



REGULAR MEETING OF THE BRYN ATHYN BOROUGH COUNCIL

COUNCIL CHAMBER **August 3, 2026**

The meeting was called to order by President Jeffrey Elsing at 7:00p.m. The following were present:

MEMBERS OF COUNCIL

Jeffrey Elsing
David Steen

Steven Huntzinger
Ric Asplundh

ALSO: Victoria S. Trost, Mayor Ken Schauder, Solicitor R. Rex Herder. Council members Glenn Gurney, Brent McCurdy and Mark Pennink were excused.

MINUTES

On a motion by Ric Asplundh, seconded by David Steen, Council voted unanimous approval of the July minutes.

TREASURER'S REPORT

General Fund Revenue for July was \$58,412.09. General Fund Expenses were \$243,635.13; Net Income was -\$185,223.04.

Sewer Fund Revenue for July was \$193.32. Sewer Fund Expenses were \$26,705.02; Net Income was -\$26,511.70.

Today PLGIT paid 3.49%, PLGIT Prime paid 3.76%.

Included in the General Fund cash receipts were:

\$	100.00	in Solicitation Permit receipts
\$	7,500.00	in Sewer Administrative Support
\$	2,302.56	in Insurance Dividend
\$	7,848.46	in Insurance Claim receipts
\$	25,000.00	in Contributions to the Police Department

\$	561.37	in Fine receipts
\$	4,425.20	in Building Permit receipts
\$	10,643.00	in Fireworks Donations

Included in the Sewer Fund Cash Receipts were:

\$	88.32	in Category 4 Usage receipts
\$	105.00	in Sewer Certification fees

TAX COLLECTOR

Tax Collector, Bradley Cranch reported \$17,362.21 in Real Estate Taxes collected in July; \$37,404.54 remains uncollected.

BILLS

GENERAL FUND BILLS

Aqua PA	\$3,711.44
Ardmore Tire, Inc.	1,150.60
Armour & Sons Electric, Inc.	1,225.64
Auto Spa Xpress	112.00
Brigdon Odhner	317.14
Bryn Athyn Fire Company	347.16
Building Inspection Underwriters, Inc.	346.40
Cargill, Inc.	3,608.59
Davidheiser's Inc.	70.00
De Lage Landen	175.00
Eastburn & Gray PC	2,235.00
Fishers Ace Hardware	2.00
Frank A. Malizia, Jr. Inc.	3,800.00
Independence Blue Cross	6,664.69
Kenneth J. Schauder Inc.	800.00
Lower Moreland Treasurer	5.00
Nobre Computer Services, LLC	350.00
PA Assoc. of Municipal Administrators	150.00
PECO Energy	1,774.54
PA State Police	246.00
Petty Cash – Brigdon Odhner	199.02
Petty Cash – Victoria Trost	131.92
Pioneer Auto Body & Repair	1,037.89
ProTract Engineering Inc.	768.00
T & G Industries Inc.	279.00
TD Bank	90.00
TDS Concrete Inc.	1,353.50
TGI Office Automation	29.33
TruGreen Processing Center	1,099.10

Verizon Wireless	280.72
Victoria Trost	50.00
Wawa – Wright Express	896.29
TOTAL	\$33,305.97

SEWER FUND BILLS

Commonwealth of PA	\$60.00
Commonwealth of PA – Chapter 302	65.00
Daniel L. Jerman Co, Inc.	850.60
Home Depot	678.99
Independence Blue Cross	767.55
Lower Moreland Township	88.32
Mac Medical Gases Inc.	5.00
MJ Reider Associates, Inc.	1,394.40
Paychex of New York LLC	69.15
PECO Energy	534.93
Petty Cash	1.07
Schauder Incorporated	450.00
SCP Distributors LLC	2,627.50
Verizon Internet	79.00
Verizon Wireless	39.56
Wawa – Wright Express	228.04
TOTAL	\$7,939.11

POLICE PENSION BILLS

<u>Duda Actuarial Consulting</u>	<u>\$900.00</u>
TOTAL	\$900.00

BMO MASTERCARD**General Fund**

Adobe AcroPro	\$19.99
USPS	71.80
Staples	167.01
PSAB	150.00
Amazon.com	584.92
<u>Microsoft</u>	<u>105.99</u>
TOTAL	\$1,099.71

Sewer Fund

Amazon.com	\$73.59
Absolute Automation	387.00
Acme	20.91
Harbor Freight Tools	94.41
Sunoco	9.53
eBay.com	92.96

PTC EZ Pass	210.00
USPS	14.10
TOTAL	\$902.50

Police Department

Giant	\$53.70
Amazon.com	1,678.11
LabCorp	178.50
Safariland	164.90
Jack's Cameras Inc.	35.53
Home Depot	46.52
TOTAL	\$2,157.26

On a motion by Steven Huntzinger, seconded by Ric Asplundh, Council unanimously voted to authorize payment of the bills as listed.

PRESIDENT'S REPORT

President Jeff Elsing reported the sad news that retired Police Chief Steve Gray passed away last week. No details were available. Chief Odhner will provide funeral information when it is available. President Elsing asked for a moment of silence in honor of Chief Gray.

POLICE CHIEF'S REPORT

Chief Brigdon Odhner reported the following activity for July:

All Police Activities	727
Alarms	15
Assist Other Agencies	28
Vehicle Accidents/ disabled	6
Animal Complaints	3
Traffic Stops	13
Theft	1
Community Policing	6

- A dispute between business partners in Masons Mill Business Park lead to extra checks of the area.
- Illegal dumping at Masons Mill Business Park was resolved.
- While on patrol, Corporal Hotchkiss observed a suspicious vehicle parked on Paper Mill Road with its windows partially down. His investigation led to the discovery of a burglary in progress at a vacant residence. Surrounding departments responded and established a perimeter, a drone was deployed and

caused the suspect to attempt to flee the residence but was quickly apprehended and arrested.

FIRE CHIEF'S REPORT

Chief Ken Schauder reported 34 Fire Calls in July, 26 in Lower Moreland, 5 in Bryn Athyn and 3 in other municipalities. There were 208 EMS Calls in July, 135 in Lower Moreland, 9 in Bryn Athyn, 33 in Abington and 31 in other municipalities. There were 126 Transports to the hospital. Chief Schauder reported that the ambulance was not available 3 times during July.

CHIEF OF EMERGENCY SERVICES REPORT - None

EMERGENCY MANAGEMENT REPORT - None

MAYOR'S REPORT - None

SOLICITOR'S REPORT - None

BOROUGH MANAGER'S REPORT

Resolution 2026-04 – Disposition of Municipal Records

On a motion by Ric Asplundh, seconded by Jeffrey Elsing, Council unanimously voted to approve Resolution No. 2026-04 disposing of the listed unneeded Borough records.

BOROUGH OF BRYN ATHYN MONTGOMERY COUNTY, PENNSYLVANIA RESOLUTION NO. 2026-04

Resolved by the Borough Council of the Borough of Bryn Athyn, Montgomery County, Pennsylvania, that

WHEREAS, by virtue of Resolution No. 2019-03 adopted on August 5, 2019, the Borough of Bryn Athyn declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008 as amended March 28, 2019, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE BE IT RESOLVED THAT the Borough Council of the Borough of Bryn Athyn, Montgomery County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Bryn Athyn Emergency Management Plan 2010, 2012, 2018 (Retain 3 years after superseded)

Academy of the New Church/Bryn Athyn College Emergency Management Plan 2010 (Retain for 3 years)

Paid Real Estate Tax Bills 2022 (Retain for 2 years)

Ethics Commission Statements of Financial Interest 2012-2020 (Retain for 5 years)

Election Certificates 1997- 2021 (Retain 11 months)

Annual Audit Reports 2013-2020 (Retain 5 years)

RESOLVED, this third day of August, 2026.

2026 Fee Schedule Amendment

Manager Vikki Trost reported that Zoning Officer Charlie Pluguez has brought to our attention that the 2026 Borough Fee Schedule does not allow the Electrical Underwriter to charge a reinspection fee. Apparently, the underwriter has not been paid for reinspection in the past. This fee is paid directly to the underwriter by the contractor at the time of the reinspection. This will be added to the September 14, 2026 agenda for consideration and approval.

Aqua PA 2028 Project

Aqua PA has submitted their 2028 water main replacement plan for the west side of Alden Road, Woodland Road and Fethers Mill Road from Alden Road to Alnwick Road.

PUBLIC SAFETY COMMITTEE

Chairman Jeff Elsing reported that the fire company is pressing forward on a final revision of the Fethers Mill Fire Rescue by-laws. Mr. Elsing noted that the search for a new Chief of Emergency Services must move forward to replace Chief Mark Showmaker. Lower Moreland Township will approve a new quote with GovHR for the search at their August 11, 2026 meeting. Chairman Elsing also reported that the Memorandum of Understanding (MOU) with Lower Moreland Township is still in place and that Bryn Athyn Borough is committed to the joint hiring of the new chief. Solicitor Rex Herder noted that Borough Council can do a simple letter to continue the MOU.

PUBLIC WORKS COMMITTEE

In the absence of Chairman Mark Pennink, President Jeff Elsing reported that telephone bids were solicited for the new speed humps on Tomlinson Road. Two bids were received, both under the 2026 bidding threshold. One estimate included signs and road painting. Tomlinson Road will need to be closed from 7am to 5pm to complete the work in one day. Mr. Elsing reminded Council that the speed humps will be paid for with donations received. Solicitor Herder noted that no motion is needed to proceed with the project, however, Council should vote to award the contract which may be done by special meeting specifically to award the contract.

FINANCE COMMITTEE

The Finance Committee will meet on Tuesday, August 18 at noon.

LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None

PUBLIC RELATIONS COMMITTEE - None

ADMINISTRATIVE COMMITTEE - None

PLANNING COMMISSION REPORT - None

ZONING OFFICER

There were no (0) Zoning Permit applications approved in July. Nine (9) Building Permits were issued. No (0) Grading Permits were issued. No (0) Road Opening Permits were issued.

SEWER ADMINISTRATOR

Clayton Walsh reported that the Sewage Treatment Plant is running well.

BOROUGH ENGINEER - None

OLD BUSINESS - None

NEW BUSINESS

It was reported tht Google Maps has deleted Cherry Lane in Bryn Athyn Borough.

QUESTIONS OR COMMENTS FROM THE FLOOR - None

There being no further business presented, the meeting was adjourned at 7:33pm.

Council's next regular meeting will be held on Monday, September 14, 2026 at 7:00pm in the Borough Hall.

Victoria S. Trost
Secretary