



**REGULAR MEETING  
OF THE  
BRYN ATHYN BOROUGH COUNCIL**

***COUNCIL CHAMBER***  
**October 3, 2022**

The meeting was called to order by President Jeffrey Elsing at 7:00p.m. The following were present:

**MEMBERS OF COUNCIL**

Glenn Gurney  
Ric Asplundh  
Jeffrey Elsing  
Duane D. Hyatt

Brent McCurdy  
Mark Pennink  
Aurelle Genzlinger

ALSO: Victoria S. Trost, Mayor Ken Schauder, Solicitor R. Rex Herder.

**EXECUTIVE SESSION**

President Jeff Elsing announced that an Executive Session of Borough Council will be held immediately following this meeting to discuss personnel issues.

**MINUTES**

*On a motion by Glenn Gurney, seconded by Mark Pennink, Council voted unanimous approval of the September minutes.*

**TREASURER'S REPORT**

Treasurer Vikki Trost reported General Fund Revenue for September was \$110,079.64. General Fund Expenses were \$80,104.34. Net Income was \$29,975.30.

Sewer Fund Revenue for September was \$7,776.57. Sewer Fund Expenses were 24,236.08. Net Income was -\$16,459.51.

Today PLGIT Class paid 2.67%. PLGIT PRIME paid 2.95%.

Included in the General Fund cash receipts were:

|    |           |   |
|----|-----------|---|
| \$ | 10,976.00 | in Transfer Tax receipts                    |
| \$ | 10,424.25 | in Earned Income Tax receipts               |
| \$ | 2,215.30  | in Fines                                    |
| \$ | 73,710.11 | in ARPA Local Fiscal Recovery Fund receipts |
| \$ | 150.00    | in Beverage Permit receipts                 |
| \$ | 12,327.68 | in Volunteer Fire Relief Aid receipts       |
| \$ | 50.00     | in Zoning Permit receipts                   |
| \$ | 25.00     | in Grading Permit receipts                  |
| \$ | 96.80     | in Building Permit receipts                 |
| \$ | 100.00    | in Fireworks Contributions                  |

Included in the Sewer Fund cash receipts were:

|    |          |                                   |
|----|----------|-----------------------------------|
| \$ | 847.07   | in Category 2 Usage receipts      |
| \$ | 5,314.05 | in Masons Mill Pass Thru receipts |
| \$ | 1,241.10 | in Late Fee Assessments           |
| \$ | 374.38   | in Finance Charges                |

**TAX COLLECTOR - None**

**BILLS**

GENERAL FUND BILLS

|                                       |           |
|---------------------------------------|-----------|
| 21 <sup>st</sup> Century Media        | \$330.63  |
| Academy of the New Church             | 3,581.13  |
| Am-Trust North America                | 6,749.56  |
| Aqua PA                               | 47.09     |
| Aqua PA – Fire Hydrants               | 3,088.47  |
| Asure Payroll                         | 404.00    |
| Bryn Athyn Fire Company               | 52,107.12 |
| Building Inspection Underwriters Inc. | 124.00    |
| DeLage Landen                         | 424.00    |
| Hardwick Benfer, LLC                  | 840.00    |
| Independence Blue Cross               | 6,437.35  |
| Kenneth J Schauder Incorporated       | 330.00    |
| Peco Energy                           | 1,153.94  |

|                           |                    |
|---------------------------|--------------------|
| Peco Energy               | 131.02             |
| Petty Cash – Steve Gray   | 185.29             |
| ProTract Engineering Inc. | 1,194.00           |
| Staples                   | 24.99              |
| TGI Office Automation     | 78.24              |
| Verizon Wireless          | 256.34             |
| Wawa – Wright Express     | <u>977.20</u>      |
| TOTAL                     | <u>\$78,464.37</u> |

SEWER FUND BILLS

|                                 |                    |
|---------------------------------|--------------------|
| Am-Trust North America          | \$1,382.44         |
| Asure Payroll                   | 204.32             |
| Berardelli Pool Supplies LLC    | 1,294.40           |
| Commonwealth of PA              | 1,000.00           |
| Delaware River Basin Commission | 523.00             |
| EEMA                            | 875.00             |
| Home Depot                      | 565.06             |
| Independence Blue Cross         | 605.02             |
| Ken’s Distributing Company      | 2,800.00           |
| Kenneth J Schauder, Inc.        | 560.00             |
| Keystone Engineering Group      | 2,499.23           |
| MJ Reider Associates Inc.       | 503.90             |
| Mac Medical Gases Inc.          | 3.50               |
| McGovern Environmental LLC      | 245.25             |
| Peco Energy                     | 289.23             |
| Peco Energy                     | 165.89             |
| Postmaster                      | 180.00             |
| USA Blue Book                   | 1,187.58           |
| Verizon                         | 83.54              |
| Verizon Wireless                | 78.60              |
| Wind River Environmental LLC    | <u>322.88</u>      |
| TOTAL                           | <u>\$15,368.84</u> |

BMO MASTERCARD

General Fund

|                          |                 |
|--------------------------|-----------------|
| Adobe AcroPro            | \$14.99         |
| Google Workspace         | 53.04           |
| Amazon.com               | 161.84          |
| Uniform Construction UCC | <u>90.00</u>    |
| TOTAL                    | <u>\$319.87</u> |

Sewer Fund

|                               |          |
|-------------------------------|----------|
| Ebay.com fsasllc              | \$-34.00 |
| Ebay.com arrowindustrialsales | 55.35    |
| Amazon.com                    | 76.41    |
| Joe’s Auto Electric Inc.      | 463.75   |

|                                |                   |
|--------------------------------|-------------------|
| Ebay.com O03-09102-26614       | 1,448.95          |
| Harrington Industrial Plastics | <u>220.77</u>     |
| TOTAL                          | <u>\$2,231.23</u> |

*On a motion by Duane Hyatt, seconded by Brent McCurdy, Council unanimously voted to authorize payment of the bills as listed.*

**PRESIDENT’S REPORT - None**

**MAYOR’S REPORT - None**

**POLICE CHIEF’S REPORT**

Chief Steve Gray reported the following activity for September:

|  |    |
|--|----|
| Alarms                                 | 12 |
| Assist Bryn Athyn Fire / Ambulance     | 04 |
| Assist Other Police Agencies           | 37 |
| Miscellaneous Activity                 | 54 |
| Public Service Calls / Assist Citizens | 05 |
| Special Traffic Details                | 23 |
| Suspicious Circumstance Investigations | 04 |
| Traffic Citations                      | 57 |
| Vehicle Accidents                      | 02 |
| Vehicle Investigations                 | 68 |

On Thursday September 1<sup>st</sup> at 12:34pm, police took a report of illegal dumping at the Lord’s New Church. The case is under investigation.

On Saturday September 3<sup>rd</sup> at 7:05pm, police responded to a disturbance at the Bryn Athyn Cathedral parking lot. Upon arrival, an ANC Security Officer advised police that he witnessed three females yelling at a Cathedral employee after the employee asked them to leave the grounds. The ANC Security Officer had to intervene when one of the females tried to take the Cathedral employee’s phone from her when she was trying to take a picture of their license plate that was on a black colored Mercedes SUV. The females left the area prior to police arrival and the employee was unable to take a picture of the license plate.

On Wednesday September 7<sup>th</sup> at 3:58pm, police responded to the 3000 block of Buck Road to take a theft report. Upon arrival, police were advised by the homeowner that a small statue that was bolted to a large rock in their garden had been stolen sometime between September 2<sup>nd</sup> and September 6<sup>th</sup>.

On Wednesday September 21<sup>st</sup> at 9:33pm, police responded to the Bryn Athyn Elementary School to investigate a suspicious person who was observed walking around inside of the building. Police spoke with the 37-year-old female in question, who said that she had been let into the elementary school by people who were inside of the building for a meeting. The occupants of the building advised police that they mistakenly thought that it was okay for her to be there. ANC Security said that this was the same female who requested to use the showers in the Asplundh Field House earlier in the day but was denied. At the request of ANC Security, police issued a warning for trespassing to the female, who gave a current address on Bustleton Avenue in Philadelphia.

On Friday September 30<sup>th</sup> at 8:44am, police responded to the 3100 block of Masons Mill Road to check on a report for a male sleeping in the woods. Upon investigation, police located the man, who had been reported as missing from Upper Moreland Township since September 28<sup>th</sup>. The 90-year-old male was conscious, but not alert. He was wet, stuck in the mud above his knees and appeared to be suffering from hypothermia. The male was transported by Bryn Athyn Ambulance to Abington Hospital.

### **FIRE CHIEF'S REPORT**

The Fire Department distributed year to date financial reports. Fire Company Treasurer, Ken Schauder reported that the net loss for 2022 to date is close to \$100,000.

### **EMERGENCY MANAGEMENT REPORT**

EM Coordinator Ken Schauder reported that the Emergency Management Team met in September, noting that the new ANC Public Safety Director, Joe Metzinger attended the meeting.

### **SOLICITOR'S REPORT - None**

### **BOROUGH MANAGER'S REPORT - None**

### **PUBLIC SAFETY COMMITTEE**

#### Bryn Athyn – Lower Moreland Fire Services Committee

Chairman Jeff Elsing reported that he and Vikki Trost met with Lower Moreland officials on September 13, 2022 to continue the discussion regarding joint fire services. It was agreed that a Chief of Emergency Services should be hired to control both fire companies. Solicitors Rex Herder and John Rice have begun work on an intermunicipal agreement and resolution which must be executed by both municipalities. Mr. Elsing

noted that we need to look at the budget for the Borough share of the cost of the new employee. It was noted that Bryn Athyn is bringing more to the table. Mr. Hyatt cautioned members of Council to pause and ask what Bryn Athyn wants out of this arrangement. Mr. Elsing added that we are still in the investigation phase and that we need to create a mission statement and action plan.

## **PUBLIC WORKS COMMITTEE**

### Woodland Road Gas Leak

Chairman Mark Pennink reported the Peco has started work on the gas leak on Woodland Road. Mr. Pennink reported that Peco will replace the gas line on Woodland Road to resolve the issue.

### Bid Opening – Municipal Building Stormwater Improvement Project

Vikki Trost opened the sealed bids on the PennBid site. There were 10 bids submitted. Borough Engineer Nick Rose and Solicitor Rex Herder will review all of the bids and report to Public Works. Mark Pennink will work with Rex Herder and Nick Rose with the plan to award the bid at the November meeting.

### Alden Road Improvement Project

Nick Rose added the bump mat and note regarding Lower Moreland driveways to the plan. Borough Council will review the revised plan and bid package. Mr. Pennink would like to advertise in the next few months. Mr. Herder reviewed the bid process.

Mr. Hyatt stated that the Finance Committee will need to review the project. Nick Rose will provide a rough estimate for the Finance Committee. Mr. Hyatt added that funding must be planned and Lower Moreland must be included before advertising for bids can happen. Nick Rose will also estimate Lower Moreland driveway costs. It was agreed that the project will not be advertised for bids until next year.

## **FINANCE COMMITTEE**

Chairman Duane Hyatt reported tht the Finance Committee discussed the Tomlinson Road Sidewalk project at their September meeting. The Bryn Athyn Church will build sidewalks the entire length of the school side of Tomlinson Road. The Borough will need to improve sidewalks on the north side of Tomlinson Road.

The sewage treatment plant generator gas line was discussed. The MMO for the police pension is zero, so no state aid is expected next year. Funds for the pension will be budgeted. The police contract for 2023, 2024 and 2025 was discussed.

**LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None**

**PUBLIC RELATIONS COMMITTEE - None**

**ADMINISTRATIVE COMMITTEE - None**

**PLANNING COMMISSION REPORT - None**

**ZONING OFFICER**

Vikki Trost reported that there was one (1) Zoning Permit application approved in September. One (1) Building Permit was issued. One (1) Grading Permit was issued.

**SEWER ADMINISTRATOR**

Reid Heinrichs reported that an electric load metering device will be hooked up to the plant for two weeks to ensure that the new generator is sized properly for the plant.

Scheduled maintenance on the College Park air scrubber will be completed this week.

The equalization tanks at the plant have served us well during the recent rain events.

**BOROUGH ENGINEER - None**

**OLD BUSINESS - None**

**NEW BUSINESS - None**

**QUESTIONS OR COMMENTS FROM THE FLOOR - None**

There being no further business presented, the meeting was adjourned at 8:05 pm.

Council's next regular meeting will be held on Monday, November 7, 2022 at 7:00 pm in the Borough Hall.

Victoria S. Trost  
Secretary