

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

May 21, 2024
6:00pm

In attendance: Duane Hyatt, Chair Jeff Elsing
 Vikki Trost Glenn Gurney

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

2018 FORD POLICE INTERCEPTOR

Chief Briggs Odhner requested that the Finance Committee consider keeping the 2018 Ford Police Interceptor rather than selling. The vehicle would be utilized by the department and would be vital for backup if both newer vehicles were not in service. Mr. Gurney noted that a third car would be great, but at the end of its life the Borough would be expected to replace it. Mr. Elsing suggested trying Chief Odhner's plan for a year. Mr. Hyatt added that the committee previously discussed keeping the vehicle and decided against because of costs. Chief Odhner noted that the cost to keep is not great.

MINUTES

February Minutes were approved.

SEWAGE TREATMENT PLANT GENERATOR

Mr. Gurney reported that the bid specs are being revised and are very close to a final draft.

ALDEN ROAD IMPROVEMENTS

Mr. Elsing reported that Public Works Chair Mark Pennink, Councilman Steve Huntzinger, Borough Engineer Nick Rose, Brian Horner and Mr. Elsing met today to review the Alden Road plans. The plans are being tweaked to give residents a better understanding of the improvements. Plans will be reviewed at the June Council meeting.

Mr. Hyatt reminded the committee of earlier concerns about issues beneath the road. Mr. Elsing noted that soft digs were done to reveal the location of underground utilities. Brian Horner retrieved plans back to the 1940's.

Mr. Hyatt noted that there is nothing for the finance committee to do until we have costs for the project. Vikki Trost will solicit information on the Borough's borrowing capacity and costs to finance from PLGIT/PFM for \$1.5 million and \$2 million bonds.

Mr. Hyatt will discuss with Kim Forsyth the changes that he would like to see on financial reports.

TOMLINSON ROAD SIDEWALKS

Mr. Elsing reported that Bryn Athyn Church School will build the sidewalks along Tomlinson Road on the school side this summer (July 2024). The BAPublic Works sidewalk project will proceed this summer, starting in September. The bid specs are 99% ready to put out to bid. This project is budgeted for this year with a projected bid opening on July 15 and award at the August meeting of Borough Council.

POLICE PENSION

The April Vanguard statement reflected a loss in April; however, the market is back up.

SEWER COLLECTIONS

Vikki Trost reported that all delinquent accounts were paid last month. There is a new list of accounts over 90 days. Letters will be sent.

ADDITION OF FIFTH POLICE OFFICER

Mr. Elsing reported that that he has prepared a spreadsheet showing the costs of adding a fifth full-time police officer. He noted that Mitchell Meed is the number one candidate on our civil service list. Mitch has already completed testing and training for BAPD. Starting salary would be \$65,000 and part-time costs will be reduced, but not eliminated. Mr. Elsing will tweak the spreadsheet with part-time usage and reduction of overtime. The starting salary of \$65,000 would increase to \$97,000 in five years.

PROPOSED FIRE TRUCK PURCHASE 2025

Mr. Elsing reported that Bryn Athyn is scheduled to purchase a new fire truck regardless of potentially consolidating fire services with Lower Moreland. The cost to replace the engine in 2025 is \$1.5 million. We currently have \$198,182 in Fire Truck Reserves. Mr. Elsing noted that both Bryn Athyn Fire Company and Lower Moreland Township are filing for grant monies. Chief Mark Showmaker is working on grant money for paid fire fighters.

VACANCY ON THIS COMMITTEE

The search continues...

NEW ITEMS

Mr. Gurney asked about the timing for the 2023 Sewer transfers. The committee will review the transfers after the completion of the 2023 Annual Audit which will be completed in June.

The meeting was adjourned at 5:58pm.

For the next meeting:

1. Vikki will send a meeting reminder to the Committee prior to the meeting.
2. Vikki will contact PLGIT/PFM for financing information.

Next meeting date: June 18, 2024 at 12:00pm in Borough Hall.