

Borough of Bryn Athyn  
Finance Committee  
Meeting Minutes

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August 17, 2021  
6:00pm

In attendance:      Duane Hyatt, Chair  
                             Vikki Trost  
                             Glenn Gurney  
                             Chris Carter

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

**MINUTES**

The Committee approved the July 20, 2021 meeting minutes

**AMERICAN RESCUE PLANT ACT (ARPA) FUNDS**

Mr. Gurney suggested two additional projects for the list of projects to present to Borough Council: 1. New Generator at the Sewage Treatment Plant; 2. Storm Drain Improvements for the Municipal Building.

The Committee agreed to include the ARPA discussions as part of the 2022 Budget planning process.

**2022 BUDGET**

The Committee reviewed the budget process calendar and recommended revisions. The revised calendar is attached and a part of these minutes. The Budget Process Calendar will be distributed to Borough Council at the September 13, 2021 meeting.

**OLD ITEMS**

**Sewer Debt**

Mr. Hyatt noted that the Sewer due-to General debt is still showing on the balance sheet. Vikki Trost will have the accountant make the appropriate entry before the next meeting.

## Sewer Delinquencies

Letters were sent to ten delinquent accounts over 95 days.

## Waste Management Invoice

Mrs. Trost explained that due to non-payment of an invoice for \$29,637.21, Waste Management has suspended our account. The May 2021 invoice was sent to an incorrect address and was not brought to her attention until last month. By that time a \$600 late fee had been incurred and she contacted WM to explain the situation. Unfortunately, the invoice was not approved in time for the August bills list and was not paid. In the meantime, and additional \$1,100 in late fees were added. The late fees have been removed and Mrs. Trost requested approval to send the \$29,637.31 to Waste Management immediately. The payment was approved.

## MuniciPay

Vikki Trost suggested last month that online payments be considered. The Committee requested confirmation that user's personal information was protected. Mrs. Trost confirmed with MuniciPay that the information is protected and has scheduled an online demonstration of the program next Tuesday at 3:00pm

## **NEW ITEMS**

Vikki Trost reported that Joe Duda has been invited to attend the September meeting to give an update on the Police Pension Plan.

Vikki reported that retired police officer Dennis Burns passed away last week.

The meeting was adjourned.

### ***For the next meeting:***

- 1. Vikki will distribute the updated list of proposed ARPA Funds projects.***
- 2. Vikki will send a reminder to the committee regarding the next meeting prior to the meeting.***

***Next meeting date: September 21, 2021 at 6:00pm in Borough Hall.***