

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

July 25, 2023
12:00pm

In attendance: Duane Hyatt, Chair Jeff Elsing
 Vikki Trost Glenn Gurney

The meeting was called to order by Chairman Duane Hyatt at 12:00pm.

MINUTES

The March and April meeting minutes were approved.

MUNICIPAL BUILDING DRAINAGE PROJECT

Vikki Trost reported that the municipal building stormwater project has been completed by Twining Construction. The original contract amount of \$135,398 was increased by \$49,792.62 in change orders. The total cost of the project was \$185,190.62. The ARPA Fund account has a balance of \$153,148.44 to cover the bulk of these costs.

SEWER PLANT GENERATOR

Glenn Gurney reported that the engineering review for the generator project will require more design work in addition to the already approved \$6,500. It was discovered that the sewage treatment plant is not properly grounded. Engineering design for this additional work will be \$9,000. Mr. Gurney noted that we are counting on the experts to guide us.

The Finance Committee will recommend that Borough Council approve the additional funding, not to exceed \$20,000, and will recommend putting the project out to bid.

Glenn Gurney reported that he has given the specifications for the required natural gas line for the generator to the Bryn Athyn Church School to coordinate with their new construction project. Mr. Gurney estimated that the project could cost \$200,000.

ALDEN ROAD SIDEWALK PROJECT

Vikki Trost reported that the sidewalk project has been completed. Mark Pennink approved a change order on-site to better fit the sidewalk along the roadway to continue the sidewalk at some future time. Nick Rose has reviewed and approved the application for payment in the amount of \$24,920. The original bid amount was \$21,100.

Jeff Elsing reported that Mark Pennink is looking at a new design for Alden Road with Nick Rose.

TOMLINSON ROAD SIDEWALK

Jeff Elsing reported that the sidewalk project will be re-engineered to prioritize the areas that most need attention and fit with the new elementary school project. Mr. Elsing noted that the sidewalk from Orchard Lane to Cherry Lane is okay and that the sidewalk from Ashley Road to Orchard Lane is good. The new sidewalk from Sycamore Road to Cherry Lane will be widened to 3-4 feet. Safe passage is the goal, so the priority has been shifted to Sycamore to Cherry.

POLICE PENSION

Chief Steve Gray has submitted his retirement date of October 6, 2023. The chief has accumulated 88 vacation/holidays which will need to be paid out to him before he can collect a pension check.

Vikki Trost reported that Lynnellen has offered to organize a retirement party for Steve Gray on behalf of the Borough. She offered the use of Heilman Hall. The Committee agreed to recommend approval of a retirement party.

FINANCE COMMITTEE VACANCY

Jeff Elsing suggested that Derek Glunz would be a good candidate to fill the vacancy left by Chris Carter.

NEW ITEMS

Jeff Elsing recommended using Outlook for meeting reminders.

Mr. Elsing noted that the Odhner's sewer account is again delinquent. It was suggested that the water be shut-off as part of the collection process.

Jeff Elsing reported that we are scheduled to purchase a new police car next year, however the vendor has indicated that they are unable to get the cars.

The meeting was adjourned at 1:00pm.

For the next meeting:

- 1. Vikki will send a meeting reminder to the Committee prior to the meeting.***

Next meeting date: August 15, 2023 at 6:00pm in Borough Hall.