

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

September 17, 2019
6:00pm

In attendance: Duane Hyatt, Chair
 Chris Carter
 Vikki Trost
 Glenn Gurney

The meeting was called to order by Chairman Duane Hyatt at 6:00pm. Jeff Elsing was excused.

Previous Meeting Minutes

The August 20, 2019 meeting minutes were approved and accepted.

POLICE CAR RESERVE

Vikki Trost reviewed the 2018 Minutes of Borough Council and discovered that the 2017 vehicle allocation was never authorized and therefore was not made in 2018. The Finance Committee agreed to recommend to Borough Council that the 2017 allocation of \$7,000 be transferred to the Police Car Reserve Account.

SEWER BILLING

Chris Carter and Glenn Gurney agreed to reschedule a meeting with Reid Heinrichs to work on the billing plan for 2020.

SEWAGE TREATMENT PLANT

Glenn Gurney presented a budget to replace the old blower in the STP Pump House at a cost of approximately \$50,000. Glenn Gurney will provide Duane Hyatt with a formal request to be presented to the Academy Board at their meeting in October.

Vikki Trost will review the ANC reimbursement total billed for the Equalization Project to determine if the Academy has been billed for all invoices.

POLICE CONTRACT NEGOTIATIONS

Vikki Trost reported that the police officers have sent the 110-Day Letter to the Borough indicating that there are only 110 days left in 2019 to finalize the police contract and spelling out the arbitration procedure.

2020 BUDGET

Vikki Trost distributed the 2020 Budget Calendar. Budget Presentations will take place at the next meeting on October 15, 2019. Vikki will schedule the various departments. Vikki has reached out to DVIT for information on their health insurance plans and is providing information for a quote. A meeting with Anna Linn from DVIT will be set up with the Finance Committee and Police Officers.

Vikki Reported that she met today with our PIRMA insurance agent and that the insurance premiums are expected to stay the same. Our liability policy now includes Cyber Notification Insurance to notify any persons whose personal information may be stolen from the Borough's computer systems. Vikki does not keep personal information on her computers but the Police Department transmits personal information relating to citations to the County. We have \$250,000 in cyber notification coverage and can increase it to \$1,000,000 for about \$500. Workers Comp insurance premiums will increase by about \$800.

OLD ITEMS - None

The meeting was adjourned at 6:41pm.

For the next meeting:

- 1. Vikki will review the ANC reimbursement for the Equalization Project.***
- 2. Glenn Gurney will prepare a request for funds to the Academy for the blower upgrade.***
- 3. Glenn Gurney will set up meeting with Chris Carter and Reid Heinrichs to work on the new billing model.***
- 4. Vikki will send a reminder to the committee regarding the next meeting on the Friday prior to the meeting.***

Next meeting date: October 15, 2019 at 6:00pm in Borough Hall.