

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

February 21, 2023
6:00pm

In attendance: Duane Hyatt, Chair Chris Carter
 Jeff Elsing Vikki Trost
 Glenn Gurney

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

MINUTES

The January meeting minutes were approved.

SEWER

Blair King Sewer Bill

Glenn Gurney reported that resident Blair King has complained about his first quarter 2023 sewer bill. Reid Heinrichs stated that his bill was based on the most recent twelve months of water data. He noted that the annual usage for each account is divided into quarters and that water meter discounts, which are due to the Sewer Department by October 31, are deducted from the bills. Apparently, Mr. King purchased water meters from the Borough in 2011 but has never submitted meter readings since Reid has been administrator. Mr. King admitted to not using the meters because they never worked. Mr. Hyatt suggested that Mr. King can obtain a new meter from the Sewer Department and follow the procedures for the discount. Reid Heinrichs will write up procedures for the meter program.

Minimum Fee

Vikki Trost reported that the sewer bills went out, however there are a number of properties with extremely low bills, which wouldn't cover the cost of the maintenance pumping every 3 to 5 years. A \$75 minimum fee was discussed and may be implemented next year.

Emergency Repairs

The Committee discussed whether the Academy should be asked to contribute to the cost of the repairs to the transformer and underground lines. It was noted that the line is a private line on the ANC campus. The Committee discussed depreciating the repair costs over a five-year period.

ALDEN ROAD IMPROVEMENTS

The bids are still under review by Nick Rose and Rex Herder. The Committee discussed paying for the project with Public Works Reserves and General Fund Reserves.

TOMLINSON ROAD SIDEWALK

Jeff Elsing reported that the project will be re-bid in coordination with the Bryn Athyn Church Elementary School project.

POLICE PENSION

Mr. Hyatt proposed that the committee develop an investment policy statement, stating the purpose of the fund, goals in perpetuity, to support promises made to the members. The statement would also develop an allocation strategy accompanied by an outline/explanation of the strategy. A simple cost flow analysis should be prepared.

The meeting was adjourned at 7:02.

For the next meeting:

- 1. Vikki will send a meeting reminder to the Committee prior to the meeting.***

Next meeting date: March 21, 2023 at 6:00pm in Borough Hall.