

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

January 19, 2021
6:00pm

In attendance: Duane Hyatt, Chair Russ McLaughlin, BIU
 Vikki Trost
 Glenn Gurney
 Chris Carter
 Jeff Elsing

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

MINUTES

The Committee approved the December 15, 2020 meeting minutes

SEWER BILLING

The Committee discussed whether there is a requirement in the current ordinances for quarterly billing versus annual billing.

BUILDING PERMIT FEES

Russ McLaughlin from BIU (Building Inspection Underwriters answered questions about the current permit fees.

SEWER RATES

Glenn Gurney reported that the Sewer Committee is waiting for December data. Chris Carter recommended that 5% contingency be added to the expenses in the billing calculation. Any extra income can be applied to Reserves.

Mr. Gurney noted that the rate information was included in an email sent out on December 7, 2020. The recommended rates are:

<i>Category 2</i>	<i>\$1.325/100 gallons representing 45% of expenses</i>
<i>Category 3 & 4</i>	<i>4.239/100 gallons representing 55% of expenses</i>

Estimated Revenue for 2021 Budget:

Category 2	\$169,529
Category 3& 4	\$207,748
Pass-Thru	<u>24,000</u>
TOTAL	\$401,277

Contingency (5%) will be added in the 2022 Budget.

NEW ITEMS

Mr. Gurney asked if there is a backup solution for employees Vikki Trost and Reid Heinrichs. This will be discussed at Borough Council.

The meeting was adjourned at 7:00pm.

For the next meeting:

- 1. Duane will bring the Municipal Building Lease to the attention of Borough Council***
- 2. Vikki will update the Sewer Budget Revenue***
- 3. Jeff will appoint a Codification committee***
- 4. Vikki will send a reminder to the committee regarding the next meeting prior to the meeting.***

Next meeting date: January 19, 2021 at 6:00pm in Borough Hall.