



**REGULAR MEETING  
OF THE  
BRYN ATHYN BOROUGH COUNCIL**

***COUNCIL CHAMBER***  
**August 5, 2024**

The meeting was called to order by President Jeffrey Elsing at 7:00p.m. The following were present:

**MEMBERS OF COUNCIL**

Glenn Gurney  
Ric Asplundh

Steven Huntzinger  
Duane D. Hyatt

ALSO: Mayor Ken Schauder, Solicitor R. Rex Herder, Secretary Victoria Trost. Councilmen Brent McCurdy, Mark Pennink and Jeffrey Elsing were excused.

**MINUTES**

*On a motion by Glenn Gurney, seconded by Ric Asplundh, Council voted unanimous approval of the July minutes.*

**TREASURER’S REPORT**

Treasurer Vikki Trost reported General Fund Revenue for July was \$17,719.07. General Fund Expenses were \$173,943.66. Net Income was -\$156,224.59.

Sewer Fund Revenue for July was \$383.11. Sewer Fund Expenses were \$56,662.33. Net Income was -\$56,279.22.

Today PLGIT paid 5.11%. PLGIT Prime paid 5.40%.

Included in the General Fund cash receipts were:

|             |                               |
|-------------|-------------------------------|
| \$ 3,605.67 | in Earned Income Tax receipts |
| \$ 1,072.73 | in Fines                      |
| \$ 30.00    | in Police Report receipts     |
| \$ 2,717.00 | in Building Permit receipts   |
| \$ 175.00   | in Zoning Permit receipts     |
| \$ 687.50   | in Zoning Hearing Board fees  |
| \$ 25.00    | in Grading Permit receipts    |
| \$ 7,394.49 | in Fireworks Contributions    |
| \$ 1,993.68 | in Insurance Dividends        |

Included in the Sewer Fund Cash Receipts were:

|           |                                     |
|-----------|-------------------------------------|
| \$ 260.11 | in Category 2 Usage receipts        |
| \$ 88.00  | in Lower Moreland User Fee receipts |
| \$ 35.00  | in Sewer Certification Fees         |

**TAX COLLECTOR - None**

**BILLS**

**General Fund Bills**

|                                       |          |
|---------------------------------------|----------|
| 21 Century Media                      | \$377.79 |
| Academy of the New Church             | 1,806.52 |
| Aqua PA                               | 3,246.88 |
| Auto Spa Xpress                       | 88.00    |
| Berkheimer                            | 110.70   |
| Building Inspection Underwriters Inc. | 4,565.80 |
| Concours Automotive                   | 534.90   |
| Cranch Landscapers LLC                | 150.00   |
| DeLage Landen                         | 175.00   |
| Eastburn & Gray PC                    | 532.50   |
| Elyse/Berben Insignia                 | 91.40    |
| Fast Signs of Willow Grove            | 147.80   |
| Independence Blue Cross               | 7,409.04 |
| Jane Ann Saile, Treasurer             | 4.00     |
| Kenneth J Schauder Incorporated       | 1,010.00 |
| Local IQ                              | 394.78   |
| McDonald Uniform Company              | 49.99    |
| Peco Energy Company                   | 2,375.15 |
| ProTract Engineering Inc.             | 4,430.00 |
| PSAB                                  | 135.00   |
| Petty Cash – Brigdon Odhner           | 171.26   |

|                               |                    |
|-------------------------------|--------------------|
| Petty Cash – Victoria Trost   | 98.24              |
| TGI Office Automation         | 145.10             |
| T & G Industries              | 279.00             |
| The Vanguard Group            | 1,162.03           |
| Total Turf Landscape Services | 950.00             |
| TruGreen                      | 1,022.08           |
| V E Ralph & Son Inc.          | 116.69             |
| Verizon Wireless              | 250.24             |
| Victoria Trost                | 674.10             |
| Wawa/Wright Express           | 1,319.23           |
| Woodrow & Associates          | 1,539.38           |
| <b>TOTAL</b>                  | <b>\$32,362.90</b> |

**Sewer Fund Bills**

|                                      |                    |
|--------------------------------------|--------------------|
| Academy of the New Church            | \$601.47           |
| Aquafix Inc.                         | 433.16             |
| Arnold’s Towing                      | 255.00             |
| Berardelli Pool Supplies LLC         | 1,903.40           |
| Deckman Motor & Pump Inc.            | 500.00             |
| EEMA                                 | 1,317.50           |
| Geiger Pump & Equipment Co.          | 2,233.00           |
| Home Depot                           | 115.03             |
| Independence Blue Cross              | 680.58             |
| Keystone Engineering Group           | 175.00             |
| Lower Moreland Township              | 88.00              |
| MJ Reider Associates, Inc.           | 1,264.75           |
| Mac Medical Gases Inc.               | 7.00               |
| PA Dept. of Environmental Protection | 565.00             |
| Paychex                              | 109.68             |
| Peco Energy                          | 438.92             |
| Peco Energy Company                  | 32,516.82          |
| Schauder Incorporated                | 1,675.00           |
| Verizon                              | 90.07              |
| Verizon Wireless                     | 82.53              |
| PA Turnpike                          | 18.60              |
| UMHJSA                               | 6,010.29           |
| Wawa/Wright Express                  | 178.17             |
| <b>TOTAL</b>                         | <b>\$51,258.97</b> |

**BMO MasterCard**

**General Fund**

|                  |          |
|------------------|----------|
| Google Workspace | \$136.80 |
| Adobe AcroPro    | 19.99    |
| 21 Century Media | 28.00    |
| Staples          | 172.05   |

|                    |                 |
|--------------------|-----------------|
| Amazon.com         | 116.98          |
| USPS               | 340.00          |
| Gannett Newspapers | 14.99           |
| Microsoft 360      | 74.19           |
| <b>TOTAL</b>       | <b>\$903.00</b> |

**BMO MasterCard**

**Sewer Fund**

|                      |                   |
|----------------------|-------------------|
| Google Workspace     | \$7.20            |
| Amazon.com           | 1,309.17          |
| Advance Auto Parts   | 25.42             |
| Harbor Freight Tools | 111.96            |
| Zoro Tools Inc.      | 283.01            |
| Supplyhouse.com      | 158.98            |
| USPS                 | 12.90             |
| <b>TOTAL</b>         | <b>\$1,908.64</b> |

Councilman Gurney noted that the \$32,000 payment to Peco for gas service is part of the Sewer plant generator project.

*On a motion by Duane Hyatt, seconded by Glenn Gurney, Council unanimously voted to authorize payment of the bills as listed.*

**PRESIDENT’S REPORT - None**

**POLICE CHIEF’S REPORT**

Chief Brigdon Odhner reported the following activity for July:

|  |      |
|--|------|
| All Police Activities                  | 1245 |
| Warrants                               | 2    |
| Alarms                                 | 20   |
| Assist Bryn Athyn Fire / Ambulance     | 12   |
| Assist Other Police Agencies           | 20   |
| Public Service Calls / Assist Citizens | 8    |
| Special Traffic Details                | 5    |
| Suspicious Circumstance Investigations | 8    |
| Traffic Citations                      | 32   |
| Vehicle Accidents                      | 4    |
| Animal Complaints                      | 2    |
| Traffic Stops                          | 57   |
| Domestic                               | 1    |

**July Council Report**

- Successful 4<sup>th</sup> of July celebration
- Sat down with staff at Cairnwood and worked with security on how to deal with disgruntled individuals and critical incidents at Cairnwood.

**Trainings Attended:**

- Chief attended week-long, FBI- Leeda Executive leadership training course.

Pennsylvania regulations for Golf Carts and Low Speed Vehicles were presented by Chief Odhner. Chief Odhner reported that the ANC golf carts are permitted on the Academy property and on Borough roads up to one mile from the campus. The Chief noted that no golf carts have been stopped or checked by the Police Department.

Councilman Huntzinger requested an update on the parking problems at the Bryn Athyn Post Office. Chief Odhner has monitored the parking situation which is now under control.

**FIRE CHIEF'S REPORT**

Chief Ken Schauder reported 46 Fire Calls for July, 82 in Lower Moreland, 13 in Bryn Athyn and 5 in other municipalities. 192 EMS Calls were reported with 104 Transports. The ambulance was unavailable for 10 calls in July.

**EMERGENCY MANAGEMENT REPORT**

EM Coordinator Ken Schauder reported that the July 4<sup>th</sup> events were very successful. There were no issues with the new elementary school roof during the fireworks display.

A regional emergency management agreement was distributed via email to Council members today for review and discussion next month.

**MAYOR'S REPORT**

Mayor Schauder reported that he and Council President Jeff Elsing attended a meeting with Montgomery County representatives to discuss the proposed pedestrian crossing signal at Masons Mill Road. Mr. Elsing explained to the County that the Borough cannot afford to take responsibility for the costs of the signal. Mr. Elsing also met again with Lower Moreland Township Manager Chris Hoffman to discuss municipal responsibility for County signals. Council will receive an update at the September meeting

## **CHIEF OF EMERGENCY SERVICES REPORT**

Chief Mark Showmaker presented the following report:

*Please find my activity for the month of July outlined and up to the date of this report. A good portion of the month was utilized to review data and in the crafting of a comprehensive emergency service analysis on the status of response and personnel to emergency incidents in Lower Moreland Township and Bryn Athyn Borough. The following will briefly cover my monthly activity*

### *Weeks 1 and 2*

- *I attended both the Bryn Athyn Borough Council meeting and Lower Moreland Township Commissioner meetings.*
- *Updated both Boards regarding the Fire Apparatus Purchase of a Pierce Mid Mount Tower Ladder as well as a Pierce Engine Pumper.*
- *Updated Boards on the status of attempting a name of the future organization*
- *Presented Unit Citations for Medical Response with Life Saving Actions in LM*
- *Reviewed the monthly Bryn Athyn Fire Company Financial and response statistics.*
- *Reviewed the monthly Huntingdon Valley Fire Company financial and response statistics.*
- *Review and approve the Huntingdon Valley Fire Shift Program time sheets for the month*
- *Meeting with LM Manager to bring him up to speed with report progress.*
- *Attended BA Public Safety Committee meeting*
- *Met with Officer Manager of BAFC to design statics report for their reporting software*
- *Worked on statistics and analysis report*
- *Site meeting for BA Firework display*
- *Fire Works detail Bryn Athyn Borough*

### *Week 3 and 4*

- *Continued to review statistics of both HVFC and BAFC and started to prepare report information*
- *Reviewed proposed policy of Bryn Athyn Fire Company*
- *Responded to numerous fire emergencies*
- *Attended Municipal Fire Chiefs of Montgomery County Meeting*
- *Met with BAFC Chief and President for update and briefing*
- *Attended Bryn Athyn Fire Company Officer Meeting*
- *Review HVFC Shift Program time sheets second half of month*
- *Continued review of both organizations reporting programs*
- *Continued review and information compilation of data from records regarding response*
- *Conducted consolidation and regionalization research*
- *Meeting with Montco Communications Technology Department regarding MDT usage and requirements*

- *Met with Montco 911 regarding questions pertaining to future consolidation requirements*
- *Met with HVFC president to update our status*
- *Attended Bryn Athyn Emergency Management Meeting regarding Fireworks*
- *Responded to numerous emergency calls throughout month*
- *Worked with both fire companies to once more attempt consensus on a name*
- *Career Staff Employment interviews BAFC*
- *Meeting with Career Officers of BAFC*
- *Attended Officer Meeting BAFC*

*Fire Calls of Interest:*

- 7-17-24 Storm related electrical and brush fire Creek Rd*
- 7-17-24 Storm related Building Fire Murray Ave School*
- 7-17-24 Dwelling Fire 2466 High Rd*
- 7-25-24 2085 Lieberman Dr. Artis Senior Living Fire and Mass evac/relocation*

*Emergency Response Data for the month as of the date of this report:*

|   |             |
|---|-------------|
| <i>BAFC Emergency Medical Calls in BA</i> | <i>14</i>   |
| <i>BAFC Emergency Medical Calls in LM</i> | <i>99</i>   |
| <i>BAFC Emergency Medical Calls other</i> | <i>66</i>   |
| <i>BAFC Monthly total EMS Calls</i>       | <i>179</i>  |
| <i>Year to date EMS Calls</i>             | <i>1134</i> |

|                                |            |                                |            |
|--------------------------------|------------|--------------------------------|------------|
| <i>BAFC Fire Calls in BA</i>   | <i>12</i>  | <i>HVFC Fire Calls in LM</i>   | <i>36</i>  |
| <i>BAFC Fire Calls IN LM</i>   | <i>27</i>  | <i>HVFC Fire Calls in BA</i>   | <i>11</i>  |
| <i>BAFC Fire Calls Other</i>   | <i>5</i>   | <i>HVFC Fire Calls Other</i>   | <i>5</i>   |
| <i>BAFC Monthly Fire Calls</i> | <i>44</i>  | <i>HVFC Monthly Fire Calls</i> | <i>52</i>  |
| <i>Year to Date Fire Calls</i> | <i>238</i> | <i>Year to Date Fire Calls</i> | <i>251</i> |

Chief Showmaker reported that he participated in a meeting with representatives from Lower Moreland Township Board of Commissioners, Bryn Athyn Borough Council, Huntingdon Valley Fire Company and Bryn Athyn Fire Company to discuss names for the new proposed consolidated emergency services department. Huntingdon Valley Fire Company representatives opposed any name except Huntingdon Valley Fire Department. The Emergency Services Committee met following the meeting and by unanimous vote selected the name “Fetters Mill Fire & Rescue.” Councilman Steve Huntzinger commended Chief Showmaker for his efforts and fairness to both companies. The proposed emblem for the Fetters Mill Fire & Rescue will include both legacy names and dates as the best compromise.

Chief Showmaker asked if Borough Council agrees with the committee and would endorse the name “Fetters Mill Fire & Rescue.”

Lower Moreland resident Chuck McDade objected to the proposed name for a combined Bryn Athyn and Lower Moreland emergency services department. Vice President Hyatt noted that the name may or may not be used if the companies merge in the future the apparatus will be combined.

Councilman Asplundh asked if the logo will go on the new Lower Moreland fire truck. Chief Showmaker explained that a name is needed for the evaluation of services project and it will eventually be the department name. The Chief has already secured a new call number for the department which is Station 19, a combination of Bryn Athyn Station 11 and Huntingdon Valley Station 8.

*On a motion by Steven Huntzinger, seconded by Duane Hyatt, Council voted unanimously in favor to approve the name “Fetters Mill Fire & Rescue” as an acceptable name for an entity that may be formed by Lower Moreland Township and Bryn Athyn Borough.*

Chief Showmaker reported that a recent change to tax law in Pennsylvania permits increases to Fire and EMS taxes to finance Fire and EMS departments. The Fire Tax increase was approved from 3 mills to 10 mills; the EMS tax was approved from .5 mills to 5 mills. The Borough does not currently impose these taxes. Solicitor Herder will review the new act.

**SOLICITOR’S REPORT - None**

**BOROUGH MANAGER’S REPORT**

Manager Vikki Trost reported that the Borough Tax Collector has requested that Borough Council adopt an ordinance permitting the Tax Collector to collect a \$5.00 fee on requests for duplicate tax bills. Members of Council agreed to discuss this request at the September meeting.

Mrs. Trost reported that the Montgomery County Planning Commission has issued its recommendation on the proposed amendment to Section 1200.8 of the Bryn Athyn Zoning Ordinance.

**PUBLIC SAFETY COMMITTEE - None**

**PUBLIC WORKS COMMITTEE**



Tomlinson Road Sidewalk Project

Committee Member Steven Huntzinger reported that two bids were received for the Tomlinson Road Sidewalk Project. Mr. Huntzinger explained that the contract will not be awarded at this meeting because of the results of a recent survey for the project. The survey revealed that telephone poles along Tomlinson Road are in the construction area. Nick Rose is contacting Peco to request that they move the poles. If Peco will not move the poles at no cost to the Borough, the project will have to be re-bid. A fire hydrant will also need to be moved by Aqua PA. Nick Rose has explained the situation to the low bidder. The Solicitor will determine if the low bid would be acceptable. If the situation can be resolved the contract can be awarded at the September meeting.

Alden Road Improvement Project

Councilman Huntzinger reported that the Alden Road Committee continues to meet monthly and that the bid specs are not yet ready to bid. Resident Tom Brecht commented that he has asked for a copy of the proposed plan for improvements. Mr. Huntzinger explained that the final plan is not yet ready but that it will contain two options for the project – 1. Repave the road as is with new concrete gutters; 2. Full rebuild with curbs, drainage, and sidewalks. The Solicitor stated that the plans have not been finalized and are not yet a public record for review. Mr. Brecht said that he would like to see some urgency by Borough Council on the project. Jane Bostock added that she is frustrated about the progress of the project. Vice President Hyatt stated that both the Finance Committee and Public Works Committee have been diligently working on the project.

**FINANCE COMMITTEE**2023 Budgeted Transfers

Chairman Duane Hyatt reported that the 2023 Audit has been completed and that the committee reviewed the net income for both the General and Sewer funds and recommends that the budgeted transfers for the General Fund and the Sewer Fund be made. The total transfers for the General Fund is \$96,145; the total transfers for the Sewer Fund is \$106,424.

*On a motion by Ric Asplundh, seconded by Steven Huntzinger, Council voted unanimously in favor to approve the 2023 Budgeted Transfers for both the General Fund and the Sewer Fund.*

Additional Police Officer Hire

Mr. Hyatt reported that the committee has reviewed the financial implications of hiring a fifth full-time police officer. With the savings from fewer part-time hours, a fifth full-time employee will not be a significant increase to the budget. Chairman Hyatt explained that Borough Council tried reducing to four full-time officers and four part-time officers but the plan did not work as expected. With increased and more competitive part-time

payrates, it makes sense to return to five full-time employees which will allow the current employees to take earned time off, reducing the accumulated paid time off.

*On a motion by Ric Asplundh, seconded by Steven Huntzinger, Council voted unanimously in favor to hire a fifth full-time officer for the Bryn Athyn Police Department.*

Borough Council will review the current Police Officer Candidate List, conduct the required background check and prepare a conditional offer of employment to the first candidate on the list.

**LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None**

**PUBLIC RELATIONS COMMITTEE - None**

**ADMINISTRATIVE COMMITTEE - None**

**PLANNING COMMISSION REPORT - None**

### **ZONING OFFICER**

Vikki Trost reported 2 zoning permits issued in July, 4 building permits issued and 1 grading permit issued. The Bryn Athyn Zoning Hearing Board approved an application by the Academy of the New Church for a variance to the outdoor light pole height for Glenn Field.

### **SEWER ADMINISTRATOR**

Reid Heinrichs reported that the deep sump pump at the sewage treatment plant was replaced. Mr. Heinrichs recognized the Borough Council volunteers and committee members for work at the plant.

Councilman Gurney reported that we are ready to put the generator project out to bid.

**BOROUGH ENGINEER - None**

**OLD BUSINESS**

Proposed Ordinance No. 709, amending Section 1200.8 of the Bryn Athyn Zoning Ordinance, has been reviewed and recommended by both the Bryn Athyn Planning Commission and the Montgomery County Planning Commission.

*On a motion by Ric Asplundh, seconded by Glenn Gurney, Council voted unanimously in favor to authorize the Borough Secretary to advertise a Public Hearing at the September 9, 2024 meeting of Borough Council to consider proposed Ordinance No. 709 amending section 1200.8 of the Bryn Athyn Zoning Ordinance.*

**NEW BUSINESS - None**

**QUESTIONS OR COMMENTS FROM THE FLOOR**

Resident Jane Bostock reported that twenty-five Borough residents now have US Mail delivery by the Huntingdon Valley Post Office. The delivery started on July 1, 2024. Mrs. Bostock is willing to help any residents get mail delivery. Vikki Trost will put information on the Borough website for residents who may be interested. Councilman Huntzinger will include in the Boro Happenings in the BA Post next week.

There being no further business presented, the meeting was adjourned at 8:30pm.

Council's next regular meeting will be held on Monday, September 9, 2024 at 7:00pm in the Borough Hall.

Victoria S. Trost  
Secretary