

Borough of Bryn Athyn  
Finance Committee  
Meeting Minutes

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June 16, 2020  
6:00pm

In attendance: Duane Hyatt, Chair  
Vikki Trost  
Glenn Gurney  
Chris Carter  
Jeff Elsing

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

**Minutes**

The Committee approved the May 19, 2020 meeting minutes.

**Health Insurance**

The Committee reviewed the comparison of the Keystone Plan and the DVIT Plan provided by our current agent, Trina Kulp at Kistler-Tiffany. The DVIT comparison was not yet received. The review of the plans will continue at the next meeting.

It was noted that Chris Carter was right for once.

**2019 Audited Financials**

The Committee reviewed the audited 2019 General Fund Budget. The 2019 Budget reflects revenue in excess of income in the amount of \$296,327.64. \$10,500 was budgeted for Police Car Reserve. The Committee agreed to recommend to Borough Council that \$150,000 be transferred to the Public Works Capital Improvement to be used for any future project, in addition to the budgeted \$10,500 for Police Car Reserve.

**NEW ITEMS**

**Trash Contract**

Chris Carter requested that the new trash contract for next year include a mechanism for the Borough Manager to penalize the trash hauler for missed pick-ups in the Borough separately from the Lower Moreland penalty procedure.

### Sewer Office/STP

Following up on last month's report on the new sewer plant office space, Glenn Gurney reported that the total cost to install an internet connection is still unknown. Mr. Gurney reported that known costs include Excavation - \$3,000; Cost of 3 conduits - \$3,000; and Miscellaneous costs - \$1,000. Unknown still is the cost for either Verizon or Comcast to lay their lines. It was noted that Comcast offered to cover the first \$7,500 of costs if we choose Comcast. Mr. Gurney asked if the Borough General Fund could cover the costs for the line (\$7,000+), since the Sewer Fund has covered the costs to build out the office space at the STP. Vikki Trost will check with Solicitor Herder regarding the Borough covering these costs for the Sewage Treatment Plant.

The Finance Committee agreed to recommend to Borough Council that the General Fund cover the costs to install an internet line for the STP for future automation and the sewer office.

Mr. Carter suggested that it might be reasonable to put extra conduit in the trench to pull power from the BA Church pole for the sewage plant. He noted that someday the plant will need to get off of the transformer. Mr. Gurney noted that there are already power issues related to that at the plant.

### Sewer Usage Shortfall

Mr. Gurney reported that the Academy properties are using less water and so are sending less sewage to the plant which is expected to create a revenue shortfall for this year.

### **OLD ITEMS**

Vikki will check with Portnoff on the status of our collections relationship.

The meeting was adjourned at 6:56pm.

#### ***For the next meeting:***

- 1. Vikki will obtain DVIT comparison for health insurance.***
- 2. Vikki will send a reminder to the committee regarding the next meeting on the Friday prior to the meeting.***

***Next meeting date: July 21, 2020 at 6:00pm in Borough Hall.***