

Borough of Bryn Athyn  
Finance Committee  
Meeting Minutes

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June 27, 2018  
6:00pm

In attendance: Duane Hyatt, Chair  
Chris Carter  
Vikki Trost  
Jeff Elsing  
Glenn Gurney

The meeting was called to order by Chairman Duane Hyatt at 5:03pm.

**Previous Meeting Minutes**

Mr. Hyatt noted that the Academy and Bryn Athyn Church School did agree to contribute \$25,000 to Lower Moreland Township in support of the Bethayres Streetscape Project. Mr. Hyatt relayed this information to Rob DeMartinis at Lower Moreland.

Mr. Gurney reported that the Sewer Improvement Project is progressing. Permits have been approved, but the engineer is still working on cost figures.

The January 16, 2018 meeting minutes were approved.

**Sewer Billing**

Mr. Hyatt asked Chris Carter to summarize the email sent to the Committee in May with regard to the sewer billing issues.

Mr. Carter explained that Reid Heinrichs panicked because the water company meter readings indicated that meter reading for the Academy dropped significantly which will result in decreased revenues for 2018. Mr. Carter created a spreadsheet with the information that he received from Reid Heinrichs. Mr. Carter reminded the Committee that the Borough needs to collect enough revenue to operate the plant and that may result in a rate increase. He noted that the Borough should look specifically at the Field House meter which represented the greatest drop.

Mr. Gurney reported that the Academy meter readings are inconsistent, however the flow into the sewage treatment plant is consistent.

The Committee discussed the need to accurately measure the flows from the Academy buildings and the residential flows.

Mr. Gurney added that Solicitor Rex Herder confirmed that the various customers can be billed differently.

Mr. Hyatt suggested taking the total inflows from each “trunk” – Academy trunk, College Park trunk and Alden/Loop trunk – and use those totals to calculate usage billing. Mr. Hyatt offered to sit down with Reid Heinrichs to build a spreadsheet.

Mr. Carter recommended installing meters to accurately measure flows from the Academy flows, deducting flows from Cairnwood Village, Bryn Athyn Church School and the houses on the ANC collection system. Cairnwood Village, BA Church School and the private homes would be metered separately.

Mr. Hyatt suggested that it may be necessary to make a mid-year rate adjustment for all users.

### **ACT 537 Plan**

Mr. Gurney stated that the Sewer Department needs additional funding to hire a new employee to assist Reid Heinrichs in managing the on-lot systems.

Mr. Gurney reported that the Andrews’ system on Quarry Road has failed and that PA DEP has ordered the Borough to resolve the problem by connecting them to the collection system or following the maintenance plan in the Act 537 Plan. Rex Herder is working on a letter to PA DEP.

The meeting was adjourned at 5.50pm.

For the next meeting:

1. The Sewer Committee will determine the Sewer Revenue deficit and consult with Rex Herder about a special rate increase.
2. The Sewer Committee will investigate the best way to measure inflows
3. Vikki will send a reminder to the committee regarding the next meeting on the Friday prior to the meeting.

Next meeting date: **TBD** at 6:00pm in Borough Hall.

