

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

July 20, 2021
6:00pm

In attendance: Duane Hyatt, Chair
Vikki Trost
Glenn Gurney
Chris Carter

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

MINUTES

The Committee approved the April 20, 2021 meeting minutes

AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

The Borough received the first of two tranches of ARPA funds in the amount of \$73,477.70 on July 7. The second tranche is expected June 2022. There are restrictions for use of the funds. The funds may be used to make investments in water, sewer and broadband infrastructure, including stormwater; to provide government services affected by revenue reduction during the pandemic; to provide premium pay to essential employees; and to aid households, small businesses, nonprofits and industries affected by the pandemic.

The Committee will create a list of potential projects to present to consider. The Finance Committee will make a recommendation to Borough Council. Departments will be asked to submit project details and budget numbers.

The funds have been deposited in a separate bank account titled ARPA Funds.

NEW ITEMS

Fireworks

Vikki Trost reported that the Bryn Athyn Fire Company has requested \$800 to cover costs of paid employees during the Independence Day picnic and fireworks events. A donation for an unspecified amount to the Huntingdon Valley Fire Company was included in the request. The Committee was concerned that the request represented an unplanned expenditure and should be something that is considered prior to the event to be sure we

know the full costs beforehand. Committee members agreed to hold the discussion until Jeff Elsing is present since he may have more information about the requests.

Zoning Officer

Charlie Pluguez has given his notice to Building Inspection Underwriters that he will retire on October 12, 2021. Charlie/BIU has been providing zoning officer services that were not part of the original contract with BIU. Charlie has agreed to serve as zoning officer after retiring from BIU as a part-time Borough employee.

Online Payments

Vikki Trost suggested that online payments be considered. Vikki has started looking into a program used by Lower Moreland Township called MunicPay. The system can be set up with no cost to the Borough. Fees would be paid by users. Vikki will investigate further to confirm that user's personal information would be protected from abuse.

OLD ITEMS

Sewer Delinquencies

The Committee reviewed the current list of delinquent accounts. Late fees and interest have been charged to users. Vikki will send out first late notices this week. Unpaid accounts will receive final notice before collections two weeks after the first notices.

The meeting was adjourned.

For the next meeting:

- 1. Vikki will keep a list of proposed ARPA Funds projects.***
- 2. Vikki will investigate the MunicPay program further.***
- 3. Vikki will send a reminder to the committee regarding the next meeting prior to the meeting.***

Next meeting date: August 17, 2021 at 6:00pm in Borough Hall.