

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

October 17, 2023
5:00pm

In attendance: Duane Hyatt, Chair Jeff Elsing
 Vikki Trost Glenn Gurney

The meeting was called to order by Chairman Duane Hyatt at 5:00pm.

2024 BUDGET PRESENTATIONS:

SEWER DEPARTMENT

Reid Heinrichs

- Increase to Engineering due to generator project: + \$5,000
- It was suggested that a Capital Upgrade Reserve account be created with PLGIT.
- No major increases are expected depending on the current quarter flows which are now a part of the 1st quarter billing calculation.
- Glenn Gurney inquired about the ANC billing for the new transformer which was replaced last winter.

FIRE COMPANY

Ken Schauder

Scott Cooper

The Fire Company submitted a revised budget request with an increase of \$44,000 for increased EMS activity because of the new assisted living facility in Lower Moreland Township. BAFC has requested additional funding from Lower Moreland as well. It was noted that BAFC is assisting in other municipalities due to understaffing of other EMS agencies. This increase will allow a second ambulance every day.

PUBLIC WORKS

Vikki Trost

- Mark Pennink requested \$1,000,000 for Alden Road using \$500,000 from the Public Works Capital Reserve and General Fund Reserves. Mr. Hyatt noted that this would be included in a capital budget that we will work on.
- Public Works would like to focus on Sidewalks and curbing along Tomlinson Road.
- PW Committee is rethinking the Alden Road Project. Nick Rose will work on the plan with Mark when he is back in town.

POLICE DEPARTMENT

Jeff Elsing

- Steve Gray will be running out accumulated days until the end of February 2024. His first pension check will be paid on March 1, 2024. He will continue to receive benefits as well.
- The new Chief search has begun. The salary is estimated to be \$115,000.
- Doug Hotchkiss is the interim/acting Chief and will receive a stipend similar to what we paid Steve Gray in 2017.
- Salaries are per the contract with a 5% increase.
- A new vehicle is scheduled this year. Cost should be 2022 price since vehicles have not been available.

ADMINISTRATIVE

Vikki Trost

- Workers comp insurance increase is expected to be 5% in 2024.
- Liability insurance will increase 8% in 2024.
- Property insurance increase will be 10% in 2024.
- Health insurance increase is about 2%.

REVENUE ACCOUNTS

- Increase Prior Year RE Tax from \$0 to \$10,000
- Increase Fines from \$15,000 to \$18,000
- Increase General Fund Interest from \$5,000 to \$35,000
- Increase Insurance Dividend from \$5,000 to \$6,000

MINUTES

The September meeting minutes were approved.

NEW ITEMS

Vikki Trost will check to be sure that the Borough is still receiving half of the Bryn Athyn School District's collections for the Earned Income Tax.

The meeting was adjourned at 6:00pm.

For the next meeting:

- 1. Vikki will send a meeting reminder to the Committee prior to the meeting.***
- 2. Vikki will tweak the insurance fees on each budget and will revise the sheet with committee's income increase recommendations.***

Next meeting date: November 21, 2023 at 6:00pm in Borough Hall.