



**REGULAR MEETING
OF THE
BRYN ATHYN BOROUGH COUNCIL**

COUNCIL CHAMBER
November 2, 2020

The meeting was called to order by President Jeffrey Elsing at 7:00p.m via Zoom Teleconferencing. The following were present:

MEMBERS OF COUNCIL

Glenn Gurney
Mark Pennink
Jeffrey Elsing

Brent McCurdy
Duane D. Hyatt
Aurelle Genzlinger

ALSO: Victoria S. Trost, Bradley E. Cranch, Stephen Gray, Mayor Ken Schauder, Solicitor R. Rex Herder Derek Zecher and Lach Brown. Councilman Ric Asplundh was excused.

MINUTES

On a motion by Glenn Gurney, seconded by Duane Hyatt, Council voted unanimous approval of the October minutes.

TREASURER'S REPORT

Treasurer Vikki Trost reported General Fund Revenue for October was \$39,106.07. General Fund Expenses were \$119,250.76. Net Income was -\$80,144.69.

Sewer Fund Revenue for October was \$5,773.62. Sewer Fund Expenses were \$29,313.99. Net Income was -\$23,540.37.

Today PLGIT-Class paid .01%. PLGIT Reserve-Class paid .05%. PLGIT Prime paid .11%

The second page of this report shows the cash balances to date. Included in the General Fund cash receipts were:

\$	8,954.32	Real Estate Tax
\$	2,818.39	Earned Income Tax
\$	8.52	Local Services Tax
\$	1,400.61	PURTA Tax
\$	1,418.73	Fines
\$	9,000.00	Sewer Administrative Support
\$	175.00	Zoning Permits
\$	1,572.48	Insurance Dividend
\$	30.00	Police Reports
\$	1,050.00	Grading Permits
\$	373.02	Building Permits
\$	80.00	Road Opening Permits
\$	30.00	Fireworks Contributions
\$	12,269.00	Refunds

Included in the Sewer Fund Cash Receipts were:

\$	59.22	Interest Income
\$	5,398.55	Masons Mill Pass-thru Receipts
\$	315.85	Lower Moreland Twp. Pass-thru receipts

TAX COLLECTOR - None

BILLS

GENERAL FUND BILLS

21 st Century Media	\$456.39
Armour & Sons Electric, Inc.	262.50
Davidheiser's	43.00
DeLage Landen	175.00
DeLage Landen	249.00
Eastburn & Gray	4,685.50
Ken Johnson	79.95
Keystone Health Plan East	10,569.37
Lower Moreland Township	10,805.87
McDonald Uniform Company	181.98
Peco Energy Company	982.25
Peco Energy Company	96.76
Petty Cash Rx	140.17
Petty Cash – Steve Gray	118.39

Petty Cash – Victoria Trost	101.06
ProTract Engineering Inc.	2,680.00
PSAB	390.00
Schauder Incorporated	525.00
Staples	67.82
TGI Office Automation	30.86
The Vanguard Group	51,101.50
TruGreen Processing Center	913.42
USA Payroll	209.19
Verizon Wireless	174.54
Victoria Trost	150.00
Wawa – Wright Express	<u>1,174.35</u>
Total	<u>\$86,364.35</u>

SEWER FUND BILLS

Berardelli Pool Supplies LLC	\$1,388.90
Franc Environmental Inc.	1,281.25
Kenneth J Schauder Inc.	540.00
Keystone Health Plan East	977.81
Lower Moreland Township	160.85
MJ Reider Associates Inc.	506.00
Mac Medical Gases Inc.	3.50
McGovern Environmental LLC	540.00
Peco Energy	774.70
SCP Distributors LLC	1,925.00
TW Reiss Inc.	36.00
USA Blue Book	344.15
USA Payroll	92.36
Verizon	79.42
Verizon Wireless	61.74
Wawa – Wright Express	263.61
Xylem	<u>1,170.37</u>
Total	<u>\$10,145.66</u>

DEBT SERVICE BILLS

Wilmington Trust Company	<u>\$110,205.00</u>
--------------------------	---------------------

BMO MASTERCARD BILLS

Sewer Fund

Intuit Checks/Forms	\$174.49
Amazon.com	38.00
Zoro Tools Inc.	<u>30.98</u>
Total	<u>\$243.47</u>

General Fund

Intuit Checks/Forms	\$102.49
---------------------	----------

Amazon.com	243.64
Adobe AcroPro	14.99
USPS	61.95
Target.com	43.26
PTC EZ Pass	<u>13.40</u>
Total	<u>\$479.73</u>

On a motion by Duane Hyatt, seconded by Glenn Gurney, Council unanimously voted to authorize payment of the bills as shown on the attached list, which is made a part of these minutes.

PRESIDENT’S REPORT - None

MAYOR’S REPORT - None

POLICE CHIEF’S REPORT

Chief Steve Gray reported the following activity for October:

Alarms	13
Assist Bryn Athyn Fire / Ambulance	10
Assist Other Police Agencies	39
Miscellaneous Activity	89
Public Service Calls / Assist Citizens	03
Special Traffic Details	10
Suspicious Circumstance Investigations	14
Traffic Citations	50
Vehicle Accidents	04
Vehicle Investigations	81

On Wednesday October 7th at 3:50pm, Police responded to the Asplundh Field House to take a report of a stolen backpack that was valued at \$65. The case is still under investigation.

On Thursday October 8th at 8:20pm, Police took a report of Theft through a phone scam that involved a loss of \$9,500 to the 34-year-old male victim. The scam involved people on the phone advising the victim that they were from a DEA/FBI task force who had warrants out in his name that were caused by someone who stole his identity. The scammers advised the victim to go to several retail stores to buy gift cards and then provide the store gift card numbers to them where they would then use the money from the cards to issue the victim government bonds to secure the victims money. This case is currently under investigation.

On Saturday October 10th and Monday October 12th, residents on Papermill Road and also Fetters Mill Road reported political signs stolen from their front lawns.

On Thursday October 15th at 6:03pm, while on a vehicle stop in the 1800 block of Byberry Road, police took a 23-year-old male resident of Lansdale into custody for failure to appear in court for drug charges. The wanted person was turned over to Montgomery County Sheriff's Deputies.

On Sunday October 25th at 5:52pm, police responded to a vehicle accident in the 2700 block of Huntingdon Pike where a vehicle had left the roadway and struck a telephone pole. Further investigation resulted in the arrest of a 55-year-old male resident of Upper Moreland Township for DUI. The results of the blood test are still pending.

On Sunday October 25th at 8:38pm, police arrested a 30-year-old male resident of Jenkintown for Defiant Trespassing and resisting arrest at the Civic and Social Club.

FIRE CHIEF'S REPORT

Chief Derek Zecher reported 31 Fire Calls in October, 6 in Bryn Athyn; 125 EMS Calls, 9 in Bryn Athyn; and 9 DUI Blood Draws.

Chief Zecher reported that all drivers of fire and ambulance vehicles completed a driver training course on Sunday morning at the elementary school parking lot.

The Chief reported an incident in early October involving a career EMT and medic both testing positive for Covid-19 and both employees were quarantined for the appropriate period. This caused scheduling problems for two weeks. Chief Zecher noted that all personnel are now more vigilant with PPE.

BAFC covered an Upper Moreland fire station according to the mutual aid system.

EMERGENCY MANAGEMENT REPORT

EM Coordinator, Ken Schauder reported that the team met in October and discussed the opening of schools. The team's focus at the next meeting will be winter weather.

SOLICITOR'S REPORT - None

BOROUGH MANAGER’S REPORT

COVID EMERGENCY UPDATE

Governor Wolf updated his Order on gathering limits both indoors and outdoors on October 9. Information is on the Governor’s website.

2021 OPERATIONS LIST

Mark Arrimour (Zoning Hearing Board) and Richard Tate (Planning Commission) have terms expiring on December 31. Letters of appreciation have been sent requesting that both serve another term.

VOTE

Tomorrow is election day. Don’t forget to vote. Borough Hall is open from 7:00am until 8:00pm. Social distancing and masks are required. Stations will be cleaned and people may have to wait outside.

PUBLIC SAFETY COMMITTEE

Chairman Jeff Elsing reported that there were no issues on Halloween, thanking all who helped keep children safe.

PUBLIC WORKS COMMITTEE

Chairman Mark Pennink reported that sidewalk work has begun on South Avenue. It has not been possible to get a contractor to do sidewalk work on Tomlinson.

Mr. Pennink and Mrs. Genzlinger were unable to get a meeting with Nick Road with regard to the next Alden Road survey.

Lach Brown reported that the salt spreaders are ready for winter weather.

FINANCE COMMITTEE

Chairman Duane Hyatt reported that the Finance Committee has reviewed the first draft of the 2021 budgets. The Committee will present balanced budgets at the December meeting for approval and then advertise the appropriate ordinances to adopt the budgets at the January meeting.

General Fund Budget

Mr. Hyatt reported that the process has gone smoothly without any dramatic cost increases. The trash collection and disposal costs have increased 11%; health insurance costs have increased 13.4%; and wages will increase 2.5% per contract.

Currently the draft budget reflects a \$32,000 deficit with no tax increase imposed. The assessed valuation is due on November 15. (The assessed valuation is the total value of all taxable properties in the Borough which is prepared by the County and is the value that is used to calculate tax millage rates.)

The Committee will present a balanced budget in December, resolving the \$32,000 deficit.

- One option for savings is to offer an alternate health insurance plan which would result in \$3,000-\$30,000 in savings next year. The health insurance plan cannot be changed without the approval of the police employees as per the current contract. A meeting is scheduled for employees to review the alternate plan next week. The plan would eliminate all out of pocket expenses for employees.
- Last year the Public Works Capital Improvement budget was increased; that could be cut back to resolve the deficit.
- Each 1% of a potential tax increase would generate \$11,000. Mr. Hyatt noted that there is still work to do.

A question was raised concerning the cost of recycling and if recyclables are actually recycled; Mr. Herder will look into the possibility of the Borough opting out of recycling pickup. Mr. Pennink suggested that based on population, the Borough may not be required to recycle. Mayor Schauder noted that residents may not want to give up recycling pickup. Mr. Elsing suggested alternatives could be provided for those who prefer to separate recycling from trash.

Sewer Fund

Mr. Hyatt reported that there is still work to do on the revenue side of the proposed 2021 Budget. The Finance Committee has asked Bill Brown of Environmental Engineering Management Associates (EEMA) to create a new method to calculate sewer billing based on costs to process for each billing category.

Debt Service Fund

Two years remain for payment on the General Obligation Bonds. In two years, Council will decide what to do with the funds currently allocated to payment of the bonds.

LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None

PUBLIC RELATIONS COMMITTEE - None

ADMINISTRATIVE COMMITTEE - None

PLANNING COMMISSION REPORT - None

ZONING OFFICER

Vikki Trost reported that there were two (2) Zoning Permit applications approved in October. One Zoning permit previously denied was approved.

Three (3) Building Permits were issued. Two (2) Grading Permits were issued.

The Zoning Hearing Board met on October 27 at 7:00pm in Borough Hall granting variance relief for side and rear yard setbacks to rebuild a previously non-conforming garage.

SEWER ADMINISTRATOR

Chairman Glenn Gurney reported that the Verizon line will be installed on November 5. Bill Brown at EEMA will assist with the new billing calculation. The 2021 budget is being fine-tuned. A new propane or natural gas generator is being considered for the plant.

BOROUGH ENGINEER - None

OLD BUSINESS - None

NEW BUSINESS - None

QUESTIONS OR COMMENTS FROM THE FLOOR

Braden Bostock stated that he agreed with the sentiments in the discussion on recycling pickup and asked about the status of the Alden Road project. Mark Pennink reported that Mrs. Genzlinger has compiled the surveys returned in the summer and that the committee will meet this month. Mr. Pennink would like to start on the project. Mr. Hyatt said that it is hard to say if the Borough can afford to start the project sooner and that will depend on the scope of work and cost. Mr. Hyatt noted that Council will have the ability to do larger projects in two years. Mr. Pennink said that another survey will be sent out early next year. Mr. Bostock requested that several pot holes on Alden Road be repaired now.

Mr. Elsing reported that several months ago Robert Genzlinger spoke of residents' concerns. Mr. Genzlinger has not yet submitted the list of concerns to Mr. Elsing. Mr. Elsing will present the list to Council when it is received.

There being no further business presented, the meeting was adjourned at 7:54pm.

Council's next regular meeting will be held on Monday, December 7, 2020 at 7:00pm in the Borough Hall.

Victoria S. Trost
Secretary