



**REGULAR MEETING  
OF THE  
BRYN ATHYN BOROUGH COUNCIL**

***COUNCIL CHAMBER***  
**July 1, 2024**

The meeting was called to order by President Jeffrey Elsing at 7:00p.m. The following were present:

**MEMBERS OF COUNCIL**

Glenn Gurney  
Ric Asplundh  
Jeffrey Elsing

Duane D. Hyatt  
Mark Pennink  
Steven Huntzinger

ALSO: Victoria S. Trost, Mayor Ken Schauder, Solicitor R. Rex Herder. Councilman Brent McCurdy was excused.

**MINUTES**

*On a motion by Glenn Gurney, seconded by Duane Hyatt, Council voted unanimous approval of the June minutes.*

**TREASURER’S REPORT**

Treasurer Vikki Trost reported General Fund Revenue for June was \$45,224.52. General Fund Expenses were \$98,048.86. Net Income was -\$52,824.34.

Sewer Fund Revenue for June was \$1,525.53. Sewer Fund Expenses were \$20,151.01. Net Income was -\$18,625.48.

Today PLGIT paid 5.11%. PLGIT Prime paid 5.40%.

Included in the General Fund cash receipts were:

\$	25,045.45	in Real Estate Tax receipts
\$	7,280.41	in Earned Income Tax receipts

\$	1,787.83	in Fines
\$	15.00	in Police Report receipts
\$	6,622.28	in Building Permit receipts
\$	300.00	in Zoning Permit receipts
\$	1,000.00	in Grading Permit receipts
\$	130.00	in Road Opening Permit receipts
\$	1,100.00	in Fireworks Contributions
\$	1,889.55	in Pass-through Professional Fees

Included in the Sewer Fund Cash Receipts were:

\$	706.00	in Category 2 Usage receipts
\$	219.34	in Finance Charges
\$	565.19	in Late Fees
\$	35.00	in Sewer Certification Fees

**TAX COLLECTOR - None**

**BILLS**

General Fund Bills

Bryn Athyn Fire Company	\$52,052.96
Bucks County Police Training Center	25.00
Building Inspection Underwriters, Inc.	11,499.00
Concours Automotive	59.90
Davidheiser’s Inc.	60.00
DeLage Landen	175.00
FBI-LEEDA	795.00
Guardian Dental Insurance	4,972.19
HA Thomson Company	2,962.00
Independence Blue Cross	7,409.04
International Fireworks Mfg. Co, Inc.	12,250.00
Kimberly Kleinguenther	656.25
McDonald Uniform Company	561.42
Paul M. DiKun, CAC, Ed.D, Ph.D	420.00
Peco Energy Company	1,107.87
Petty Cash – Brigdon Odhner	292.36
Petty Cash – Victoria Trost	225.40
Pioneer Auto Body & Repair	64.81
ProTract Engineering, Inc.	3,462.00
T & G Industries, Inc.	279.00
TGI Office Automation	86.54
The Vanguard Group	1,112.35
United States Treasury	19.32

Verizon Wireless	250.02
Victoria Trost	150.00
Wawa – Wright Express	1,094.59
<u>Woodrow &amp; Associates</u>	<u>1,889.55</u>
TOTAL	\$103,931.57

Sewer Fund Bills

Absolute Suppliers Inc.	\$1,449.89
AH Cornell & Son, Inc.	3,600.00
Ben Manis Plumbing	1,095.00
EEMA	875.00
Home Depot	558.18
Independence Blue Cross	680.58
Kimberly Kleinguenther	468.75
Pa Rural Water Association	300.00
Paychex of New York	88.64
Peco Energy Company	526.41
SCP Distributors LLC	2,621.50
Verizon	95.51
Verizon Wireless	82.51
<u>Wawa – Wright Express</u>	<u>141.43</u>
TOTAL	\$12,583.40

Police Pension Bills

Kimberly Kleinguenther	\$150.00
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**BMO MASTERCARD – General Fund**

Google Workspace	\$135.25
Adobe AcroPro	19.99
21 Century Media	14.00
Optics Planet, Inc.	-19.19
Evident, Inc.	67.00
KeyRing.com	23.49
Hershey Lodge	774.22
Amazon.com	73.03
Staples	112.80
Gannett Newspapers	14.99
<u>GoToMyPC.com</u>	<u>420.00</u>
TOTAL	\$1,635.58

**BMO MASTERCARD – Sewer Fund**

Google Workspace	\$7.12
Amazon.com	772.38
Zoro Tools Inc.	153.45
Harbor Freight Tools	180.46
Fishers Ace Hardware	13.34

<u>Ebay.com</u>	<u>673.63</u>
TOTAL	\$1,800.38

*On a motion by Duane Hyatt, seconded by Mark Pennink, Council unanimously voted to authorize payment of the bills as listed.*

**PRESIDENT’S REPORT**

Cross County Trail Pedestrian Signal on Masons Mill Road

President Jeff Elsing reported that Montgomery County plans to install a pedestrian crossing signal at the Pennypack Trail crossing on the Borough side of Masons Mill Road. Mr. Elsing contacted Lower Moreland Township regarding the installation of County Trail crossing signals at Byberry Road, as well as Welsh Road. The conversation revealed that the Byberry Road Crossing Signal is maintained by Upper Moreland Township and that Lower Moreland Township is only responsible for electricity for the Welsh Road Pedestrian Crossing Signal. Following discussion, it was agreed that the Borough does not want to incur the maintenance and replacement expense for the proposed pedestrian crossing signal.

*On a motion by Jeffrey Elsing, seconded by Steven Huntzinger, Council voted unanimously in favor to authorize the President and Manager to negotiate with Montgomery County to reduce or eliminate certain costs associated with the pedestrian crossing signal proposed at the Pennypack trail crossing on Masons Mill Road in Bryn Athyn.*

Academy of the New Church Application to Install Permanent Lighting at Glenn Field

Mr. Elsing reported that the Bryn Athyn Planning Commission has reviewed and recommended approval of the proposed lighting plan for Glenn Field. Mr. Gurney noted that because the application does not comply with the requirements of the Bryn Athyn Zoning Ordinance that the application must be submitted to the Bryn Athyn Zoning Hearing Board for approval. Solicitor Rex Herder acknowledged that Borough Council cannot approve the application for lighting and that the applicant must apply to the Zoning Hearing Board, noting that a variance is required for this application which does not meet the code. It was also noted by Solicitor Herder that the Zoning Officer’s denial letter to the applicant was not clear about the process.

Zoning Ordinance Amendments

Mr. Elsing reported that the proposed amendment has been reviewed by the Bryn Athyn Planning Commission and is currently under review by the Montgomery County Planning Commission.

Grant Funding for Alden Road Project

Mr. Elsing reported that he is working with a non-profit organization to assist with funding the Alden Road project through the Multi-Modal Transportation Fund. The

application will be submitted by President Elsing before the July 31, 2024 filing deadline. A resolution of Borough Council is required for the application. Mr. Hyatt requested that funding details be verified to ascertain that there are no hidden strings attached to funding.

*On a motion, duly seconded, Council voted unanimously in favor to adopt Resolution 2024-05 requesting a Multi-Modal Transportation Fund grant to defray the costs of making improvements to Alden Road and authorizing the President of Council and the Borough Secretary to execute all documents and agreements to facilitate and assist in obtaining said grant.*

**BOROUGH OF BRYN ATHYN  
MONTGOMERY COUNTY, PENNSYLVANIA  
RESOLUTION NO. 2024-05**

**A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF BRYN ATHYN  
REQUESTING A MULTIMODAL TRANSPORTATION FUND GRANT TO  
DEFRAY THE COSTS OF MAKING IMPROVEMENTS TO ALDEN ROAD,  
AND AUTHORIZING THE PRESIDENT OF COUNCIL AND THE BOROUGH  
SECRETARY TO EXECUTE ALL DOCUMENTS AND AGREEMENTS TO  
FACILITATE AND ASSIST IN OBTAINING SAID GRANT**

Be it **RESOLVED**, that the Council of the Borough of Bryn Athyn Montgomery County, Pennsylvania, hereby requests a Multimodal Transportation Fund grant of \$      to be determined from the Commonwealth Financing Authority to be used for defraying the costs of repaving and making associated improvements to Alden Road, located in the Borough of Bryn Athyn.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Jeffrey E. Elsing, President of Borough Council, Victoria S. Trost, Borough Secretary, as the officials to execute all documents and agreements between the Borough of Bryn Athyn and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

BOROUGH OF BRYN ATHYN

**POLICE CHIEF’S REPORT**

Chief Brigdon Odhner reported the following activity for June:

All Police Activities	1325
Alarms	12
Assist Bryn Athyn Fire / Ambulance	3
Assist Other Police Agencies	21
Public Service Calls / Assist Citizens	4
Special Traffic Details	6
Suspicious Circumstance Investigations	8
Traffic Citations	58
Vehicle Accidents	5
Animal Complaints	2
Traffic Stops	88
Domestic	1

- The 19th of June celebration had a large turnout, and the Bryn Athyn Police Department successfully implemented new tactics to enhance pedestrian traffic safety.
- BAPD coordinated with event planners for a safe and successful General Assembly.
- The department secured a \$35,000 grant from the Asplundh Foundation, with the high-ticket item being new tasers for the department.
- New laptops and printers have been installed in both police cars to permit e-ticketing

**Trainings Attended:**

- Department of Homeland Security, Active Shooter Preparedness Training
- Early Signs of Bad Behavior Training

Golf Carts

Mr. Gurney asked Chief Odhner what the rule for golf carts is in Pennsylvania. Chief Odhner responded that if the golf cart has a license plate it is legal to drive on local roads only, which would not include Huntingdon Pike except to cross at a 90-degree angle. Without a license plate, golf carts are not permitted on local roads. They may cross local roads only. Mr. Elsing noted that he does have the guidelines for golf carts, adding that there is an inordinate number of golf carts driving on the Academy of the New Church campus. Chief Odhner added that registered golf carts must have safety features such as seat belts and that drivers must have safety training.

## **FIRE CHIEF'S REPORT**

Chief Ken Schauder reported 32 Fire Calls in June, 23 in Lower Moreland, 3 in Bryn Athyn and 6 in other municipalities. There were 188 EMS Calls, 111 in Lower Moreland, 8 in Bryn Athyn, 26 in Abington, 25 in Upper Moreland and 16 in other municipalities. There were 104 hospital transports, 71 in Lower Moreland, 8 in Bryn Athyn and 25 in other municipalities. There were 7 scratches in June.

## **EMERGENCY MANAGEMENT REPORT**

EM Coordinator Ken Schauder reported that the EM team is ready for the Independence Day Fireworks. A meeting will be held prior to the event. An Incident Action Plan has been prepared because the new elementary school roof is still exposed. The EM team met with Whiting-Turner representatives to review safety procedures for the fireworks. One fire truck will be dedicated to the elementary school. Bryn Athyn Church will conduct a fire watch at the site.

## **CHIEF OF EMERGENCY SERVICES REPORT**

Chief Mark Showmaker reported the following for June:

Please find my activity for the month of June outlined and up to the date of this report. A good portion of the month was utilized to review data and in the crafting of a comprehensive emergency service analysis on the status of response and personnel to emergency incidents in Lower Moreland Township and Bryn Athyn Borough. The following will briefly cover my monthly activity

### Weeks 1 and 2

- I attended both the Bryn Athyn Borough Council meeting and Lower Moreland Township Commissioner meetings.
- Updated both Boards regarding the Fire Apparatus Purchase of a Pierce Mid Mount Tower Ladder as well as a Pierce Engine Pumper.
- Updated Boards on the status of attempting a name of the future organization
- Reviewed the monthly Bryn Athyn Fire Company and response statistics.
- Reviewed the monthly Huntingdon Valley Fire Company financial and response statistics.
- Attended the County Fire Marshals monthly meeting.
- Review and approve the Huntingdon Valley Fire Shift Program time sheets for the month
- Meeting with LM Manager to bring him up to speed with Department progress.
- Meeting with Pierce Fire Apparatus Representative regarding Tower Ladder chassis progress
- Met with Officer Manager of BAFC to design statics report for their reporting software
- Worked on statistics report

- Sent letter to both fire companies to prepare their agencies for a numbering change with County 911

Week 3 and 4

- Continued to review statistics of both HVFC and BAFC and started to prepare report information
- Reviewed proposed policy of Bryn Athyn Fire Company
- Began reviewing training levels of HVFC members
- Attended Municipal Fire Chiefs of Montgomery County Meeting
- Met with BAFC Chief and President for update and briefing
- Conducted research regarding fire station standards for NFPA
- Attended Bryn Athyn Fire Company Officer Meeting
- Review HVFC Shift Program time sheets second half of month
- Continued review of both organizations reporting programs
- Continued review and information compilation of data from records regarding response
- Conducted consolidation and regionalization research
- Conducted Stipend programs in PA research
- Meeting with Montco Communications Technology Department regarding MDT usage and requirements
- Met with Montco 911 regarding questions pertaining to future consolidation requirements
- Met with HVFC president to update our status
- Site inspection of New Bryn Athyn Elementary School
- Attended Bryn Athyn Emergency Management Meeting regarding Fireworks
- Attended Legal aspects of Code Enforcement class
- Met with Upper Providence Twp Fire to tour the new fire station
- Responded to numerous emergency calls throughout month
- Worked with both fire companies to once more attempt consensus on a name

Fire Calls of Interest:

- 6-13-24 2693 Philmont Ave, Large gas leak inside structure from ruptured pipe
- 6-11-24 Vehicle Rescue Byberry and Huntingdon Pike Extricated 1 patient
- 6-19-24 Vehicle Rescue Byberry and Philmont extricated 1 patient treated numerous others
- 6-20-24 Assist Hatboro Fire with a structure fire
- 6-21-24 Assist Southampton fire on structure fire

Emergency Response Data for the month as of the date of this report:

BAFC Emergency Medical Calls in BA	5
BAFC Emergency Medical Calls in LM	107
BAFC Emergency Medical Calls other	48
BAFC Monthly total EMS Calls	160
Year to date EMS Calls	943



BAFC Fire Calls in BA	2	HVFC Fire Calls in LM	21
BAFC Fire Calls IN LM	25	HVFC Fire Calls in BA	1
BAFC Fire Calls Other	3	HVFC Fire Calls Other	3
BAFC Monthly Fire Calls	30	HVFC Monthly Fire Calls	25
Year to Date Fire Calls	192	Year to Date Fire Calls	196

Chief Showmaker thanked Council members for their input on the name for the new department and reported that Lower Moreland Board of Commissioners will discuss at their next meeting.

**MAYOR’S REPORT - None**

**SOLICITOR’S REPORT - None**

**BOROUGH MANAGER’S REPORT**

Vikki Trost reported that the 2023 Annual Audit was completed by the elected auditors with no issues.

**PUBLIC SAFETY COMMITTEE**

Chairman Jeff Elsing reported that the committee is prepared for the fireworks and July 4<sup>th</sup> festivities. The committee will review the golf cart issue.

**PUBLIC WORKS COMMITTEE**

Chairman Mark Pennink reported that the Tomlinson Road Sidewalk project is out for bids. The bid opening will be on July 15, 2024 at noon. The Alden Road Committee will meet next week.

**FINANCE COMMITTEE - None**

**LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None**

**PUBLIC RELATIONS COMMITTEE - None**

**ADMINISTRATIVE COMMITTEE - None**

**PLANNING COMMISSION REPORT - None**

**ZONING OFFICER**

Vikki Trost reported that there was (1) Zoning Permit application approved in June. Thirteen (13) Building Permits were issued. One (1) Grading Permit was issued.

**SEWER ADMINISTRATOR**

Reid Heinrichs reported that the most important pump at the sewage treatment plant failed and that it is not worth fixing. A temporary backup is being used. Cost for the pump replacement is \$10,000.

Odor complaints were received in the Station Hill area. Reid Heinrichs ordered activated carbon for the pump station which will eliminate the odor. This item cannot be kept in stock due to its short shelf life.

Mr. Gurney requested that Council approve the advertising and bid process for the Generator project at the Sewage Treatment Plant.

*On a motion by Mark Pennink, seconded by Glenn Gurney, Council voted unanimously in favor to advertise and put the Sewage Treatment Plant Generator Project out to bid.*

**BOROUGH ENGINEER - None**

**OLD BUSINESS**

Fetters Mill Bridge

Mr. Elsing reported that he had spoken with Monica Harrower regarding the bridge rehabilitation project. Lower Moreland Township has no information on the status of the project. Tom O'Brien and Jesse King at Montgomery County have confirmed that the new bridge will be a one-lane bridge with no pedestrian walkway or signals. It was stated that it is too late to change the design of the bridge to include the walkway and signals. Mr. Elsing would like to contact Governor Josh Shapiro to discuss a footpath for the bridge. There are concerns about safety issues when the bridge is reopened. Mayor Schauder stated that millions of dollars have been invested in the bridge project surveying utilities, obtaining land and rights of way. Mayor Schauder does not think that Council should take a position on the bridge. Mr. Gurney agreed with Mayor Schauder;

Vice President Hyatt disagreed. Resident Sarah Elsing commented asking when the bridge reopens, will Council consider making the Loop one-way or closing Station Hill.

**NEW BUSINESS - None**

**QUESTIONS OR COMMENTS FROM THE FLOOR - None**

There being no further business presented, the meeting was adjourned at 8:13pm.

Council's next regular meeting will be held on Monday, August 5, 2024 at 7:00pm in the Borough Hall.

Victoria S. Trost  
Secretary