

Borough of Bryn Athyn  
Finance Committee  
Meeting Minutes

---

August 21, 2018  
6:00pm

In attendance: Duane Hyatt, Chair  
Chris Carter  
Vikki Trost  
Jeff Elsing  
Glenn Gurney  
Reid Heinrichs

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

**Previous Meeting Minutes**

The July 17, 2018 meeting minutes were approved.

**Sewer Billing**

Glenn Gurney invited Reid Heinrichs to join the sewer billing discussion. Chris Carter noted that the spreadsheets provided showed the flows to the plant, and asked how the billing rates are calculated and what is the basis of the rates. Reid Heinrichs explained his interpretation was that since the residents are on the system one-half of the time, the rate used in the calculation is about one-half of the whole sewage rate. The committee members asked how Pete Bostock originally calculated the rates. Reid will look for Pete's calculation.

Chris Carter recommended that we hire someone who knows about rate calculations.

We have inflow meters from the Loop, College Park and the Academy. Using the AquaPA meters, the residential rate should be one-half of the ANC rate. Duane Hyatt noted that we can measure inflow and divide the cost of the plant into three based on Aqua inflow adjustment. Duane noted there would be one rate and the Academy would be billed based on inflow.

Reid will take last year's flows and compare to determine revenue rate, run the test and show to Jim Adams. He will use inflow meters, not Aqua flows. It was noted that you can't argue with what is coming into the plant.

We now have a combination of Aqua and inflow meters to work with. It was suggested that Bryn Athyn Church School and Cairnwood Village (including Category 4 homes) also install meters.

Chris Carter stated that the sum of the three inflow pipes divided by the cost of the plant will equal the rate.

Reid Heinrichs will measure the effluent out of the plant and subtract the residential inflow to determine the ANC flow.

It was noted that some of the residential flow goes into the ground when a property valve is switched off and not sending effluent to the system. It was also noted that non-residential customers also send other stuff (paint, boiler flushings, paper towels, etc.) to the plant. A ten percent surcharge could be added for the extra work to process the ANC inflow – screenings and raking.

### **Sewer Improvement Project Cost**

Glenn Gurney reported that the costs were sent out earlier to the Committee. The holding tanks for the project have been ordered.

Mr. Gurney also reported that projects costs are in line and he won't know for a while if there is a chance of the cost going over the agreed \$400,000 budget. The Blower part of the project came in under projected cost.

### **New/Old Items:**

#### *Found Money*

Vikki Trost distributed a report from the Principal Financial Group showing common stock valued at \$157,528.80. The Principal has informed the Borough that an offer has been made to shareholders at 80% of the current value. This asset will be included in the books and Vikki will get more information on the offer.

#### *Police Pension*

Vikki reported that the Police Pension Plan is at Distress Level 0 and is slightly overfunded.

The meeting was adjourned.

***For the next meeting:***

- 1. Reid Heinrichs will look for Pete Bostock's original calculation***
- 2. Reid will take last year's incoming flows and compare to determine rate***
- 3. Reid Heinrichs will measure the effluent out of the plant and subtract the residential inflow to determine the ANC flow.***
- 4. Vikki will send a reminder to the committee regarding the next meeting on the Friday prior to the meeting.***

***Next meeting date: September 18, 2018 at 6:00pm in Borough Hall.***