circumstances		15
Special Traffic Details		21
Miscellaneous Complaints		90
Vehicles checked for Ownership or warned for Motor Violations		40
Vehicle Accidents		11

On November 3rd, at the request of a homeowner, police unlocked their residence for a building inspector in the 2700 block of Alden Road. Residence was secured upon the inspector’s departure.

On November 4th police received a report of a found bicycle on the Pennypack Trail near Creek Road. Bike was taken to BAPD.

On November 5th police were dispatched to the Pennypack Trail near mile post #4 for a report of a sick skunk which was destroyed.

On November 6th at 4:02am police received a report of a woman screaming behind the C&S Club. Investigation revealed that the woman was upset because she believed that her cell phone was inside the building and she could not get back in to retrieve it. Police gave the woman a ride home and she later recovered her phone.

On November 7th police received a report of suspicious noises outside of the residence at 4:00am in the 800 block of Feters Mill Road. It was later verified that the noises were police checking on a burned out streetlight.

On November 15th at 8:33pm, after a vehicle investigation at Masons Mill Business Park, police charged a 25 year old Lansdale woman with Possession of Drug Paraphernalia.

On November 15th at 11:30pm, after an investigation of a vehicle behind the C&S Club, police charged a 36-year-old Holland man with Possession of Marijuana and related offenses after the marijuana was observed in the vehicle.

On November 18th, after conducting a vehicle stop at Huntingdon Pike & Alden Road, police charged a 25-year-old Philadelphia man with Possession of Drug Paraphernalia.

On November 19th police received a report of an assault in progress in a vehicle in the 3000 block of Huntingdon Pike. Police were unable to locate the vehicle involved.

On November 21st, police received a report of missing property, an Xbox game system valued at \$400, from a residence in the 2700 block of South Avenue.

FIRE CHIEF'S REPORT

Chief Derek Zecher reported 24 Fire Calls in November, 4 of those in Bryn Athyn; and 109 EMC Calls in November, 4 of those in Bryn Athyn. Seventy-five patients were transported to the hospital.

The Fire Company responded to a cooking accident fire at Cairnwood Village last month.

Chief Zecher reported that the new ambulance and special services vehicle will be delivered by the end of the year. The old special services vehicle was sold on MuniBid for \$15,000.

The annual Santa Tour around the Borough will take place on December 23.

EMERGENCY MANAGEMENT REPORT - None

SOLICITOR'S REPORT - None

BOROUGH MANAGER'S REPORT

Year End 2016

Committee Heads - Please submit all approved invoices for payment from the 2016 Budgets by December 28.

UPPER MORELAND TOWNSHIP LAND USE ASSUMPTIONS REPORT (LUAR)

Upper Moreland Township is in the process of adopting an Act 209 Transportation Impact Fee Ordinance and has completed a LUAR. As required, they have sent the

Borough a copy of the LUAR for review and request comments by January 9, 2017 at which time they have scheduled a public hearing. The Commissioners will discuss the report at their December 12, 2016 meeting.

Municipal Building Utilities

We have been notified by the Academy that there was a broken PECO meter from June 2015 through August 2016. This affects the municipal building and sewage treatment plant. ANC is working with PECO to negotiate the additional charges. We will receive additional billing for the borough portion for this period after ANC completes a 3-4 year analysis of the meter. The Borough's share of the bill should be about \$5,800 for the municipal building and \$3,000 for the sewage treatment plant.

PUBLIC SAFETY COMMITTEE

Chairman Jeff Elsing reported that the collective bargaining for the new police contract has been finalized, noting that it was a very easy process thanks to Sgt. Steve Gray and Officer Dennis Burns.

On a motion by Duane Hyatt, seconded by Ric Asplundh, Council voted unanimously in favor to approve the 2017-2018-2019 Police Contract.

PUBLIC WORKS COMMITTEE

Chairman Mark Pennink reported that the old dump truck will go out to bid later this month.

FINANCE COMMITTEE

2017 General Fund Budget \$1,599,586

Chairman Duane Hyatt reported that the 2017 General Fund Budget presented to Council is balanced with a 3% Real Estate Tax increase, noting that last year's increase was 3.3%. 2017 Revenue is projected to be just under \$1.6 million.

- The Police Department accounts for 45% of the General Fund Budget. This includes a police officer 2% pay increase; reduced salaries for two new officers, which will increase incrementally over the next five years; reduced pension MMO; and a 1.48% increase in health insurance costs.
- Public Works accounts for 15.4% of the General Fund Budget. This has been increased \$66,000 to allow more road improvements next year.

- General Government accounts for 12.2% of the General Fund Budget. The Administrative Committee will review the financial implications of changing the Borough Manger position to full-time. Funds for this proposed change have been allocated in Contingency 459.300.
- The Fire Department accounts for 10.5% of the General Fund Budget. This expense is down for 2017.

2017 Sewer Fund Budget \$415,160

Mr. Hyatt explained that the actual 2016 Sewer Usage Revenue came in higher than budgeted and that no rate increase is proposed for 2017. Reid Heinrichs did a good job keeping costs down.

- \$75,000 has been allocated to Capital Upgrade
- \$55,000 has been allocated to the Borough share of the 2017 DEP Improvements
- Administrative and Salary costs remain the same as 2016
- Health Insurance costs have increased \$3,000.

2017 Debt Service Budget \$143,856

Mr. Hyatt reported that the Debt Service funding is part of the General Fund Budget and that the funds will be transferred to Debt Service as the debt comes due during the year for the General Obligation Bonds for Sewers and the Fire Truck/Dump Truck General Obligation Note.

It was noted that \$16,000 has been allocated from the Sycamore Road Pump Station Capital Upgrade account to resolve the odor problem at the pump station.

Mr. Hyatt explained that the Public Works increase is needed to shift more funds to pave Borough roads now, realizing that the police salaries will increase over the next five years.

On a motion by Aurelle Genzlinger, seconded by Glenn Gurney, Council voted unanimously in favor to approve the 2017 Sewer Fund Budget of \$415,160.

On a motion by Aurelle Genzlinger, seconded by Jeffrey Elsing, Council votes unanimously in favor to approve the 2017 General Fund Budget of \$1,599,586.

On a motion by Mark Pennink, seconded by Eric Asplundh, Council voted unanimously in favor to approve the 2017 Debt Service Budget of \$143,856.

Mr. Hyatt thanked Vikki Trost and Reid Heinrichs for doing the bulk of putting the budgets together and also thanked the Finance Committee for their work on the budgets.

Delinquent Sewer Balance

Mr. Hyatt reported that a resident has offered to pay \$7,000 for a \$9,000 sewer debt which will be accepted with conditions to keep future balances current.

LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None

PUBLIC RELATIONS COMMITTEE - None

ADMINISTRATIVE COMMITTEE - None

PLANNING COMMISSION REPORT - None

ZONING OFFICER

No zoning permit applications were filed in November. Ten building permits were issued.

On November 29, the Zoning Hearing Board granted a special exception for two-family use of the residence at 2674 South Avenue for a basement apartment.

The Zoning Ordinance Update Committee has completed review of Articles 1, 2, 3, 4, 5, 6, 7, 11, 16 and 18 of the Zoning Ordinance and requests that the Bryn Athyn Planning Commission and Borough Council members review the revisions by January 31, 2016. The sections will be emailed to members.

SEWER ADMINISTRATOR

Reid Heinrichs reported that he has been in contact with Mrs. Nash about the odor problem at the Sycamore Road Pump Station. She will log dates and times of any odor issues. Mr. Heinrichs is researching the solution to meet the strongest need and will report to Council monthly on his progress.

PA DEP testing continues to be consistently within the required parameters.

BOROUGH ENGINEER

Nick Rose reported that a meeting is scheduled this week regarding the Southampton Creek, however, we are not asked to do anything at this time.

OLD BUSINESS

Mr. Hyatt raised the question about the possibility of the ANC Sewer Agreement affecting the Sewer Improvement Grant application to the Commonwealth.

NEW BUSINESS

Mr. Hyatt suggested that the monthly meetings move to a 7:00pm start time next year. *On a motion by Duane Hyatt, seconded by Ric Asplundh, Council voted unanimously in favor to hold the January Regular Meeting on Tuesday, January 3, 2017, due to the New Years' holiday and to consider changing the start time of future monthly meetings at the January meeting.*

QUESTIONS OR COMMENTS FROM THE FLOOR

There being no further business presented, the meeting was adjourned at pm.

Council's next regular meeting will be held on Tuesday, January 3, 2017 at 7:00pm in the Borough Hall.

Victoria S. Trost
Secretary