



**REGULAR MEETING  
OF THE  
BRYN ATHYN BOROUGH COUNCIL**

***COUNCIL CHAMBER***  
**August 7, 2017**

The meeting was called to order by President Jeffrey Elsing at 7:00p.m. The following were present:

**MEMBERS OF COUNCIL**

Glenn Gurney  
Ric Asplundh  
Jeffrey Elsing

Duane D. Hyatt  
Mark Pennink

ALSO: Victoria S. Trost, Bradley E. Cranch, Steve Gray, Reid Heinrichs, R. Scott Cooper, Mayor Ken Schauder, Solicitor R. Rex Herder. Councilmembers Brent McCurdy and Aurelle Genzlinger were excused.

**MINUTES**

*On a motion by Glenn Gurney, seconded by Ric Asplundh, Council voted unanimous approval of the July minutes.*

**TREASURER'S REPORT**

Treasurer Vikki Trost reported that General Fund Revenue for July was \$33,710.91. General Fund Expenses were \$190,712.43. Net Income was -\$157,001.52.

Sewer Fund Revenue for July was \$182.06. Sewer Fund Expenses were \$46,491.67. Net Income was -\$46,309.61.

Today PLGIT paid .77%. PLGIT I-Class paid .92%.

The second page of this report shows the cash balances to date. Included in the General Fund cash receipts were:

\$	7,557.32	in Real Estate Tax receipts
\$	660.43	in Local Services Tax receipts
\$	87.36	in Earned Income Tax receipts
\$	50.00	in Copy fees (Zoning & ZALDO)
\$	15.00	in Police Report receipts
\$	50.00	in Zoning Permits receipts
\$	12,925.17	in Fireworks donations
\$	25.00	in Grading Permit receipts
\$	1,048.95	in Fines
\$	10,000.00	in Contributions from the Academy of the New Church
\$	1,291.88	in Insurance Dividends

Included in the Sewer Fund Cash Receipts were:

\$	157.06	in Lower Moreland Pass-thru Usage Fees
\$	25.00	in Sewer Certification receipts

**TAX COLLECTOR**

Tax Collector, Bradley Cranch reported \$2,393.68 in Real Estate Taxes collected in July; \$35,642.17 remains uncollected.

**BILLS**

*On a motion by Duane Hyatt, seconded by Glenn Gurney, Council unanimously voted to authorize payment of the bills as shown on the attached list, which is made a part of these minutes.*

**PRESIDENT’S REPORT**

Portnoff Associates Collection

President Jeff Elsing requested that the collection process begin for all overdue sewer account that are 90 days past due.

Resolution No. 2017-02

Mr. Elsing read proposed Resolution 2017-02 acknowledging Police Chief Glenn Coffin's service to the Borough.

*On a motion by Ric Asplundh, seconded by Duane Hyatt, Council voted unanimously in favor to adopt Resolution 2017-02 acknowledging Glenn A. Coffin's years of service to the Borough.*

***Bryn Athyn Borough Council  
Montgomery County, Pennsylvania  
Resolution No. 2017-02***

*Whereas, Glenn A. Coffin has served the Borough of Bryn Athyn Police Department for thirty-two years, and;*

*Whereas, he attained the rank of Sergeant and ultimately Chief of Police, and;*

*Whereas, he has fulfilled the responsibilities of his office with fidelity and ability, and;*

*Whereas, he is now retiring from his position;*

*Therefore, be it resolved, that the Bryn Athyn Borough Council for itself, the Mayor and on behalf of the citizens of the community, formally renders him heartfelt thanks for his many years of devoted effort and extends their wishes to him for a long and healthy future.*

*Approved, this seventh day of August, in the year of Our Lord, 2017.*

***Bryn Athyn Borough Council***

Mr. Elsing reported that a retirement party is planned by the Coffin family on September 9, 2017. The Finance Committee will discuss financial participation by the Borough in this event at their next meeting.

Civil Service Commission

President Elsing reported that two volunteers have come forward to fill the two vacancies in the Civil Service Commission. Ingrid Herder will fill the expired term of Peter Boericke which ends on December 31, 2021 and Jeffrey Elsing will fill the expired term of Reed Asplundh which ends on December 31, 2019. Solicitor Herder assured Council that a member of Borough Council is permitted to be a member of the Civil Service Commission.

*On a motion by Ric Asplundh, seconded by Glenn Gurney, Council voted in favor to appoint Jeffrey E. Elsing to fill the unexpired term on the Civil Service Commission of Reed Asplundh which ends on December 31, 2019. Mr. Asplundh, Mr. Gurney, Mr. Pennink and Mr. Hyatt voted yes; Mr. Elsing abstained from the vote.*

*On a motion by Ric Asplundh, seconded by Mark Pennink, Council voted unanimously in favor to appoint Ingrid Herder to fill the unexpired term on the Civil Service Commission of Peter Boericke which ends on December 31, 2021.*

Mayor Ken Schauder administered the Oath of Office to Mr. Elsing and Mrs. Herder.

**MAYOR’S REPORT - None**

**POLICE CHIEF’S REPORT**

Acting Chief Steve Gray reported the following activity for July:

Citations Issued	Traffic: 28 - Non-Traffic: 1	29
Alarms		15
Assist to Bryn Athyn Fire/Ambulance		7
Assist other Police Agencies		38
Assist Citizens		16
Complaints concerning Animals		4
Reports of Suspicious Circumstances		12
Special Traffic Details		8
Miscellaneous Complaints		110
Vehicles checked for Ownership or warned for Motor Violations		70
Vehicle Accidents		4

On Tuesday July 4<sup>th</sup>, Officer Hotchkiss received a dog bite to his shoe while patrolling the fields on a bike during the Fireworks at 2775 Buck Road. No injuries were reported.

On Tuesday July 4<sup>th</sup>, Acting Chief Gray was on routine patrol at the conclusion of the fireworks, when he observed a 21 year old Southampton man who stopped his vehicle in traffic, exited the vehicle and proceeded to steal two of the American Flags that the Boy Scouts had lined up along Tomlinson Road as part of the July 4<sup>th</sup> festivities. The 27-1 vehicle dashboard camera recorded the theft, which was later used in court as evidence. The defendant has since pled guilty to Disorderly Conduct.

On Thursday July 6<sup>th</sup>, Officer Johnson took a theft report in the 1000 Block of Cathedral Road. An estimated \$1,800 to \$2,000 was reported as being taken from gift envelopes on July 3<sup>rd</sup> during a wedding reception that was held at Cairnwood Estate. This case is still under investigation.

On Friday July 7<sup>th</sup> at 1:59am, Officer Hotchkiss was on routine patrol when he observed suspicious activity involving two male subjects that were in the area of the gas pumps at the Citgo Gas station in Lower Moreland Township. The gas station was closed at the

time. Officer Hotchkiss notified Lower Moreland Police. Further investigation revealed that the two subjects had placed credit card skimming devices inside of the gas pumps. One of the offenders was a resident of Florida who was a suspect in placing skimming devices at other locations in the surrounding area. The other offender was a resident of Lower Moreland. Both men were arrested and charged by Lower Moreland Police.

On Sunday July 9<sup>th</sup> at 2:10am, Police arrested a 48 year old Philadelphia man for suspected DUI in the area of Buck and Byberry Roads. Charges have been filed.

On Thursday July 20<sup>th</sup> at 10:34am, police responded to the area of Buck Road and Campus Drive to investigate a large amount of hydraulic fluid that had spilled onto the roadway from a disabled trash truck. Fire Police responded to assist in closing down the 3000 block of Buck Road, which remained closed for seven hours.

On Wednesday July 26<sup>th</sup>, our newest part-time officer, David O'Neill, began his first day of training with our department.

On Friday July 28<sup>th</sup> at 2:00pm, Chief Coffin went for his last ride on patrol through the Borough as residents came out to wish the Chief well. At 3:00pm, Chief Coffin called out 10-7 (Off-Duty) over the county radio for the final time.

On Sunday July 30<sup>th</sup>, at 11:56am, police took a report of Harassing Phone Calls received by a resident of Quarry Road.

Acting Chief Gray described a new LiveScan system at Lower Moreland Police Department for digital fingerprinting which has the capability of accessing data all over the country. Lower Moreland was able to purchase the system through a PA State Police grant.

## **FIRE CHIEF'S REPORT**

Chief Derek Zecher reported 21 Fire Calls in July, 6 in Bryn Athyn; 92 EMS Calls in July, 61 in Lower Moreland and 6 in Bryn Athyn. There were 4 scratches (calls that were missed because the ambulance was out on a call).

## **EMERGENCY MANAGEMENT REPORT**

Scott Cooper reported that the Safety Committee has received recertification for this current policy year 2017-18.

**SOLICITOR’S REPORT - None**

**BOROUGH MANAGER’S REPORT**

Zoning Ordinance Update

Vikki Trost reported that the Bryn Athyn Planning Commission completed their review of the draft Zoning Ordinance. Council will review the Planning Commission comments at the September meeting.

AMAZON.com

At Council’s request, Mrs. Trost opened an Amazon.com business account along with Amazon Prime. We have 30 days free and will be charged \$99 for one year of Prime on August 12. All purchases now should be tax exempt.

Montgomery County Board of Assessment

The Board of Assessment will hear an appeal by the Pennypack Ecological Restoration Trust for the 5 acre parcel on Paper Mill Road which was recently sold to PERT by Chris and Julie Carr. This will result in a decrease in Borough Tax Revenue in the amount of \$1,423.73.

**PUBLIC SAFETY COMMITTEE**

Fetters Mill Bridge Update

Chairman Jeff Elsing reported that he and Vikki Trost attended a meeting with Montgomery County and Lower Moreland representatives to discuss the status of the Fetters Mill Bridge. The bridge inspection report revealed that there is no quick fix for the bridge this time due to the burden of vehicle weight enforcement. Overweight vehicles crossing the bridge will damage the bridge structure and stop the current process for rehabilitation. It will then be necessary to start the process for bridge replacement from the beginning, losing six years of work already done on the project. The bridge will remain closed until construction begins in 2020. The County is looking for assistance from State representatives to expedite the process.

Part-time Police Officer

Mr. Elsing recommended that Council make a conditional offer of employment to Sean M. Perry for the position of part-time police officer, adding that he is a very good candidate for the position with years of experience. Chairman Elsing noted that Part-time Officer David O’Neill is progressing very well in his training.

*On a motion by Mark Pennink, seconded by Ric Asplundh, Council voted unanimously in favor to make a conditional offer of employment to Sean M. Perry for the position of part-time police officer pending the required examinations.*

**PUBLIC WORKS COMMITTEE - None**

**FINANCE COMMITTEE - None**

**LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None**

**PUBLIC RELATIONS COMMITTEE - None**

**ADMINISTRATIVE COMMITTEE - None**

**PLANNING COMMISSION REPORT - None**

**ZONING OFFICER**

Vikki Trost reported that one Zoning Permit application was filed in July; No Building Permits were issued; One Grading Permit was issued.

**SEWER ADMINISTRATOR**

College Park Pump Station

Reid Heinrichs reported that a maintenance upgrade was performed on the pump station piping in June. The activated carbon filter was replaced in July and the air-scrubber was ordered on July 11. The air-scrubber will ship in mid-August and will be installed by the end of August.

Sewage Treatment Plant

Mr. Heinrichs reported that the new blower installation has been completed and will be online this week.

**BOROUGH ENGINEER - None**

**OLD BUSINESS**

Mark Pennink reported that the newly installed parking lot for the Pennypack Trail at Byberry Road has almost doubled the available parking there.

Mr. Hyatt noted that people seem to be parking on Alden and Woodland Roads and walking down to the Trail.

**NEW BUSINESS - None**

**QUESTIONS OR COMMENTS FROM THE FLOOR - None**

***MR. ELSING ANNOUNCED THAT AN EXECUTIVE SESSION WOULD BE HELD IMMEDIATELY FOLLOWING THE COUNCIL MEETING TO DISCUSS A PERSONNEL MATTER.***

There being no further business presented, the meeting was adjourned at 7:54pm.

Council's next regular meeting will be held on Monday, September 11, 2017 at 7:00pm in the Borough Hall.

Victoria S. Trost  
Secretary