

Borough of Bryn Athyn  
Finance Committee  
Meeting Minutes

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March 15, 2022  
6:00pm

In attendance: Duane Hyatt, Chair  
Jeff Elsing  
Vikki Trost  
Glenn Gurney  
Chris Carter

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

**MINUTES**

The February meeting minutes were approved.

**ARPA PROJECTS**

Sewer Treatment Plant Generator

Glenn Gurney reported that he is waiting for 3 estimates from 3 contractors for a 60kW propane/natural gas generator. It may take more than 48 weeks to take delivery of the generator. Mr. Gurney suggested that a deposit may be required to order the generator. Council will be asked to approve a deposit check up to 50% of the cost of the generator to expedite the equipment order.

Buck Road/Municipal Building Stormwater Project

The Municipal Building Facilities Committee provided a plan and updated costs to the Finance Committee for the stormwater improvement project. The estimated cost is \$65,500. The Municipal Building Committee will meet next week to review the revised plan and costs. Duane Hyatt will consult the ANC counsel to determine if the Academy has any responsibility for the project as property owner. Vikki Trost noted that we need to be sure that the ARPA funds are used properly.

**NEW ITEMS**

Police Pension Fund

Chairman Duane Hyatt noted that he and Vikki Trost are the trustees for the Police Pension Fund who handle administration of the fund. The Committee members discussed making the Police Pension Committee a sub-committee of the Finance Committee. Mr. Hyatt proposed that the Pension Committee report to the Finance Committee twice a year – in March and September. The Pension Committee will be invited to the next meeting in April to begin the semi-annual reporting to Finance. The current Police Pension Committee members are Duane Hyatt, Jeff Elsing, Vikki Trost and Ray Doman. Jeff Elsing suggested that Doug Hotchkiss may replace Ray Doman on the committee.

The Committee discussed the Pension Plan asset distribution. There is a need to review the funds and possibly rebalance the distribution. Vikki noted that Reade Genzlinger had regularly moved funds from the money market fund to the other funds. Kyle Genzlinger or Duncan Pitcairn may be able to offer advice.

#### Bryn Athyn Church School Construction Project

Jeff Elsing reported that he contacted the BACS Building Committee and would like to have representatives from Public Works, Public Safety and Sewer meet with the Committee to discuss school crossing lights, sidewalks and gas/utility lines. Vikki will contact Tim Woodrow to confirm him as Alternate Borough Engineer for the project.

#### Past Due Sewer Accounts

Vikki Trost reported that first notices have been sent to accounts over 90 days.

The meeting was adjourned at 6:30pm.

#### ***For the next meeting:***

- 1. Glenn Gurney will have cost information for the STP generator purchase***
- 2. Vikki will contact Tim Woodrow regarding the Bryn Athyn Church School project***
- 3. Vikki will invite the Pension Committee to report at the April meeting***
- 4. Vikki will send a reminder to the Committee regarding the next meeting prior to the meeting.***

***Next meeting date: April 19, 2022 at 6:00pm in Borough Hall.***