



**REGULAR MEETING  
OF THE  
BRYN ATHYN BOROUGH COUNCIL**

***COUNCIL CHAMBER***  
**October 2, 2023**

The meeting was called to order by Vice President Duane Hyatt at 7:00p.m. The following were present:

**MEMBERS OF COUNCIL**

Glenn Gurney	Duane D. Hyatt
Ric Asplundh	Mark Pennink
Aurette Genzlinger	

ALSO: Victoria S. Trost, Mayor Ken Schauder, Solicitor R. Rex Herder. Councilmen Jeffrey Elsing and Brent McCurdy were excused.

**MINUTES**

*On a motion by Glenn Gurney, seconded by Ric Asplundh, Council voted unanimous approval of the September minutes.*

**TREASURER’S REPORT**

Treasurer Vikki Trost reported General Fund Revenue for September was \$35,700.73. General Fund Expenses were \$153,352.74. Net Income was -\$117,652.01.

Sewer Fund Revenue for September was \$656.40. Sewer Fund Expenses were \$14,620.12. Net Income was -\$13,963.72.

Today PLGIT paid 5.14%. PLGIT Prime paid 5.50%.

The second page of this report shows the cash balances to date. Included in the General Fund cash receipts were:

\$	8,486.26	in Earned Income Tax receipts
\$	2,812.30	in Real Estate Tax receipts
\$	1,000.00	in Fireworks Contributions
\$	1,000.00	in Grading Permit Fees
\$	1,950.83	in Fines
\$	15.00	in Police Report fees
\$	550.00	in Zoning Permit Fees
\$	7,599.63	in Building Permit Fees
\$	80.00	in Driveway Permit Fees

Included in the Sewer Fund Cash Receipts were:

\$	656.40	in Late Fee Assessment 10%
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**TAX COLLECTOR - None**

**BILLS**

**GENERAL FUND BILLS**

Am-Trust North America	\$7,177.00
Aqua PA	3,321.50
Auto Spa Xpress	30.00
Berkheimer	746.03
Bradley E. Cranch	155.34
Bryn Athyn Church	100.00
Bryn Athyn Fire Company	35,470.00
Davidheiser's Inc.	60.00
DeLage Landen	175.00
Eastburn & Gray PC	2,775.00
Elyse/Berben Insignia	265.00
Frank A. Malizia, Jr. Inc.	1,125.00
Independence Blue Cross	6,840.29
Kenneth J. Schauder, Inc.	1,500.00
Keystone Recognition	120.00
Lower Moreland Township	15,523.79
LynnEllen King	548.48
Paychex of New York LLC	154.49
Petty Cash – Steve Gray	190.39
Petty Cash – Victoria Trost	33.64
Pioneer Auto Body & Repair	325.23
PSAB	100.00
Stephanie Doman	264.24
T & G Industries Inc.	279.00
TGI Office Automation	89.00

The Vanguard Group	1,137.74
Verizon Wireless	242.40
Victoria Trost	50.00
Waggle Masonry	12,853.80
Wawa-Wright Express	890.73
<b>TOTAL</b>	<b>\$92,543.09</b>

**SEWER FUND BILLS**

EEMA	\$850.00
Independence Blue Cross	658.51
MJ Reider Associates Inc.	503.90
Mike Nelson Consulting Services	305.00
PA DEP State Board for Certification	60.00
PA Dept. of Environmental Protection	1,000.00
Paychex of New York LLC	83.15
Peco Energy	450.75
Verizon Wireless	82.19
Wawa-Wright Express	282.65
<b>TOTAL</b>	<b>\$4,276.15</b>

**BMO MASTERCARD**

**General Fund**

Adobe AcroPro	\$19.99
Google Workspace	95.42
21 CM PA2 Newspapers	14.00
CVS Pharmacy	25.22
Amazon.com	159.96
Sams Club	139.59
UnoClean	79.76
<b>TOTAL</b>	<b>\$533.94</b>

**Sewer Fund**

Google Workspace	\$5.62
Zoro Tools Inc.	28.32
Amazon.com	48.99
eBay.com	66.75
WWC Supply Ltd	1,838.25
<b>TOTAL</b>	<b>\$1987.93</b>

*On a motion by Duane Hyatt, seconded by Aurelle Genzlinger, Council unanimously voted to authorize payment of the bills as listed.*

**PRESIDENT’S REPORT**

In his absence from tonight’s meeting, President Jeff Elsing submitted the following items in his report:

Mr. Elsing thanked Stephanie Doman for filling in for Vikki Trost at the September meeting.

Resolution No. 2023-08 Accept Resignation of Police Chief and Express Appreciation  
Vice President Duane Hyatt introduced the proposed resolution and read it aloud.

*On a motion by Ric Asplundh, seconded by Duane Hyatt, Council voted unanimously in favor to approve Resolution No. 2023-08 accepting the retirement notice from Stephen Gray and expressing the appreciation of Council and the residents of the Borough of Bryn Athyn.*

**BOROUGH OF BRYN ATHYN  
MONTGOMERY COUNTY, PENNSYLVANIA  
RESOLUTION NO. 2023-08**

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF BRYN ATHYN  
ACCEPTING THE RETIREMENT NOTICE FROM STEPHEN GRAY, AND  
EXPRESSING THE APPRECIATION OF COUNCIL AND THE RESIDENTS OF  
THE BOROUGH OF BRYN ATHYN**

*WHEREAS, the affairs of the Borough government are managed by its elected citizens and volunteers; and*

*WHEREAS, Stephen Gray has with loyalty, dedication and ability served the Borough of Bryn Athyn as a Police Officer, Corporal, Sergeant, and Chief of Police from April 1996 to October 2023; and*

*WHEREAS, Chief Gray has with special skill fulfilled all the assigned duties, responsibilities and important matters that come before Borough Council; and*

*WHEREAS, Chief Gray has submitted his notice of intent to retire from the Bryn Athyn Police Department with his last day of service being October 6, 2023.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Bryn Athyn that it accepts the notice of intent to retire from STEPHEN GRAY and expresses grateful appreciation for the many years of capable and dedicated service he has rendered to the Borough.*

**APPROVED AND ADOPTED** this second day of October, 2023.

**BOROUGH OF BRYN ATHYN**

Mayor Ken Schauder expressed thanks to Steve Gray and offered well wishes on his retirement.

Thanks were expressed to everyone involved in the retirement party for Steve Gray hosted by the Borough on September 26, especially Cpl. Doug Hotchkiss. Mr. Elsing thanked all of the speakers and fellow officers who supported Chief Gray and the Bryn Athyn Police Department.

The position of Chief of Police for the BAPD has been posted and we have received many applications so far.

President Elsing has had introductory conversations with the Lower Moreland Township Manager, Chris Hoffman regarding police services. A meeting will be scheduled in October to build a framework around the project. Mr. Elsing welcomes any comments or questions regarding the process.

Work continues on the proposed solicitation ordinance and the creation/posting of the Non-Solicitation Resident List.

Mr. Elsing has requested additional information from members of the Zoning Hearing Board relating to their suggestion for amendments to Section 1600 of the Zoning Ordinance.

**POLICE CHIEF’S REPORT**

Corporal Doug Hotchkiss reported the following activity for September:

Alarms	12
Assist Bryn Athyn Fire / Ambulance	06
Assist Other Police Agencies	14
Miscellaneous Activity	45
Public Service Calls / Assist Citizens	01
Special Traffic Details	21
Suspicious Circumstance Investigations	04
Traffic Citations	22
Vehicle Accidents	04
Vehicle Investigations	36

On Tuesday September 12<sup>th</sup>, Corporal Hotchkiss and Stephanie Doman gave a safety talk to the First Grade Students at the Bryn Athyn Elementary School.

On Tuesday September 19<sup>th</sup>, Police began using the County RMS System, which is a report management system which shares information with other police departments who are also using the same system.

On Saturday September 23<sup>rd</sup>, Police conducted a vehicle stop at Huntingdon Pike and Tomlinson Road which resulted in a warrant arrest of a 34-year-old male resident of Philadelphia. The defendant was turned over to the Montgomery County Correctional Facility.

### **FIRE CHIEF'S REPORT**

Chief Ken Schauder introduced the newly hired Chief of Emergency Services for Lower Moreland and Bryn Athyn, Mark Showmaker. Chief Showmaker is from Southampton, PA and is well-known to both fire departments. Chief Schauder reported that he has met with Chief Showmaker twice, noting that Chief Showmaker will observe activities of both fire departments. Chief Schauder thanked Council for this opportunity and is looking forward to this new opportunity for the Bryn Athyn and Huntingdon Valley fire departments. Chief Schauder expressed his confidence in Chief Showmaker.

Chief Schauder reported 41 Fire Calls in September, 29 in Lower Moreland, 6 in Bryn Athyn and 6 in other municipalities; 189 EMS Calls in September, 100 in Lower Moreland, 20 in Bryn Athyn and 69 in other municipalities. There were 101 Transports in September, 72 in Lower Moreland, 6 in Bryn Athyn and 23 in other municipalities. The Chief noted that 20 Transports were in Abington Township, noting that Abington is experiencing EMS staffing issues.

Chief Schauder reported that the second ambulance was utilized three times in September; there were 13 Scratches. The Chief praised the great mutual aid in Montgomery County.

The Chief reported that he has been running a fire prevention program with the 1<sup>st</sup> Grade at Bryn Athyn Church Elementary School which includes community service activities for the children.

### **EMERGENCY MANAGEMENT REPORT**

EM Coordinator Ken Schauder reported that the team normally meets in September, but the meeting was rescheduled to next Wednesday, 10/11/23 so that Chief Mark Showmaker could attend.

### **MAYOR'S REPORT**

Mayor Ken Schauder reported that he attended the Montgomery County Boroughs Association meeting last week and had a one-half hour conversation with Tom Cook, the PA Fire Commissioner. The Mayor reported that Commissioner Cook's goals include making Pennsylvania fire companies successful. Mayor Schauder added that the Bryn

Athyn Fire Company takes advantage of all grants and funding opportunities offered by the Commonwealth.

**SOLICITOR’S REPORT - None**

**BOROUGH MANAGER’S REPORT**

Masonry Repair to Municipal Building

Vikki Trost reported that Waggle Masonry completed stucco work on the Borough Hall and Police Department areas of the Municipal Building.

Montgomery County Boroughs Association

The MCBA September meeting was well attended and we heard from Tom Cook, PA Fire Commissioner. The next meeting will be the Holiday Dinner Meeting at Presidential Caterers on December 7, 2023.

**PUBLIC SAFETY COMMITTEE - None**

**PUBLIC WORKS COMMITTEE**

Chairman Mark Pennink reported that Quarry Road paving was completed. There was damage to a resident’s driveway which was resolved. We are waiting for the invoice from Lower Moreland Township.

Mr. Pennink reported that the final milling and paving on Buck Road for the Municipal Building Area Stormwater Drainage project has been completed. Retainage held will be released to Twining Construction Co.

Mr. Pennink reported that he and Brian Horner will re-look at the Alden Road project which was delayed due to the Aqua PA water main replacement project.

**FINANCE COMMITTEE**

Chairman Duane Hyatt reported that a vacancy remains on the Finance Committee.

Mr. Hyatt reported that the Finance Committee met in September to begin working on the 2024 Budget. Presentations by departments requesting funding will be held on October 17, beginning at 5pm. Bryn Athyn Fire Company asked if they could present at 4:30pm.

**LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None**

**PUBLIC RELATIONS COMMITTEE - None**

**ADMINISTRATIVE COMMITTEE - None**

**PLANNING COMMISSION REPORT - None**

**ZONING OFFICER**

Vikki Trost reported that there were two (2) Zoning Permit applications approved in September. Five (5) Building Permits were issued. One (1) Grading Permit was issued.

**SEWER ADMINISTRATOR**

Reid Heinrichs reported that the cleanup of the sewage treatment plant has been completed. The Safety Committee will re-inspect the plant this month. The Sewer Committee is still working on the generator project. Reid Heinrichs will begin working on the 2024 budget.

**BOROUGH ENGINEER - None**

**OLD BUSINESS - None**

**NEW BUSINESS - None**

**QUESTIONS OR COMMENTS FROM THE FLOOR**

Resident Jane Bostock reported that she contacted Representative Madeleine Dean's office about the lack of mail delivery in the Borough. She has a letter from Representative Dean saying that she can have mail delivered to her house. Mrs. Bostock has a meeting tomorrow, 10/3/23, with the Huntingdon Vally Postmaster to arrange mail delivery.

Councilman Mark Pennink noted that the mailboxes on Tomlinson Road for properties on other roads make sidewalks narrower.



A request was received from a resident for a turning lane from Huntingdon Pike onto College Avenue and Tomlinson Road. It was noted that Huntingdon Pike is a state highway and that the Borough can make the request with PennDOT. Mr. Pennink noted that Huntingdon Pike southbound traffic will still back up in Lower Moreland.

There being no further business presented, the meeting was adjourned at 7:40pm.

Council's next regular meeting will be held on Monday, November 6, 2023 at 7:00pm in the Borough Hall.

Victoria S. Trost  
Secretary