

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

January 24, 2017
6:00pm

In attendance: Duane Hyatt, Chair
Chris Carter
Vikki Trost
Jeff Elsing
Glenn Gurney

The meeting was called to order by Chairman Duane Hyatt at 6:07pm.

The December 20, 2016 minutes were approved.

Police Car Purchase

Mr. Hyatt explained that he had intended to bring this matter up at the January Council meeting for discussion of the 3 options proposed by the Finance Committee in December, however he was not able to attend that meeting due to illness. He did send an email to members of Council explaining the 3 options as follows:

1. Recommend the purchase of a new car this time, BUT all of the questions above must be answered AND a major review of the process be conducted.
OR
2. If Chief Coffin can answer the above questions satisfactorily before the February meeting then okay to order after February meeting.
OR
3. Flip cars and deal with what we have while reviewing the purchase schedule and process.

The Committee reviewed Chief Coffin's memo of January 4, 2017 and discussed setting guidelines to replace the 27-2 car every four years after it has reached a minimum of 100,000 miles and replace the 27-1 (Chief) car every eight years after it has reached a minimum of 100,000 miles. The Committee will gather nationwide data on the life expectancy of police vehicles.

Mr. Hyatt will prepare a spreadsheet with the proposed purchase plan which should include an increased annual Police Car Reserve allocation.

The Committee agreed to recommend Option 3 to Council at the February meeting, which would defer the purchase of a new vehicle to 2018.

Sewer Financing

Glenn Gurney reported that Bill Brown at EEMA is very close to finalizing the engineering plan and budget for the plant improvements.

Vikki Trost reported that PA DCED has requested the engineer's signature on the budget for the grant proposal. Grants will be awarded in late March. Zach Williard at PFM checks in regularly to see if the Borough is ready to proceed with financing for the project.

Vikki will ask Rex Herder if Gurney-Kerr can submit a bid for work at the plant.

New Items

Chris Carter offered to draft a letter to our state representatives expressing concern about the increasing expenses of municipalities. Chris will send the letter to this Committee for review and then to Rex Herder before mailing letter to Stewart Greenleaf and Tom Murt.

Glenn Gurney reported that he was approached by Lach Brown with regard to keeping the 2001 Ford F-550 Dump Truck as a back-up. It did serve as back-up in the recent snow event when the new dump truck salt spreader was damaged. The 2001 truck is useful to the Sewer Department in picking up the sugar for the plant. The shared pick-up truck cannot be used for salting, only plowing. Without the 2001 truck, we would not have a back-up for salting and need to secure a contract with a contractor. Public Works should procure bids for back-up salting/plowing contractor.

The Committee discussed the pros and cons for keeping the truck and agreed to allow Lach Brown to submit a proposal to justify keeping the 2001 dump truck.

The meeting was adjourned at 7:07pm.

For the next meeting:

1. Chris Carter will prepare a letter to Stewart Greenleaf and Tom Murt.
2. Glenn Gurney will ask Lach Brown to submit a proposal for the dump truck.
3. Jeff Elsing will notify Chief Coffin with regard to ordering a new vehicle.
4. Duane Hyatt will prepare the police vehicle purchase spreadsheet.
5. Vikki will send a reminder to the committee regarding the February meeting on Friday, February 17.

Next meeting date: **Tuesday, February 21, 2017** at 6:00pm in Borough Hall.