

Borough of Bryn Athyn  
Finance Committee  
Meeting Minutes

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November 15, 2016  
6:00pm

In attendance:      Duane Hyatt, Chair  
                             Chris Carter  
                             Vikki Trost  
                             Glenn Gurney  
                             Jeff Elsing

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

**2017 BUDGET**

**Budget Requests**

The Finance Committee met with each department head to discuss budget requests.

Fire Company

The Fire Company did not ask for an increase over this year's budget. The County radios have not yet been received even though the Borough made the first payment in January. The County has the radios but has not distributed them to the municipalities. The County has notified the Fire Company that it will pay to extend the warranties to the date that we actually receive the radios.

Public Works

Mr. Pennink did not attend the meeting.

Police Department

Mr. Elsing confirmed that the salaries shown on the proposed budget #2 are correct. The committee discussed the need to purchase a new police car next year. Mr. Hyatt would like to do an analysis of the Police Car Reserve fund before a car is ordered. The Finance Committee will discuss the police car purchase at the January 2017 meeting.

Sewer Department

Reid Heinrichs reported that no rate increase is indicated in the 2017 budget. Mr. Hyatt noted that the 2016 revenue exceeds the budgeted income and asked Mr. Heinrichs to adjust the budget to reflect the actual income numbers.

Vikki Trost reported that the Borough health insurance agents have informed her that the Borough should not be reimbursing Reid Heinrichs for his personal health insurance policy

and that the Borough could be fined. When Reid started full-time and requested the payment, the Solicitor advised the Borough that reimbursement was permitted at that time. We now know that the current law does not permit the reimbursement. It will cost about the same to include Reid Heinrichs on the Borough health insurance plan through Independence Blue Cross/Keystone.

#### Land Use

Mr. Asplundh did not attend.

#### Administrative/Zoning

Mr. Elsing explained that Vikki Trost's current salary pays her for 30 hours per week, however she has been working closer to 40 hours per week for the past few years. He recommended that her salary reflect the actual hours worked and included the amount in the proposed budget. Mr. Hyatt stated that it would be appropriate for the Administrative Committee to review and make a recommendation to Borough Council to approve the change in the position from 30 to 40 hours per week. This may require an Executive Session. Mr. Hyatt will discuss with Mr. McCurdy, Administrative Committee Chair.

#### **Budget Review**

Discussion and review of budget spreadsheets followed the department presentations.

The meeting was adjourned at 7:54pm.

For the next meeting:

1. Vikki will update the budget spreadsheets to reflect the changes made by the committee.

Next meeting date: Wednesday, November 30, 2016 at 6:00pm in Borough Hall.