



**REGULAR MEETING
OF THE
BRYN ATHYN BOROUGH COUNCIL**

COUNCIL CHAMBER
July 6, 2020

The meeting was called to order by President Jeffrey Elsing via Zoom Videoconferencing at 7:15p.m. The following were present:

MEMBERS OF COUNCIL

Glenn Gurney
Ric Asplundh
Jeffrey Elsing

Duane D. Hyatt
Mark Pennink

ALSO: Victoria S. Trost, Bradley E. Cranch, R. Scott Cooper, Nick Rose, Russell Cooper, Steve Gray, Mayor Ken Schauder, Solicitor R. Rex Herder. Councilmembers Aurelle Genzlinger and Brent McCurdy were excused.

MINUTES

On a motion duly seconded, Council voted unanimous approval of the June minutes.

TREASURER'S REPORT

General Fund Revenue for June was \$45,873.26. General Fund Expenses were \$81,683.09 Net Income was -\$35,809.83.

Sewer Fund Revenue for June was \$84,236.00. Sewer Fund Expenses were \$30,775.53. Net Income was \$53,460.47.

Today PLGIT paid .15%. PLGIT I-Class paid .27%. PLGIT Prime paid .44%

The second page of this report shows the cash balances to date. Included in the General Fund cash receipts were:

\$	32,377.63	Current Year Real Estate Tax
\$	9,378.95	Earned Income Tax
\$	578.59	Local Services Tax
\$	1,329.11	Fines
\$	175.00	Zoning Permits
\$	1,882.98	Building Permits
\$	100.00	Grading Permits

Included in the Sewer Fund Cash Receipts were:

\$	31,343.00	in Category 2 receipts
\$	43,280.00	in Category 3 receipts
\$	9,613.00	in Category 4 receipts

TAX COLLECTOR

Tax Collector, Bradley Cranch reported \$23,761.23 in Real Estate Taxes collected in June; \$58,377.81 remains uncollected.

BILLS

General Fund Bills

Aqua PA	\$19.19
Bryn Athyn Fire Company	32,383.53
Calebe Nobre	480.00
Comstar Supply	3,210.00
Cranch Landscapers, LLC	3,035.00
Davidheisers' Inc	36.00
DeLage Landen BAPD	443.07
DeLage Landen Financial Services	251.97
Eastburn & Gray PC	210.00
Fishers Ace Hardware	8.49
Frank A Malizia, Jr. Inc	600.00
Guardian Insurance	4,467.46
HA Thomson Company	2,633.00
Havis, Inc	114.00
Home Depot	135.21
Jeremy Simons	1,250.00
Keystone Health Plan East	9,743.60
McDonald Uniform Company	513.91
PA Turnpike Toll By Plate	7.40

Peco Energy	954.29
Peco Energy	91.43
Petty Cash RX	175.04
Petty Cash – Steve Gray	223.71
Petty Cash – Victoria Trost	73.61
ProTract Engineering Inc	340.00
RL Stephenson Inc	150.00
RR Donnelly	41.80
Schauder Incorporated	420.00
Staples	82.05
TGI Office Automation	39.12
The Vanguard Group	902.87
Total Turf Landscape Services	8,820.00
Township of Upper Moreland	500.00
TruGreen Processing Center	913.42
USA Payroll	155.16
Verizon Wireless	174.29
Victoria Trost	50.00
Wawa – Wright Express	<u>530.19</u>
TOTAL	<u>\$74,178.81</u>

Sewer Fund Bills

Berardelli Pool Supplies LLC	\$784.70
Bryn Athyn Fire Company	34.64
CCR Industrial	3,400.00
EEMA	875.00
Franc Environmental	1,741.50
Frank A Malizia, Jr. Inc	700.00
Home Depot	1,221.24
Kenneth J Schauder Inc	540.00
Keystone Health Plan East	977.81
MJ Reider Associates Inc	494.00
Mac Medical Gases Inc	28.50
McGovern Environmental LLC	315.00
McMaster-Carr Supply Co.	423.47
Moses B Glick LLC	90.00
Peco Energy	397.01
Peco Energy	143.00
Postmaster	165.00
RNK Electric	90.00
Scott's Emergency Lighting & Power	1,776.76
SCP Distributors LLC	2,547.60
TW Reiss Inc	180.57
United States Plastic Corporation	-43.76
USA Blue Book	96.29

USA Payroll	107.58
Verizon	41.49
Verizon	36.98
Verizon Wireless	65.14
Wawa – Wright Express	<u>473.58</u>
TOTAL	<u>\$17,703.10</u>

June 2020 BMO MasterCard Bills

General Fund

Adobe	\$14.99
Amazon.com	<u>447.15</u>
TOTAL	<u>\$462.14</u>

Sewer Fund

Paypal TAoli Ebay TAO	\$24.05
Automation Direct.com	366.76
Ebay.com	212.00
Paypal Coe Ltd	75.98
Paypal Xuxiaohui Ebay	34.98
Process Hose	891.41
USA Vend At Air Serv	1.75
Mike’s Lock Shop	63.44
Amazon.com	<u>381.75</u>
TOTAL	<u>\$2,052.12</u>

On a motion by Duane Hyatt, seconded by Glenn Gurney, Council unanimously voted to authorize payment of the bills as shown on the attached list, which is made a part of these minutes.

PRESIDENT’S REPORT

Public Hearing – Ordinance No. 695

President Jeff Elsing opened the public hearing for proposed Ordinance No. 695. Solicitor Rex Herder explained that there are four different ordinances dealing with sewer usage billing and that this proposed ordinance will consolidate all and eliminate inconsistencies and change the billing methodology for Category 3 users.

The hearing was opened to questions and comments from members of Borough Council. Councilman Glenn Gurney noted that the current draft is identical to what Council reviewed last month. Mr. Herder noted that the public hearing was properly advertised in the newspaper and the Borough’s website. Councilman Duane Hyatt stated that the proposed ordinance clarifies the process for billing. This process was developed by Bill Brown from EEMA, the Borough’s engineer for the wastewater plant.

Hearing no further comments, the public hearing was opened to the public for comment. There was no comment from the residents who participated in the meeting via Zoom.

Hearing no comments from the public, the discussion returned to the members of Borough Council. Hearing no comments from Borough Council, the public hearing was closed and President Elsing called for a motion.

On a motion by Ric Asplundh, seconded by Glenn Gurney, Council voted unanimously by roll call vote to adopt Ordinance No. 695.

Roll Call:

Ric Asplundh – Yes; Duane Hyatt – Yes; Glenn Gurney – Yes; Mark Pennink – Yes; Jeffrey Elsing – Yes.

**BOROUGH OF BRYN ATHYN
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. 695

AN ORDINANCE OF THE BOROUGH OF BRYN ATHYN PROVIDING FOR SANITARY SEWER USER FEES FOR CLASS I, CLASS II, CLASS III AND CLASS IV PROPERTIES; PROVIDING FOR SANITARY SEWER SYSTEM DESIGN REQUIREMENTS AND SYSTEM MAINTENANCE, REPAIR AND UPGRADE REQUIREMENTS AND RESPONSIBILITIES; PROVIDING FOR PERMITTING AND INSPECTION OF SANITARY SEWER SYSTEMS; PROVIDING FOR PENALTIES FOR VIOLATIONS; PROVIDING AN EFFECTIVE DATE; AND SETTING FORTH MISCELLANEOUS PROVISIONS.

SECTION 1: DEFINITIONS

As used in this Ordinance, the following terms shall have the following meanings unless otherwise explicitly stated:

Academy of the New Church (ANC) Collection System: *the presently existing eight-inch collection system located on ANC property owned, operated and maintained by the ANC, which presently conveys whole sewage from buildings and other structures on ANC Property to the Wastewater Treatment Facility.*

Authorized Agent: *the Borough Sewer Administrator, Zoning Officer, agents from the Montgomery County Health Department, professional engineer, plumbing inspector or any other qualified or licensed person(s) to whom the Borough delegates the responsibility of carrying out the provisions of this Ordinance.*

Borough: *the Borough of Bryn Athyn.*

Cesspool: *a porous tank, which acts as a digester for whole sewage and/or as a drainage field for effluent.*

Connected On-lot Sewage System or Connected OLDS: *a system of tanks, pipes and related facilities serving a single lot, connected to the Public Collection System, the Effluent from which is either discharged into the surrounding soil for disposal, or diverted to the Public Collection System for conveyance and treatment.*

Council: *the Borough Council for the Borough of Bryn Athyn.*

Effluent: *the liquid that leaves a primary sewage treatment tank after the solids in whole sewage have been digested.*

Equivalent Dwelling Unit: *the amount of whole sewage, measured in gallons, deemed to be discharged in one day from a single-family dwelling unit. As of the date of the enactment of this Ordinance, an EDU shall be equal to 262.5 gallons of sewage per day.*

Gray Water: *wastewater from clothes washers, dishwashers, sinks, etc.*

Lateral: *A sewage line from a building to convey whole sewage to a sewage collection system; also known as a building sewer.*

Public Collection System: *a system of small diameter pipes laid out and constructed, or as may be hereafter laid out and constructed, by the Borough of Bryn Athyn in public ways and properties, and in private properties for the collection of wastewater from individual properties, and transportation of said wastewater to the Wastewater Treatment Facility.*

Septage: *the residual solids that remain after the whole sewage had been digested.*

Septic tank: *a sealed tank, meeting all applicable Commonwealth and County regulations, that accepts and digests whole sewage, retains the solids, and from which the remaining liquid flows out for drainage into the soil or further treatment prior to final disposal.*

System Repairs: *changes required to return an on-lot system to its original functioning condition.*

System Upgrade: *the installation of a new septic tank and/or the addition of a new drainage field with a diversion box to switch between the new drainage field and the pre-existing drainage field or fields. The new installations shall meet the applicable Commonwealth, County and Borough regulations.*

Unconnected On-lot Sewage System or Unconnected OLDS: *a system of tanks, pipes, and related facilities serving a single lot by collecting and treating whole sewage by*

anaerobic digestion and discharging the effluent into the surrounding soil, that is not connected to the Public Collection System.

Wastewater Treatment Facility: *that wastewater treatment facility owned and operated by the Borough of Bryn Athyn, which facility is located within the Borough of Bryn Athyn on land owned by the Academy of the New Church.*

SECTION 2: CATAGORIES OF PROPERTIES

There shall be four categories of properties to which the Borough shall provide sanitary sewage services. The Categories shall be and hereby are defined as follows:

Category 1 Properties

Category 1 Properties shall consist of properties containing dwelling units or other structures that are connected to an Unconnected OLDS.

Category 2 Properties

Category 2 Properties shall consist of properties containing dwelling units or other structures connected to a Connected OLDS.

Category 3 Properties

Category 3 Properties shall consist of those properties owned by the ANC and which contain buildings owned by the ANC, the whole sewage from which is discharged to the ANC Collection System for conveyance to and treatment at the Wastewater Treatment Facility.

Category 4 Properties

Category 4 Properties shall consist of properties on which buildings not owned by ANC are located, and from which whole sewage is discharged to the ANC Collection System for conveyance to and treatment at the Wastewater Treatment Facility.

SECTION 3. SYSTEM DESIGN REQUIREMENTS; SYSTEM MAINTENANCE, REPAIR AND UPGRADE REQUIREMENTS AND RESPONSIBILITIES.

A. For Category 1 Properties.

The Owners of Category 1 Properties shall be responsible for the installation, maintenance and repair of their Unconnected OLDS in accordance with the provisions of the Bryn Athyn On-lot Sewage Disposal System and Individual Sewage System Management Program.

B. For Category 2 Properties.

1. *The owners of Category 2 Properties shall, at their own cost, install an on-lot system for connection to the Public Collection System. The design of the system components will be provided by the Borough Sewer Administration if the owner so desires. If others provide the design, it must be approved by the Borough Sewer Administration.*

2. *The system shall consist of:*

a. *A septic tank containing an outlet filter that meets all applicable Commonwealth and County design criteria and regulations.*

b. *A second tank following the septic tank containing an inlet from the septic tank, and two outlets, one with a valve or, if necessary, a pump going to the Public Collection System, and the second, located at a higher elevation than the first, going to an on-lot drainage field.*

3. *On-lot tanks shall be pumped when 1/3 filled with septage or scum or when determined to be necessary by inspection, but in no event less than once every five years. The cost of pumping Category 2 Properties shall be paid by the Borough from a fund set aside for this purpose from the quarterly user fees collected from owners of Category 2 Properties.*

C. *For Category 3 Properties.*

The Owner of Category 3 Properties shall be responsible for maintaining all collection system piping on their properties, and to ensure that the collection system piping on their properties admit as little infiltration and inflow as is reasonably practical.

D. *For Category 4 Properties.*

1. *Category 4 Properties shall be connected to the ANC Collection System.*

2. *Category 4 Property owners shall repair, maintain, and replace the laterals connecting their buildings to the ANC Collection System at their own cost and expense.*

SECTION 4. USER FEES

A. *User Fees for Category 1 Properties.*

Category 1 Property owners shall not be billed a user fee, but may be charged an administrative fee as provided for in the Bryn Athyn On-lot Sewage Disposal System and Individual Sewage System Management Program.

B. *User Fees for Category 2 Properties.*

1. *The Borough shall charge the owners of Category 2 Properties user fees to defray the costs of conveying and treating effluent, operating and maintaining the Public Collection System and associated pump stations, operating and maintaining the Wastewater Treatment Plant, and pumping Connected On-lot Sewage Systems.*

2. *The Borough shall base the user fee for Category 2 Properties on annual water usage as reflected in water usage records obtained by the Borough from Aqua Pennsylvania, and shall calculate the user fee by multiplying the number of gallons so reflected by an amount the Borough shall set in its Sewer Budget, adopted annually.*

3. *The Borough shall use the actual water usage for the prior calendar year to calculate the user fee for a given billing year.*

4. *The Borough shall bill the user fee to the owners of Category 2 Properties in equal quarterly installments.*

5. *In the event of the sale of a Category 2 Property, the owner shall notify the Borough of the settlement date, and the Borough shall obtain current water usage information from Aqua Pennsylvania and prepare a certification of the amount owing as of the date of settlement. The Borough shall charge the owner an administrative fee of thirty-five dollars (\$35.00) for obtaining the current water usage information and preparing the certification. Borough Council may, by resolution, adjust the amount of the administrative fee from time-to-time.*

C. User Fees for Category 3 Properties

1. *The Borough shall charge the owners of Category 3 Properties user fees to defray the costs treating whole sewage and operating and maintaining the Wastewater Treatment Plant.*

2. *The Borough shall base the user fee on annual wastewater influent flows to the Wastewater Treatment Plant from Category 3 Properties, and shall calculate the user fee by multiplying the number of gallons of wastewater entering the Wastewater Treatment Plant from Category 3 Properties by an amount the Borough shall set in its Sewer Budget, adopted annually, or an amount as the Borough may set from time-to-time by Ordinance.*

3. *The Borough shall use the actual wastewater influent received at the Wastewater Treatment Plant from Category 3 Properties in the prior calendar year to calculate the user fee for a given billing year. The actual influent received at the Wastewater Treatment Plant from Category 3 Properties shall be calculated by subtracting the flows from all Category 2 Properties and water usage of all Category 4 Properties from the total amount of effluent discharged from the Wastewater Treatment Plant. For the purpose of this section, flows from Category 2 Properties shall be as shown on meters presently in place in the force mains from the College Park and Fetters Mill pump*

stations to the Treatment Plant; water usage of Category 4 Properties shall be as shown by records obtained by the Borough from Aqua Pennsylvania; and effluent flows from the Treatment Plant shall be as shown by the meters currently in place for measuring such effluent discharge.

4. The Borough shall bill the user fee to the owners of Category 3 Properties in equal quarterly installments.

5. In the event of the sale of a Category 3, the owner shall notify the Borough of the settlement date, and the Borough shall obtain current water usage information from Aqua Pennsylvania and prepare a certification of the amount owing as of the date of settlement. The Borough shall charge the owner an administrative fee of thirty-five dollars (\$35.00) for obtaining the current water usage information and preparing the certification. Borough Council may, by resolution, adjust the amount of the administrative fee from time-to-time.

D. User Fees for Category 4 Properties

1. The Borough shall charge the owners of Category 4 Properties user fees to defray the costs of treating whole sewage and operating and maintaining the Wastewater Treatment Plant.

2. The Borough shall base the user fee on annual water usage as reflected in water usage records obtained by the Borough from Aqua Pennsylvania, and shall calculate the user fee by multiplying the number of gallons used by an amount the Borough shall set in its Sewer Budget, adopted annually, or an amount as the Borough may set from time-to-time by Ordinance.

3. The Borough shall use the actual water usage for the prior calendar year to calculate the use fee for a given billing year.

4. The Borough shall bill the user fee to the owners of Category 4 Properties in equal quarterly installments.

5. In the event of the sale of a Category 4 Property, the owner shall notify the Borough of the settlement date, and the Borough shall obtain current water usage information from Aqua Pennsylvania and prepare a certification of the amount owing as of the date of settlement. The Borough shall charge the owner an administrative fee of thirty-five dollars (\$35.00) for obtaining the current water usage information and preparing the certification. Borough Council may adjust the amount of the administrative fee from time-to-time by Ordinance.

SECTION 5. MISCELLANEOUS PROVISIONS

Title 25 of the Pennsylvania Administrative Code, Section 72.32, pertaining to Sale Contract Requirements for Real Estate Sales Involving On-lot Septic Systems, is hereby incorporated by reference.

A. No Zoning Permit shall be issued for new or expanded construction without a prior valid sewage permit.

B. Upon written notice from a Sewage Enforcement Officer that an imminent health hazard exists due to failure of a property owner to maintain, repair or replace any on Connected OLDS or any Unconnected OLDS as provided under the terms of this Ordinance or the Bryn Athyn On-lot Sewage Disposal System Management Program, the Borough shall have the authority to perform, or contract to have performed, the work determined by the Sewage Enforcement Officer to be necessary to abate the imminent health hazard. The cost of any such work performed by the Borough, or contracted for and paid for by the Borough, shall be a lien against the property, and shall be collectable from the property owner by all means provided for by law.

C. Any on-lot disposal system may be inspected by an Authorized Agent at any reasonable time as of the effective date of this Ordinance. The inspection may include a physical tour of the property, the taking of test samples, the use of traceable materials, and the use of ground penetrating radar.

D. A written report of the inspection shall be completed by the Authorized agent at the completion of the inspection. A copy of the report shall be provided to the owner, and a copy of the written report shall be maintained at the Borough office.

SECTION 6. APPEALS

Appeals from the decisions of the Borough or an Authorized Agent under this Ordinance shall be made to Borough Council in writing within thirty (30) days of the date of the decision in question.

SECTION 7. ENFORCEMENT AND PENALTY

Any person who fails to comply with any provision of this Ordinance shall be subject to a fine of not less than ONE HUNDRED DOLLARS (\$100.00) nor more than ONE THOUSAND DOLLARS (\$1,000.00) plus court costs, or in default thereof shall be confined to the county jail for a period of not more than thirty (30) days. Each day of noncompliance shall constitute a separate offense.

SECTION 8. REPEALER

All ordinances or parts of ordinances inconsistent herewith or in conflict with any of the specific terms enacted hereby, to the extent of said inconsistencies or conflicts, are hereby repealed.

SECTION 9. SEVERABILITY

In the event that any section, sentence, clause or word of this ordinance shall be declared illegal, invalid or unconstitutional by any Court of competent jurisdiction, such declaration shall not prevent, preclude or otherwise foreclose the validity of the remaining portions of this ordinance.

SECTION 10. EFFECTIVE DATE

This Ordinance shall become effective as of the date of enactment.

ENACTED and ORDAINED this sixth day of July, 2020.

BOROUGH OF BRYN ATHYN

Proposed Ordinance No. 693 Discussion

President Elsing reported that this proposed ordinance has been amended in according to the recommendations of the Bryn Athyn Planning Commission to remove the name of Bryn Athyn College and the Academy of the New Church, which would imply a specific right for the property. It was noted that the Bryn Athyn College requested this amendment to the Zoning Ordinance of 2018.

Mr. Gurney noted that the residence buildings would be rented to individuals connected to the College. Mr. Hyatt added that the College would like to hold conferences and rent the residences to attendees. Mr. Gurney noted that he is not comfortable with Section 1200.8.b right now. Mr. Herder stated that the Ordinance has been before Council since March. The proposed Ordinance is currently under review with the Montgomery County Planning Commission. Mr. Herder stated that it can be changed again and will need to go back to the Bryn Athyn Planning Commission and the Montgomery County Planning Commission for review. It was noted that the Bryn Athyn Planning Commission will review this proposed Ordinance again at their July 21, 2020 meeting.

On a motion by Duane Hyatt, seconded by Jeffrey Elsing, Council voted to authorized the Borough Secretary to advertise a Public Hearing for the proposed Ordinance No. 693 at the August 3, 2020 meeting of Borough Council. Mr. Gurney was opposed.

MAYOR'S REPORT

Mayor Ken Schauder reported that one of the duties of the Mayor is the Public Service Contact for the Boy Scouts. The Mayor attends events, assists with merit badges and discussed topics such as protesting, fireworks and sewage with the Scouts.

POLICE CHIEF'S REPORT

Chief Steve Gray reported the following activity for June 2020:

Alarms	17
Animal Complaints	01
Assist Bryn Athyn Fire / Ambulance	09
Assist Other Police Agencies	34
Assist Citizens / Public Service Calls	03
Miscellaneous Complaints	60
Special Traffic Details	07
Suspicious Circumstance Investigations	12
Traffic Citations	42
Vehicle Accidents	01
Vehicle Investigations / Warnings Issued	58

On Wednesday June 3rd at 12:40pm, police took several reports of damage to residential properties due to a tornado that passed through the area. A tree fell onto a home in the 2500 block of Alden Road, a tree fell onto a driveway in the 2500 block of Woodland Road, a tree fell onto a garage in the 2900 block of Cherry Lane, a tree fell onto a home in the 600 block of Waverly Lane, a tree fell onto a home, shed and patio areas in the 600 block of Dale Road and a tree fell across the roadway, which blocked both lanes of travel in the 2800 block of Huntingdon Pike. Fortunately, there were no reported injuries.

On Friday June 12th at 3:31am, Bryn Athyn Police assisted Lower Moreland Police in the area of Lower Welsh Road and Huntingdon Pike apprehending an individual who was wanted on a warrant for aggravated assault. The suspect, a 30-year-old resident of Philadelphia was taken into custody, and although the suspect fought with police, there were no reports of injuries to either the suspect or police.

On Monday June 22nd at 4:15pm, police were requested to investigate two males riding dirt bikes on the private property of the Lord's New Church. The individuals were stopped and identified and were issued warnings for trespassing at the request of the property manager.

On Wednesday June 24th at 4:50am, Police conducted a vehicle stop in the 1000 block of Cathedral Road to investigate a vehicle that was driving in the wrong lane of travel. Further investigation led to the 37-year-old male resident of Warminster being arrested for DUI.

FIRE CHIEF'S REPORT

Mayor Ken Schauder reported 45 Fire Calls in June, 12 in Bryn Athyn; 133 EMS Calls, 9 in Bryn Athyn with 90 patients transported.

June was a busy month with a spike in fire dispatches. More than half of the dispatches (23 of 45) occurred during a four-day period, June 2-5, with the majority of the calls weather-related. The EMS numbers were back in line with the “pre-COVID” numbers for January and February.

On June 3, the Borough was hit with a severe thunderstorm and reported “derecho” wind event which caused many downed trees, damage to some houses and multiple power outages. A large tree fell onto a structure at the Philmont Country Club trapping an individual inside. It was determined early on that the conditions were not survivable. Twelve BAFC volunteers and career staff were involved in all aspects of the removal of the victim.

On June 11, BAFC extinguished a fire involving a load of hay on the back of a stake-body truck in the new development under construction in Lower Moreland Township at Byberry and Heaton Roads.

On June 27, BAFC responded to a fire involving a wood deck which was ignited and fueled by a propane gas grill on the deck. The take home message from this incident was to make sure that all gas grill hoses and connections are in good condition and tightly connected.

BAFC has updated policies and procedures regarding response and use of the station to reflect the change in pandemic conditions from “red” to “yellow” and now “green”.

On June 29, all of the career EMT’s and Paramedics became employees of the Fire Company. All of the personnel have been “leased” through a third-party company “Four Star” since the inception of the ALS program. As the volunteer base continues to shrink and career staff increases, BAFC is moving further toward becoming a true “combination department” which provides service through both volunteers and career personnel.

EMERGENCY MANAGEMENT REPORT

Ken Schauder reported that the 4th of July Parade was a success. The EM team is looking at the possibility of having fireworks later in the year.

SOLICITOR’S REPORT - None

BOROUGH MANAGER’S REPORT

State Covid-19 Shutdown

Vikki Trost reported that Montgomery County moved to the Green Phase reopening from the COVID-19 Pandemic on June 26.

We are planning to open the Borough Office to the public soon for limited hours. We are working on the plans.

Trash and Yard Waste

Mrs. Trost spoke with Chris Hoffman at Lower Moreland this morning to begin work on the new trash contract for January. The Borough Finance Committee recommended that the new contract include a mechanism for the Borough Manager to penalize the trash hauler for missed pickups in the Borough separately from the Lower Moreland penalty procedure.

PUBLIC SAFETY COMMITTEE

Mayor Hyland Johns

Chairman Jeff Elsing reported that on July 13, Mayor Hyland Johns will celebrate his 95th birthday. Mr. Elsing read the citation acknowledging his thirty-seven years of service to Bryn Athyn Borough that Borough Council presented to Mayor Johns when he retired in 2010. All wished Mayor Johns a happy birthday.

Peter Bostock Remembrance

Mr. Elsing reported that Peter Bostock passed away yesterday. His outstanding contributions to the Borough which include leading the Bryn Athyn Planning Commission and his design and development of the Borough's Public Sewer System were acknowledged.

4th of July

President Elsing added that the July 4th Parade was a great success and all enjoyed participating and watching.

Asplundh Foundation Donation

Chairman Elsing reported that the Police Department received a very generous donation from the Asplundh Foundation. The funds will be used for new evidence lockers, station improvements and body cameras for officers. Mr. Elsing expressed thanks to the Asplundh Foundation.

College Drive ADA Ramps

Mr. Elsing reported that the ADA Handicap Ramps on College Drive will be completed. Mr. Elsing expressed thanks to the Academy of the New Church for completing this project.

Parking on Alden Road

Mr. Elsing continued the discussion of parking on Alden Road by people using the County Pennypack Trail. Residents want to know what can be done. Council discussed issuing a "residents only" parking placard or posting a sign. There was some confusion

about whether trail parking is still permitted at the Bryn Athyn Post Office after hours. Steve Gray and Jeff Elsing will meet with the Postmaster to discuss.

PUBLIC WORKS COMMITTEE

Alden Road Survey

Chairman Mark Pennink reported that the Alden Road Resident Surveys have been sent out; thank you to Nick Rose and Aurelle Genzlinger.

Road Paving

Mr. Pennink reported that Woodland Road and Quarry Road were milled and paved. The edges of Masons Mill Road were repaired.

Storm Clean-Up

Public Works cleaned up the roads after heavy storm damage on June 3.

Waverly Road Curbing

Mr. Pennink will try to get the curbing done on Waverly Road this year.

FINANCE COMMITTEE

Chairman Duane Hyatt reported that the Finance Committee met in June. The Committee is comparing the current Health Insurance Plan for best pricing. If changes are recommended, the Police Contract must be amended.

Mr. Hyatt reported that the 2019 Audit Financials have been completed. The General Fund is showing a surplus of \$296,327.64 for the year end. The Finance Committee recommends that the scheduled transfer to the Police Car Reserve, \$10,500, be transferred. The Committee also recommends that Council approve a transfer of \$150,000 to the Public Works Capital Reserve Account.

On a motion by Ric Asplundh, seconded by Mark Pennink, Council voted unanimously in favor to transfer \$10,500 from the General Fund Account to the Police Car Reserve Account and to transfer \$150,000 from the General Fund Account to the Public Works Capital Reserve Account.

The Finance Committee discussed the upcoming trash collection and disposal bid process. Vikki Trost has been in contact with Lower Moreland Township.

Internet and Renovations at Sewage Treatment Plant

Mr. Hyatt reported that Mr. Gurney has requested that the Borough share costs of renovating office space at the blower house for the sewer administrator, as well as the cost of installing internet at the plant for the office and for future systems management. The cost to install complete the work is \$8,500. Mr. Gurney provided itemization of the

costs: \$3,500 for Pipe Pull boxes for conduit; \$3,000 for Excavation; and \$1,500 for Repairs to Asphalt, Grass and miscellaneous repairs; \$500 for Nobre Computer Services to set up the computer. Mr. Gurney added that Verizon will be the internet provider at no cost for the installation.

On a motion by Duane Hyatt, seconded by Mark Pennink, Council voted unanimously in favor to allocate funds in the amount of \$8,500 from the 2019 General Fund Surplus to pay costs to install internet services at the sewage treatment plant.

Mr. Gurney noted that the sewer administrator move improved the Borough Office space and puts the sewer manager closer to the action.

Mr. Hyatt reported that the Academy is using less water and a shortfall in revenue is expected this year.

Chairman Hyatt reported that Vikki Trost is working with Portnoff Associates on delinquent sewer fee collection, however Portnoff is pulling back since we don't have a lot of work for them.

Mr. Hyatt stated that the 2019 General Fund Surplus is the result of hard work to divert some extra funds to Borough roads, noting that Alden Road improvements will be expensive. Mr. Hyatt noted that the Borough is trying to keep taxes low and expressed kudos to the Police Department for saving the Borough significant dollars.

LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None

PUBLIC RELATIONS COMMITTEE - None

ADMINISTRATIVE COMMITTEE - None

PLANNING COMMISSION REPORT

Chairman Russell Cooper reported that the Planning Commission will review the proposed Ordinance No. 693 at their July 21, 2020 meeting.

ZONING OFFICER

Vikki Trost reported two (2) Zoning Permit applications approved in June. Eight (8) Building Permits were issued. Two (2) Grading Permits were issued.

One application for Special Exception was received for the Zoning Hearing Board.

SEWER ADMINISTRATOR

Chairman Glenn Gurney reported that the sewage treatment plant is running well. The Sewer Committee will meet in the next two to three weeks to review the projected revenue shortfall.

BOROUGH ENGINEER - None

OLD BUSINESS

Mr. Hyatt reported that the July meeting of the Finance Committee is cancelled.

NEW BUSINESS - None

QUESTIONS OR COMMENTS FROM THE FLOOR

Mrs. Sara Elsing thanked Borough Council members for keeping the Borough safe and expressed appreciation for their volunteer work for the community.

There being no further business presented, the meeting was adjourned at 8:34pm.

Council's next regular meeting will be held on Monday, August 3, 2020 at 7:00pm in the Borough Hall.

Victoria S. Trost
Secretary