



REGULAR MEETING OF THE BRYN ATHYN BOROUGH COUNCIL

COUNCIL CHAMBER **August 4, 2025**

The meeting was called to order by President Jeffrey Elsing at 7:00p.m. The following were present:

MEMBERS OF COUNCIL

Glenn Gurney
Ric Asplundh
Jeffrey Elsing

Duane D. Hyatt
Steven Huntzinger

ALSO: Victoria S. Trost, Mayor Ken Schauder, Solicitor R. Rex Herder. Councilmen Brent McCurdy and Mark Pennink were excused.

MINUTES

On a motion by Duane Hyatt, seconded by Steven Huntzinger, Council voted unanimous approval of the June minutes.

On a motion by Steven Huntzinger, seconded by Jeffrey Elsing, Council voted unanimous approval of the July minutes.

TREASURER'S REPORT

Treasurer Vikki Trost reported General Fund Revenue for August was \$163,886.42. General Fund Expenses were \$327,225.32. Net Income was -\$163,338.90.

Sewer Fund Revenue for August was \$793.95. Sewer Fund Expenses were \$37,580.41. Net Income was -\$36,786.46.

Today PLGIT paid 4.13%. PLGIT Prime paid 4.37%.

Included in the General Fund cash receipts were:

\$	8,860.45	in Earned Income Tax receipts
\$	851.85	in Fines
\$	260.00	in Road Opening Permit receipts
\$	100,000.00	in Donations to Public Works
\$	36,700.00	in Donations to BAPD
\$	4,100.25	in Building Permit receipts
\$	9,561.00	in Fireworks Donations
\$	350.00	in Zoning Permits
\$	1,000.00	in Grading Permits
\$	2,134.08	in Insurance Dividends
\$	41.79	in Refunds from PAUC

Included in the Sewer Fund cash receipts were:

\$	5.85	in Category 2 Usage receipts
\$	88.00	in Category 4 Usage receipts
\$	35.00	in Sewer Certification receipts
\$	317.70	in Finance Charges
\$	347.40	in Late Fee Assessments

TAX COLLECTOR - None

GENERAL FUND BILLS

Academy of the New Church	\$666.84
All Traffic Solutions Inc.	1,312.20
Aqua PA	250.95
Ardmore Tire Inc.	1,217.08
Armour & Sons Electric Inc.	548.80
Auto Spa Xpress	38.00
Bryn Athyn Fire Company	759.98
Building Inspection Underwriters Inc.	1,033.20
Commonwealth of PA – Clean Water Fund	500.00
Cranch Landscapers LLC	1,475.00
DeLage Landen	175.00
Eastburn & Gray PC	3,007.50
Feasterville Floor Covering	759.00
FBI-LEEDA	795.00
Independence Blue Cross	7,758.20
International Fireworks Mfg Co, Inc.	13,000.00
Lower Moreland Township	40,771.40
NAPA Auto Parts	70.05
Peco Energy	1,649.03
Petty Cash – Brigdon Odhner	170.13

Petty Cash – Victoria Trost	3.53
ProTract Engineering Inc.	7,912.00
PSAB	125.00
RNK Electric LLC	3,800.00
T & G Industries Inc.	279.00
TGI Office Automation	23.21
The Harrison Group	100.00
The Vanguard Group	1,549.09
Trugreen Processing Center	1,057.85
Verizon Wireles	292.82
Victoria Trost	50.00
Wawa – Wright Express	736.66
Woodrow & Associates	1,763.31
TOTAL	\$93,656.83

SEWER FUND BILLS

Aquaflow Pump & Supply Co.	\$1,148.00
Arnold's Towing	597.10
Commonwealth of PA – Chapter 302	65.00
EEMA	1,115.56
Frank A. Malizia, Jr. Inc.	3,850.00
George Allen Wastewater Management	1,850.00
Home Depot	230.78
Independence Blue Cross	704.06
Keystone Engineering Group	3,386.42
Lower Moreland Township	88.00
MJ Reider Associates, Inc.	803.80
Mac Medical Gases Inc.	5.00
Paychex of New York LLC	85.27
Peco Energy	475.36
Platinum Paving & Seal Coating	5,850.00
The Harrison Group	14.29
Verizon	43.08
Verizon Internet	89.00
Verizon Wireless	42.56
Wawa – Wright Express	259.76
TOTAL	\$20,703.04

BMO MASTERCARD**General Fund**

Adobe AcroPro	\$19.99
21 Century Media	26.00
Gannett Newspapers	14.99
Microsoft Store	105.99
ESET.com	203.50
TOTAL	\$370.47

Sewer Fund

eBay.com	693.99
Moses B. Glick	300.00
Amazon.com	178.73
Village Hardware	112.28
Walmart	15.17
Advance Auto Parts	25.41
TOTAL	1,325.58

On a motion by Duane Hyatt, seconded by Glenn Gurney, Council unanimously voted to authorize payment of the bills as listed.

PRESIDENT’S REPORTComcast Franchise Agreement Renewal

President Jeff Elsing reported that the current 15-year franchise agreement with Comcast will expire in September. Solicitor Rex Herder noted that there are several minor changes in the new contract. Councilman Hyatt added that the Borough receives approximately \$6,500 per year from this agreement. There was a discussion about receiving free Comcast services in the contract, but it was noted that any “free” services would be basic cable and the cost would be deducted from the fees paid to the Borough.

On a motion by Jeffrey Elsing, seconded by Duane Hyatt, Council voted unanimously in favor to approve the Comcast Franchise Agreement beginning September 2025 as presented.

POLICE CHIEF’S REPORT

Chief Brigdon Odhner reported the following activity for July:

All Police Activities	842
Alarms	12
Assist Bryn Athyn Fire / Ambulance	3
Assist Other Police Agencies	13
Public Service Calls / Assist Citizens	6
Special Traffic Details	2
Suspicious Circumstance Investigations	7
Vehicle Accidents	6
Animal Compl.	1
Traffic Stops	47
Theft	1
Community Policing	4

- Successful 4th of July
- All officers attended a virtual AI training for Law Enforcement.
- Soap Box Build days at the station. All cars purchased with donations.
- Preparing for school to start, with familiarizing ourselves with the new Elementary school.

Mayor Schauder commented that he missed the old reports with events and activities of the department noting which officers are doing what. Councilman Huntzinger added that Officer Joe Stauffenberg came down his driveway one day and introduced himself, noting that it was a nice experience and that Officer Stauffenberg is a real gentleman. Mayor Schauder noted that this is what makes Bryn Athyn different from other municipalities.

FIRE CHIEF'S REPORT

Chief Ken Schauder reported 49 Fire Calls in July, 35 in Lower Moreland, 6 in Bryn Athyn and 6 in other municipalities. There were 209 EMS Calls in July, 129 in Lower Moreland, 6 in Bryn Athyn, 36 in Abington, 23 in Upper Moreland and 15 in other municipalities. There were 132 transports to hospitals, 97 in Lower Moreland, 4 in Bryn Athyn, 17 in Abington, 9 in Upper Moreland and 5 in other municipalities. The ambulance was unavailable two times in July.

Chief Schauder reported that he met with representatives of AquaPA. They are installing new water mains in Cathedral Road and will move the hydrant that was on the 2860 Paper Mill Road driveway to the right of way, and a hydrant on Quarry Road will be moved to the other side of the road. It was noted that there are several private fire hydrants on Quarry Road, Glen Meadow Circle and Cairnrun Circle.

The fire company has scheduled a drill tonight to stretch hose lines at the new Bryn Athyn Elementary School. KNOX boxes are being installed at the new school to permit emergency access for the fire company to the building. This has also been installed at the Cathedral and is planned at Cairnwood, Glencairn and Cairncrest. The Chief recommended that the Borough Council adopt an ordinance to require KNOX boxes for all business in the Borough. Russ Cooper commented that the Bryn Athyn Fire Company has a master key for the Masons Mill Business Park buildings. For the historic districts, it was suggested that a camera be placed at the box locations. Councilman Gurney commented that it is a simple ordinance and there is a cost to purchase the box; it was noted that the alternative to a KNOX box is a sledge hammer.

CHIEF OF EMERGENCY SERVICES REPORT

Chief Mark Showmaker submitted the following report for July

It has been a very busy month for meetings and emergency responses. The following will briefly cover my monthly activity.

Meetings

I attended the Lower Moreland Township Commissioner and Bryn Athyn Borough meetings. In addition, I have conducted and attended many meetings throughout the month such as BAFC Officer/ and Career Lieutenants meetings, Numerous Work Group committee meetings, Emergency Management meetings, Fire Marshal Meeting. I have participated in County meetings as well such as Municipal Fire Officer meeting, Emergency Medical System delivery meetings. I attended several meetings regarding the New Station Project and have been reviewing the RFPs for potential Architects. Walk through the new Bryn Athyn Elementary School. LM Emergency Management Storm recap meetings.

Training

I participated in EMS and Fire Continuous Education Training at the Bucks County EMS. A joint training meeting was held and now that both stations will be training weekly together as one response organization a new revised schedule is being developed for 2026.

Administrative

Still working on an issue with a water tank on engine 19-1 delaminating but main work is completed. It is anticipated that a repair can be accomplished prior to placing the unit for sale as part of the fleet reduction plan. Developed and implemented Standard Operating Procedures as well as reviewing current SOPs for correlation of both existing organizations. Work with Solicitor on LM Fire Fighter Tax Rebate Ordinance completion and have sent off to PA State Fire Commissioner as per regulations. Review Architect RFP for project manager.

Response statistics Update

Response Statistics as per our adopted response standard of 9 minutes from dispatch to on scene with a minimum of 4 interior fire fighters 90 % of the time. I wanted to show you where we stand based on the changes and improvements or deficiencies that have been made with both stations up to this point.

Huntingdon Valley Station 19

For the month of July 2025, our benchmark was met 33% of the time.

Bryn Athyn Station 19-1

For the month of July 2025, our benchmark was met 80.0% with a response time average of 6 minutes and 19 seconds but an average ***of 3.53 suppression personnel on the apparatus. The actual number is 5.38 with chase ambulance so the total percentage would be over 100%.***

There was an equipment malfunction that resulted in excess foam in the BAFC parking lot. PA DEP was notified because the foam entered the storm water system. The foam is non-hazardous.

Fire Calls of Interest:

July 8, 2025 – Numerous water rescues throughout the township with heavy rains in short duration

July 29, 2025 – 145 Blake Ave Rockledge, Rapid Intervention Team for a Structure Fire 19-1 Squad

July 31, 2025 – Numerous water rescues throughout the township with heavy rains in short duration

Emergency Response Data for the month as of the date of this report:

BAFC Emergency Medical Calls in BA	8
BAFC Emergency Medical Calls in LM	125
BAFC Emergency Medical Calls other	67
BAFC Monthly total EMS Calls	200
Year to date EMS Calls	1271

BAFC Fire Calls in BA	7	HVFC Fire Calls in LM	42
BAFC Fire Calls IN LM	24	HVFC Fire Calls in BA	7
BAFC Fire Calls Other	5	HVFC Fire Calls Other	6
BAFC Monthly Fire Calls	37	HVFC Monthly Fire Calls	55
Year to Date Fire Calls	275	Year to Date Fire Calls	312

Conclusion:

This month has been filled with a variety of important meetings, continuous training, and personnel developments. The beginning planning phase for the New Fire Station has taken a great deal of my time this month but I am excited to see this project getting moving along. Thank you to all staff and volunteers for their continued hard work and dedication.

Chief Ken Schauder noted that the new ambulance delivery is late. Apparently, the chassis was repossessed by Ford from the dealer, so we are looking for another chassis. The Chief added that both ambulances are running the same number of calls and that the equipment is wearing, noting that a hydraulic stretcher costs \$40,000 each. Chief Schauder reported that there are reserve funds for equipment. One of the reasons for consolidation is to share expenses with Lower Moreland Township. The replacement schedule has been updated from 10 to 7 years for equipment.

EMERGENCY MANAGEMENT REPORT - None

MAYOR'S REPORT - None**SOLICITOR'S REPORT - None****BOROUGH MANAGER'S REPORT**Borough Hall Repairs

Vikki Trost reported that Feasterville Flooring replaced the missing cove base in Borough Hall and the hallway. The bill will be submitted to the insurance company for reimbursement.

Resolution No. 2025-11 MacQuarrie/LPL Financial Update Information for Delaware Investment

Vikki Trost reported that in 1993 Edward Crary Bostock donated \$2,000 to Bryn Athyn Borough as an investment to be used in 50 years (2043). Information on the investment was placed in the Time Capsule that was placed in the old (unused) sewer under Alnwick Road. Location of the Time Capsule is in the Borough safe deposit box. Mr. Bostock set up the account then and now that MacQuarrie is joining LPL Financial, they need additional information from the Borough for the account. The current value of the funds is \$32,541.80.

On a motion by Jeffrey Elsing, seconded by Duane Hyatt, Council voted unanimously in favor to approve Resolution No. 2025-11 to provide information to MacQuarrie/LPL Financial on the Delaware Investment funds owned by the Borough of Bryn Athyn.

PUBLIC SAFETY COMMITTEE

Chairman Jeff Elsing reported on a list of action items with regard to safety near the Feters Mill Bridge when it reopens. Traffic Calming information will be distributed.

Mr. Elsing reported that he will meet a PennDOT rep on Wednesday to spot the school flashing signals on Tomlinson Road. PennDOT plans require many signs that may not be needed. The new crosswalk for the school is near King Road. The old flasher signals will be replaced with new signals. Tomlinson Road will be resurfaced when all work is completed. The elementary school will open on August 28 with 3 crossing guards on duty at Buck/Tomlinson, Huntingdon Pike at ANC, and the new crosswalk on Tomlinson Road. Mr. Gurney noted that the parallel parking area along Tomlinson Road seems very tight; Nick Rose noted that it will help slow down traffic.

PUBLIC WORKS COMMITTEE**Alden Road Improvement Project Update**

Councilman Steve Huntzinger reported that stormwater work has begun on Alden Road. President Jeff Elsing reported that 14 gas lines were adjusted by Peco which took two extra weeks because Peco had to hand-dig the lines. There were two storm events which had to be cleaned up by Brad Cranch. At Feters Mill Road and Alden Road, the open ditch has been filled with a pipe and covered. Pipe is being laid from the bottom to the top of Alden Road. Frank Malizia has been on-site every day and has documented the progress of the work since June 17, 2025.

Mr. Gurney reported that a resident of Alden Road has reported basement flooding which needs to be investigated. Residents at the bottom of Alden Road are very concerned. Mr. Gurney noted that pipes installed long ago and an underground spring may be compromised. Brian Horner may have some information about that. Mr. Huntzinger added that the plan was to make sure that all pipes were connecting to the new stormwater pipe.

Mr. Elsing requested that Vikki Trost make application for use of the \$300,000 in grant funding available.

Tomlinson Road Sidewalks Phase II

The project will be posted on PennBid this month.

FINANCE COMMITTEE - None**LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None****PUBLIC RELATIONS COMMITTEE - None****ADMINISTRATIVE COMMITTEE - None****PLANNING COMMISSION REPORT - None****ZONING OFFICER**

Vikki Trost reported that there were two (2) Zoning Permit applications approved in July. Six (6) Building Permits were issued. One (1) Grading Permit was issued.

SEWER ADMINISTRATOR

Chairman Glenn Gurney reported that Reid Heinrichs is away. Paving was completed at the plant which was part of the Generator project, which is also complete. A site clean-up day will be scheduled in September. Mr. Gurney would like to get rid of a lot of old stuff at the plant.

BOROUGH ENGINEER - None

OLD BUSINESS

Mayor Schauder noted that the stormwater improvements to the Municipal Building are a success. There has been no water problem since the project was completed.

NEW BUSINESS - None

QUESTIONS OR COMMENTS FROM THE FLOOR - None

There being no further business presented, the meeting was adjourned at 8:05pm.

Council's next regular meeting will be held on Monday, September 8, 2025 at 7:00pm in the Borough Hall.

Victoria S. Trost
Secretary