



**REGULAR MEETING
OF THE
BRYN ATHYN BOROUGH COUNCIL**

COUNCIL CHAMBER
November 7, 2022

The meeting was called to order by President Jeffrey Elsing at 7:00p.m. The following were present:

MEMBERS OF COUNCIL

Glenn Gurney
Ric Asplundh
Jeffrey Elsing
Duane D. Hyatt

Brent McCurdy
Mark Pennink
Aurelle Genzlinger

ALSO: Victoria S. Trost, Mayor Ken Schauder, Solicitor R. Rex Herder, Bradley Cranch, Steve Gray, Lach Brown, Nick Rose.

EXECUTIVE SESSION

President Elsing announced that an Executive Session of Borough Council would be held immediately following this meeting to discuss a personnel matter.

PRESENTATION – Valley Forge Tourism & Convention Board

Mr. Elsing announced that the presentation would be rescheduled to the December meeting.

MINUTES

On a motion by Glenn Gurney, seconded by Brent McCurdy, Council voted unanimous approval of the October minutes.

TREASURER’S REPORT

Treasurer Vikki Trost reported General Fund Revenue for October was \$22,165.76. General Fund Expenses were \$242,756.02. Net Income was -\$220,590.24.

Sewer Fund Revenue for October was \$0.00. Sewer Fund Expenses were 26,972.96. Net Income was -\$26,972.96.

Today PLGIT Class paid 3.02%. PLGIT PRIME paid 3.37%.

Included in the General Fund cash receipts were:

\$	11,316.72	in Earned Income Tax receipts
\$	1,158.49	in Local Services Tax receipts
\$	1,600.85	in Comcast Cable Franchise Fee receipts
\$	1,415.24	in Fines
\$	1,462.31	in PURTA Utilities Tax receipts
\$	2,336.24	in Insurance Claim receipts
\$	1,797.12	in Insurance Dividends
\$	273.00	in Road Opening Permits receipts
\$	319.00	in Building Permit receipts
\$	477.81	in Fireworks Contributions

The final payment of the General Obligation Bonds of 2010 for the construction of the Sewer Collection System was paid today.

TAX COLLECTOR

Tax Collector, Bradley Cranch reported \$4,823.37 in Real Estate Taxes collected in October; \$46,643.19 remains uncollected. Mr. Cranch reported that this number is higher than normal and that late notices will go out this week. The Tax Collector will make phone calls for outstanding bills in December.

BILLS

GENERAL FUND BILLS

Academy of the New Church	\$2,619.60
Aqua PA	21.08
Aqua PA – Hydrants	168.51
Armour & Sons Electric Inc.	450.00
Association of Mayors of Boroughs of PA	60.00

Asure Payroll	290.57
Auto Spa Xpress	15.00
Bucks County Police Training Center	25.00
Building Inspection Underwriters Inc.	70.40
Cranch Landscapers LLC	250.00
Davidheiser's	119.95
DeLage Landen	424.00
Eastburn & Gray	\$5,752.50
Field Services, LLC	1,545.25
Fishers Ace Hardware	30.51
Hardwick Benfer LLC	960.00
Independence Blue Cross	6,840.29
Kenneth J Schauder, Incorporated	740.00
Weldon Auto Parts	74.70
Nobre Computer	459.00
Peco Energy	1,356.97
Pennypack Ecological Restoration Trust	4,000.00
Petty Cash – Steve Gray	171.62
Petty Cash – Victoria Trost	94.00
Pioneer Auto Body & Repair	697.56
ProTract Engineering Inc.	350.00
PSAB	395.00
PSMA	70.00
Quick Lot, LLC	10,940.00
Staples	57.69
The Vanguard Group	52,205.09
Verizon Wireless	242.22
Victoria Trost	200.00
Wright Express	<u>1,100.25</u>
TOTAL	<u>\$92,796.76</u>

SEWER FUND BILLS

Academy of the New Church	\$1,240.54
Aqua PA	96.30
Asure Payroll	147.41
Clinton Controls Inc.	1,410.00
EEMA	1,088.00
Home Depot	40.10
Independence Blue Cross	658.51
Kenneth J Schauder Incorporated	290.00
Lower Moreland Township	158.00
MJ Reider Associates Inc.	725.80
Mac Medical Gases, Inc.	3.50
McGovern Environmental LLC	343.35
Peco Energy	396.17
SCP Distributors	1,996.10

UMHJSA	4,995.76
USA Blue Book	215.01
Vapor Technologies Inc.	95.00
Verizon	83.29
Verizon Wireless	42.16
Verizon Internet	158.00
Wright Express	<u>441.74</u>
TOTAL	<u>\$14,624.74</u>

POLICE PENSION BILLS

Duda Actuarial Consulting, Inc.	<u>\$2,300.00</u>
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DEBT SERVICE BILLS

Wilmington Trust Company	<u>\$111,842.50</u>
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BMO MASTERCARD - GENERAL FUND

Adobe AcroPro	\$14.99
Google Workspace	57.39
Giant Food	49.30
Quipply.com	43.29
Amazon.com	<u>256.87</u>
TOTAL	<u>\$421.84</u>

BMO MASTERCARD – SEWER FUND

Google Workspace	\$3.03
Amazon.com	1,314.61
Ebay.com	<u>673.90</u>
TOTAL	<u>\$1,991.54</u>

On a motion by Duane Hyatt, seconded by Ric Asplundh, Council unanimously voted to authorize payment of the bills as listed.

PRESIDENT’S REPORT - None

POLICE CHIEF’S REPORT

Chief Steve Gray reported the following activity for October:

Alarms	07
Assist Bryn Athyn Fire / Ambulance	09
Assist Other Police Agencies	32
Miscellaneous Activity	76
Public Service Calls / Assist Citizens	04
Special Traffic Details	20
Suspicious Circumstance Investigations	08
Traffic Citations	36
Vehicle Accidents	06
Vehicle Investigations	47

On Tuesday October 4th at 1:16pm, Upper Moreland Police requested assistance for a theft in progress that was taking place at the Weis Market in the Huntingdon Valley Shopping Center. Prior to police arrival, the suspect fled in a red pick-up truck with a Texas registration. Bryn Athyn Police located and stopped the suspected vehicle. The driver, a 54-year-old male resident of Wisconsin was taken into custody and charged for theft by Upper Moreland Police. The suspect had a lengthy criminal history for theft, including an active warrant for theft out of Lehigh County.

On Tuesday October 11th at 2:40pm, police received a report of found property. The local resident turned over a wallet that was found in the 500 block of Tomlinson Road. The wallet contained \$150.00 in cash, two gift cards and an identification for a 38-year-old female resident of Philadelphia. Police located the female and returned her property. The woman said that she mistakenly left the wallet on the roof of her vehicle when she was leaving the Thrift Shop.

On Sunday October 16th at 3:50am, police conducted a vehicle stop in the 3000 block of Huntingdon Pike due to careless driving. The Officer reported that the driver had glassy eyes, slurred speech and was having issues with his balance. Field Sobriety tests were given, which led to the 41-year-old male resident of Horsham being taken into custody for suspected DUI. The blood test results received from National Medical Services showed that the driver's blood alcohol content was .13%. The driver has since been charged with DUI and possession of drugs.

On Saturday October 22nd at 3:40pm, police conducted a vehicle stop in the 2900 block of Huntingdon Pike which led to the arrest of a wanted person. The driver, a 33-year-old resident of Warminster was wanted on a warrant out of Bucks County. After confirming the warrant, the subject was taken into custody and subsequently turned over to the Bucks County Sheriff's Department.

On Wednesday October 26th at 11:35pm, police conducted a vehicle stop at Huntingdon Pike and Carriage Lane due to an expired registration plate. Upon further investigation, police discovered that the 17-year-old female passenger was listed in the computer as a missing person out of Franconia Township. A family member responded to police headquarters to pick-up the juvenile who had been spending time with friends in Hatboro during the time that she had been reported missing.

FIRE CHIEF’S REPORT

Ken Schauder reported 27 Fire Calls in October, 21 in Lower Moreland, 5 in Bryn Athyn and 1 in Hatboro. 155 EMS Calls were reported in October, 70 in Lower Moreland, 12 in Bryn Athyn. There were 90 ambulance transports, 50 in Lower Moreland, 9 in Bryn Athyn. 8 DUI Blood Draws and 108 scratches were reported. Mr. Schauder reported that the ambulance was out of the Borough on other calls 260 times so far in 2022.

EMERGENCY MANAGEMENT REPORT

Ken Schauder reported that the Emergency Management Team would meet this week. EMS will participate in the countywide Active Shooter Training. The ambulance has equipment to work with police during an active shooter incident. All first responders in Montgomery County will have the same training.

MAYOR’S REPORT - None

SOLICITOR’S REPORT - None

BOROUGH MANAGER’S REPORT

2023 Borough Operations List

Manager Vikki Trost asked Council to review the 2023 Operations List which was distributed. Mrs. Trost noted the following term expirations and vacancies:

- Brian Horigan’s term on the Planning Commission will end on December 31, 2022
- Drew Nehlig’s term on the Zoning Hearing Board will end on December 31, 2022.
- There is still a vacancy on the Public Relations Committee

Letters will be sent to Brian Horigan and Drew Nehlig regarding their expiring terms.

SAFETY COMMITTEE

Members of the Safety Committee will complete annual recertification next week which is required by the PA Department of Labor and Industry.

MCBA Holiday Dinner Meeting

The Montgomery County Boroughs’ Association will hold the annual Holiday Dinner Meeting on Thursday, December 1 at Presidential Caterers.

Tomorrow is election day. Borough Hall is open from 7:00am until 8:00pm.

PUBLIC SAFETY COMMITTEE

Chairman Jeff Elsing reported that the Committee is working on the 2023-2024-2025 police contract with officer representatives.

PUBLIC WORKS COMMITTEE

2022 Public Works Dept. Update

Mr. Pennink reported that during the past year several drains were repaired and salt for the upcoming winter season has been ordered. It was noted that the Public Works Department and Sewer Department will share the 2012 GMC Pickup Truck for another year.

Award Municipal Building Stormwater Improvements Contract

Ten bids were received through the PennBid system. The low bidder was Twining Construction for \$135,398.

On a motion by Brent McCurdy, seconded by Jeffrey Elsing, Council voted unanimously in favor to award the Municipal Building Area Drainage Improvements contract to Twining Construction Co., Inc., trading as TCCI Excavation, in the amount of \$135,398. The engineer and the solicitor have reviewed the bid documents and all appears to be in order.

Alden Road Improvement Project

Last month Council asked Borough Engineer, Nick Rose, for an estimate on the cost of the project. Nick estimated the cost to be in the area of \$724,320 for the concrete repairs, milling, paving, driveway repairs and sidewalk (at the top of Alden Road at Huntingdon Pike).

Mark Pennink noted that the Committee has not discussed the cost of the Lower Moreland homes with Township officials yet.

Mr. Pennink reminded Council that additional funds would be required for supervision of the project by the Alternate Borough Engineer.

On a motion by Brent McCurdy, seconded by Aurelle Genzlinger, Council voted unanimously in favor to instruct the Borough Secretary to advertise the Alden Road Improvements Projects for bids on the PennBid system.

Resident Braden Bostock asked how Council would pay for the Alden Road project. Mr. Hyatt responded that the Borough has some reserves for capital projects and that the Borough can borrow what is needed.

Mr. Pennink said that the project could start in Spring 2023 depending on the contractor. Residents will be notified when the project schedule is finalized.

FINANCE COMMITTEE

Chairman Duane Hyatt reported that the Finance Committee met in October. The Police Pension actuary reported that the returns in 2021 for the pension were 21% and that the pension is in good shape. The 2023 MMO is zero, however, funds will be budgeted to keep the plan in good shape.

The Police Department, Fire Department, Public Works Department and Sewer Department presented their 2023 budget requests. Mr. Hyatt noted that we are waiting to receive the 2023 Assessed Valuation from the County to determine if a tax increase will be needed to balance the budget. Mr. Hyatt noted that even with the deletion of the debt service, the current budget draft shows a \$20,000 deficit. Mr. Hyatt added that the Bryn Athyn School District has directed the Earned Income Tax Collector to pay half of their revenue to the Borough, however we are not seeing those funds yet. The Finance Committee will present the final budget to Council in December.

Mr. Hyatt added that the Fire Company will develop a white paper on why the Borough should be hiring an Emergency Services Chief with Lower Moreland. It was also noted that Lower Moreland Township is actively asking to purchase property in Lower Moreland for a fire house.

LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None

PUBLIC RELATIONS COMMITTEE

Chair Aurelle Genzlinger noted that the Committee needs to fill a vacancy.

ADMINISTRATIVE COMMITTEE - None

PLANNING COMMISSION REPORT - None

ZONING OFFICER

There was one (1) Zoning Permit application approved in October.

Two (2) Building Permits were issued.

No (0) Grading Permits were issued.

SEWER ADMINISTRATOR

Chairman Glenn Gurney reported that the Sewage Treatment Plant is running smoothly. The Sewer Committee met in October. The metering for the electric load is still happening. The Committee approved repairs to the 2013 Chevrolet Silverado pickup truck. The repairs were not as costly as expected.

BOROUGH ENGINEER - None

OLD BUSINESS - None

NEW BUSINESS - None

QUESTIONS OR COMMENTS FROM THE FLOOR

Mr. Pennink asked if there is any new information on the new elementary school. Mr. Hyatt reported that the school is working on an NPDES permit application.

There is no news regarding the Feters Mill Bridge restoration.

Resident Braden Bostock asked if the cost for the Lower Moreland properties on Alden Road would be deducted from the Borough bid amount. Mr. Pennink responded in the affirmative.

There being no further business presented, the meeting was adjourned at 7:45pm.

Council's next regular meeting will be held on Monday, December 5, 2022 at 7:00pm in the Borough Hall.

Members of Council went into an Executive Session to discuss a personnel issue.

Victoria S. Trost
Secretary