

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

August 18, 2015
6:00pm

In attendance: Duane Hyatt, Chair
Glenn Gurney
Jeff Elsing
Chris Carter
Vikki Trost

Follow Up Previous Meeting

June 11, 2015 Minutes approved.

GENERAL FUND

Fee Schedule – The committee reviewed the proposed 2015 Fee Schedule line by line. Vikki will make adjustments and distribute the schedule for review prior to the September Council meeting.

Procurement Card – Vikki will revise the required resolution document and procedures and will distribute to the committee for review prior to September Council meeting.

Police Issues – Ray Doman is scheduled to retire April 1, 2016. He will need to use up his days due before he actually leaves. He may not leave until after April while using days up. The committee discussed the implications of Ray's retirement and those costs going forward. Ray's health insurance costs are very low compared to other employees because he is on Medicare now. The additional life insurance costs will end.

The committee discussed the proposed Budget Savings Plan submitted by Cpl. Steven Gray. The police department costs represent half of the borough annual budget. Mr. Elsing noted that the police department will look very different in a few years – Ray Doman retires I 2016; Glenn Coffin may retire at any time; Manolito Lawsin is actively looking for a job in California and Dennis Burns is very near to retirement. If the police department decides to switch to the 4 Full-time/4 Part-time plan proposed by Cpl. Gray it will have to be phased in. Jeff Elsing will prepare a plan for the conversion to part-time employees.

Delinquencies – The committee discussed the hiring of a collections firm to collect several seriously past due sewer accounts. The ultimate result of this could be a sheriff's sale of the property. Vikki will review the proposed documents from Portnoff Municipal Collections with Solicitor Rex Herder.

The committee was not able to address all agenda items at this meeting.

For the next meeting:

1. Vikki will revised the Fee Schedule
2. Vikki will prepare the Resolution for the Procurement Card
3. Jeff will prepare the conversion plan to part-time employees

Next meeting date: **Tuesday, September 15, 2015** at 6:00pm in Borough Hall.